

## BOARD OF BARBERING, COSMETOLOGY & ESTHETICS



### MINUTES of Emergency Meeting May 20, 2020

The May 20, 2020 the Board of Barbering, Cosmetology, & Esthetics convened at 8:37 a.m. with the following members present:

Holly Rodrigues, Manicurist Member, Chair  
Jeanne Chappell, Cosmetology School Owner Member  
Dana Pierce, Owner of Tanning Facility Member  
Sarah Partridge, Public Member  
Kassie Dubois, Esthetician Member

Absent: Joshua Craggy, Barber Member  
Kimberly Hannon, Cosmetologist Member

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### **PUBLIC MINUTES**

#### **ADMINISTRATIVE**

It was determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governors Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically

1. The Board voted to approve the public minutes of April 27, 2020 on a motion from Jeanne Chappell with a second by Dana Pierce. A roll call vote was taken and the motion passed unanimously.
2. The Board reviewed the following documents before beginning the discussion on reopening Guidelines:
  - E-mails submitted by the public regarding reopening Manicurists;
  - E-mails submitted by the public regarding reopening Estheticians;
  - E-mails submitted by the public regarding reopening Tanning Facilities;
  - An e-mailed petition to allow students to finish testing and two mock Board State Exams; and
  - An e-mail outlining why use of masks should not be required.

The Board was provided with a draft document outlining the recommendation for the opening of manicurists, estheticians, and tanning facilities. This document contained general guidance, guidance for the protection of employees and consumers, and a section dedicated to each of the professions. Schools were included in each of the sections. Jeanne Chappell presented on section for salons, barbershops, and schools providing cosmetology and barbering services. Kassie Dubois

presented on salons, and schools providing esthetics services. Holly Rodrigues presented on salons, and schools providing manicuring and pedicuring services. Dana Pierce presented the guidance applicable to tanning facilities. During each report the Board discussed various aspects of the guidance and made numerous changes which will be incorporated into the document by Lindsey Courtney.

In addition, Jeanne Chappell reported to the Board that there are 2 different types of schools. The first type is programs located in high schools and are regulated by their SAU. The second type is post-secondary. For those types of schools, the Board passed emergency rules allowing for increased remote education. These schools follow NACAS Regulations. The question was posed to Attorney Mike Porter if there could be the creation of a group of those schools to discuss the challenges and how to navigate the various regulations now in place. It was advised that if the Board created a group then that group would be subject to RSA 91-A regulations. Attorney Porter provided information that if a Board member wanted to be part of such a group it would be allowable so long as the Board member was acting on their own and not representing the Board.

One significant recommendation to be made to the Department of Health and Human Services is that the time frame for services to being provided be increased to at least 2 hours. On a motion from Dana Pierce with a second from Jeanne Chappell the Board voted to make the recommendation. A roll call vote was taken and the motion passed unanimously.

Once all the discussion was completed the Board voted on a motion from Kassie Dubois with a second by Dana Pierce to post the draft document on the Board's web site and allow public comment on that document until 6 pm on March 20, 2020. A roll call vote was taken and the motion passed unanimously.

The Board then voted on a motion from Kassie Dubois with a second by Sarah Partridge to have Holly Rodrigues review everything and give a final approval to the document so it can be submitted to the Taskforce. A roll call vote was taken and the motion passed unanimously.

**ADJOURN:** on a motion by Jeanne Chappell with a second by Holly Rodrigues, the motion to adjourn at 10:33 a.m. carried, by roll call vote, in the affirmative.

Minutes respectfully submitted by Tina M. Kelley, Board Administrator