

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE
DIVISION OF HEALTH PROFESSIONS
BOARD OF BARBERING, COSMETOLOGY, & ESTHETICS

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**BOARD OF BARBERING, COSMETOLOGY & ESTHETICS
PUBLIC MINUTES OF NOVEMBER 21, 2017 MEETING**

11/21/17

Members present: Holly Rodrigues (HR), Michelle Kapos (MK), Jeanne Chappell (JC) and Joshua Craggy (JSC). Absent was Kim Hannon (KH).

Meeting called to order at 10:10 am.

Upon the motion of HR and the second of MK, the Board voted to approve the minutes of the October 23rd, 2017 meeting. AIF

The Board accepted an Assented-To Motion To Continue for Monique Nguyen McGrath.

APPEARANCES:

The Board heard from Emily Lamontagne relative to her criminal convictions.

The Board had scheduled Elaina Concepcion for 10:00 to review her criminal convictions. Ms. Concepcion did not appear.

The Board spoke with Helen Hanks, Commissioner of the Dept. of Corrections, and 2 of her staff members regarding implementing cosmetology in the prison system. The Board was very receptive to the concept and looks forward to working with Commissioner Hanks on implementing a program.

CORRESPONDENCE:

The Board reviewed a waiver request from Therese Gilbert to be reimbursed for renewal late fees because she forgot to sign her check. Upon the motion of JC and the second of JSC, the Board voted to grant the request. AIF

PUBLIC SESSION

11/21/17

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The Board reviewed a waiver request from Camille Patch to renew her license without retesting. Ms. Patch's license expired on 08/31/12. Upon the motion of HR and the second of JSC, the Board voted to get further information from her. AIF

OLD BUSINESS:

Administrative Rules

Upon the motion of HR and the second of MK, the Board voted to certify Document Number 12413. AIF

DISCUSSIONS:

The Board tabled a rule clarification request from MST.
The Board discussed 2018 legislation.

NON-PUBLIC SESSION

Upon the motion of HR and the second of JC, The Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing alleged licensee misconduct and licensees' criminal convictions. Non-public session is authorized by RSA 91-A:3 II (c), and the Board's executive and deliberative privileges. The Board voted as follows: Holly Rodrigues, Jeanne Chappell, Joshua Craggy and Michelle Kapos, all voted yes. The Non-Public session began 12:15 am and ended at 12:25 pm.

Upon the motion of HR and the second of JC, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. The Board voted as follows: Holly Rodrigues, Jeanne Chappell, Joshua Craggy and Michelle Kapos, and all voted yes.

Meeting adjourned at 12:25 pm.

Board meetings scheduled for 2017 are as follows:

January 9, February 13, March 13, April 10, May 8, June 12, June 26, August 14, September 11, November 13, December 11