

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
STATE OF NEW HAMPSHIRE  
DIVISION OF HEALTH PROFESSIONS  
BOARD OF BARBERING, COSMETOLOGY, & ESTHETICS

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**BOARD OF BARBERING, COSMETOLOGY & ESTHETICS  
PUBLIC MINUTES OF AUGUST 13<sup>TH</sup>, 2018 MEETING**

Members present: Holly Rodrigues (HR), Joshua Craggy (JSC), Jeanne Chappell (JC), Kim Hannon (KH) and Kassie DuBois (KD).

Meeting called to order at 9:31 am.

Upon the motion of JSC and the second of KD, the Board voted to approve the minutes of the June 11th, 2018 meeting. AIF

**APPEARANCES:**

Kim Ho appeared for an adjudicatory proceeding docket number 2018-02.

Tan Le was scheduled for an adjudicatory proceeding docket number 2018-03 at 10:30am. Mr. Le did not appear and the proceeding was held in absentia.

**CORRESPONDENCE:**

*The Board reviewed an application for a new school called American Institute of Haircolor. The application was missing a floor plan and curriculum. Upon the motion of KH and the second of HR, the Board voted to table the application until the missing items are provided. AIF*

The Board reviewed the application for the American Institute of Haircolor, including the more detailed curriculum information and floor plan. Upon the motion of HR and the second of KD, the Board voted to approve the application. AIF

The Board reviewed a letter from Jared and Diane Laird that they have sold their school "The Laird Institute of Spa Therapy" after 24 years.

The Board reviewed an email request from Jeanne Goley, relative to radio frequency and cool sculpting. Radio frequency is allowed by the rules. Cool sculpting does not require licensure to

perform. Upon the motion of JSC and the second of KD, the Board office will reply to Ms. Goley with that information and how to petition the Board for rule changes. AIF

## **PUBLIC MINUTES 8-13-18**

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The Board reviewed an email from Continental Academie asking if barbers are allowed to perform dermaplaning. Upon the motion of JSC and the second of KD, the Board voted that dermaplaning is within the scope of barbers and master barbers. AIF

The Board reviewed a waiver request from Rohaiz Dar to retain terminated hours from Michaels School. Mr. Dar terminated in 2015. The Board had questions and would like to speak with Mr. Dar. Upon the motion of JSC and the second of KH, the Board voted to have Mr. Dar appear before the Board. AIF

The Board reviewed a waiver request from Kae Mason. Ms. Mason is requesting a fine be waived for an apprentice who did not submit hour sheets and is no longer working at the salon. Upon the motion of KH and the second of JC, the Board voted to deny the request. AIF

### **OLD BUSINESS:**

Upon the motion of HR and the second of KD, the Board voted to adopt Administrative Rules Notices 2018-14 and Conditional Approval Response 2018-15. AIF

### **DISCUSSIONS:**

The Board reviewed an article from NHPR which featured Jeanne Chappell.

The Board reviewed an article from NH Business Review regarding the Federal Grant. Peter Danles was quoted in the article stating "Our goal is to have a report by late 2019, which will provide the state with a roadmap for comprehensive legislative and administrative changes." This statement concerns the Board and is very different from what Mr. Danles stated at the May 15, 2018 meeting. Upon the motion of JC and the second of KH, the Board voted to send a letter to Mr. Danles asking him to update the Board on the progression of the grant at each meeting. AIF

KH left the meeting at 11:45 am.

The Board reviewed an application for Salem Career and Technical Education Center. The Board was not certain if this was a 360 hour program or a full 1500 hour program. Upon the motion of HR and the second of JSC, the Board voted to conditionally approve the program if it is a 360 hour program. AIF

## **NON-PUBLIC SESSION**

**Upon the motion of HR and the second of JC, The Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing alleged licensee misconduct and licensees' criminal convictions. Non-public session is authorized by RSA 91-A:3 II (c), and the Board's executive and deliberative privileges. The Board voted as follows: Holly Rodrigues, Jeanne Chappell, Joshua Craggy, and Kassie Dubois all voted yes. The Non-Public session began 11:50 am and ended at 2:30 pm.**

**Upon the motion of HR and the second of JC, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. The Board voted as follows: Holly Rodrigues, Jeanne Chappell, Joshua Craggy, and Kassie Dubois all voted yes.**

Meeting adjourned at 2:30 pm.

Board meetings scheduled for 2018 are as follows:

January 8, February 12, March 12, April 9, May 14, June 11, August 13, September 10, October 15, November 12, December 10