

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE
DIVISION OF HEALTH PROFESSIONS
BOARD OF BARBERING, COSMETOLOGY, & ESTHETICS

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**BOARD OF BARBERING, COSMETOLOGY & ESTHETICS
PUBLIC MINUTES OF DECEMBER 11TH, 2017 MEETING**

12/11/17

Members present: Holly Rodrigues (HR), Michelle Kapos (MK), Jeanne Chappell (JC) and Joshua Craggy (JSC) and Kim Hannon (KH).

Meeting called to order at 9:30 am.

Upon the motion of KH and the second of JC, the Board voted to approve the minutes of the November 21st, 2017 meeting. AIF

APPEARANCES:

The Board held a disciplinary hearing for Martha Anthony. Ms. Anthony did not appear, therefore the hearing was held in absentia.

The Board held a disciplinary hearing for Debbie Huynh. Ms. Huynh appeared as scheduled.

CORRESPONDENCE:

The Board reviewed a request from Edward Cocci regarding allowing his wife to use a dictionary while taking the NIC exam. The Board reviewed information on electronic translators and had concerns regarding definitions. The Board requested to receive feedback from DL Roope Administrations prior to making a decision. Upon the motion of HR and the second of JC, the Board voted to request more information. AIF

The Board reviewed a waiver request from Camille Patch to renew her license without retesting. Ms. Patch's license expired on 08/31/12. Upon the motion of HR and the second of JSC, the Board voted to get further information from her. AIF The Board received correspondence from Ms. Patch stating she was in the industry for 20 years at Hair Update in Londonderry. Upon the motion of HR and the second of JC, the Board approved the request. AIF

PUBLIC SESSION

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The Board reviewed a request from Lynn McGreer to renew her license without testing. Her license expired in July of 2012. Upon the motion of HR and the second of JC, the Board voted to approve the request. AIF

The Board reviewed a request from Jaime Dubreuil to be able to offer an on-site certified electric file program for licensed manicurists. Currently the Board's rules require the certification to be issued from a licensed school by licensed instructors. Ms. Dubreuil does not have an instructor's license. Upon the motion of JC and the second of KH, the Board voted to require an instructor's license and review the program again. AIF

OLD BUSINESS:

Administrative Rules

Upon the motion of MK and the second of HR, the Board voted to start the rule process to readopt rules that are scheduled to expire in early 2018. AIF

DISCUSSIONS:

None

NON-PUBLIC SESSION

Upon the motion of MK and the second of JSC, The Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing alleged licensee misconduct and licensees' criminal convictions. Non-public session is authorized by RSA 91-A:3 II (c), and the Board's executive and deliberative privileges. The Board voted as follows: Holly Rodrigues, Jeanne Chappell, Michelle Kapos Joshua Craggy and Kimberly Hannon, all voted yes. The Non-Public session began 12:20 pm and ended at 12:30 pm.

Upon the motion of MK and the second of JSC, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. The Board voted as follows: Holly Rodrigues, Jeanne Chappell, Michelle Kapos, Joshua Craggy and Kimberly Hannon, and all voted yes.

Meeting adjourned at 12:30 pm.

Board meetings scheduled for 2018 are as follows:

January 8, February 12, March 12, April 9, May 14, June 11, August 13, September 10, October 15, November 12, December 10