

BOARD OF BARBERING, COSMETOLOGY & ESTHETICS



MINUTES of August 17, 2020

The August 17, 2020 meeting of the Board of Barbering, Cosmetology, & Esthetics convened at 9:20 a.m. with the following members present:

Holly Rodrigues, Manicurist Member, Chair
Jeanne Chappell, Cosmetology School Owner Member
Joshua Craggy, Barber Member
Sarah Partridge, Public Member
Kassie Dubois, Esthetician Member
Kimberly Hannon, Cosmetologist Member
Dana Pierce, Owner of Tanning Facility Member

Absent: Kimberly Hannon, Cosmetologist Member exited the meeting at 11:00am

PUBLIC MINUTES

ADMINISTRATIVE

It was determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governors Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically

1. The Board voted to approve the public minutes of July 20, 2020 on a motion from Kassie Dubois with a second by Sarah Partridge. A roll call vote was taken and the motion passed unanimously. Review Public Minutes of July 20, 2020
2. **Hearings:**

NONE
3. **RULES:**
 - a. Attorney Thomas Broderick will begin work extending emergency rule amending Bar 301.03, 404.08 to authorize distance education
 - b. Board Member to sign cover letter of Bar 700 for submission to JLCAR
 - c. Discuss Licensing of programs located in NH High Schools. Attorney Thomas Broderick to report additional information. – **No new information at this time to report to the Board**

4. **Board Guidance on Master Barber apprentice hours used towards Barber license –** Board Administrator Talia Wilson asked the Board for guidance if a Master barber apprentice could test out at 800 hours for a Barber 1 license. After discussion the Board recommended that if this situation were to arise the OPLC staff should request the completed curriculum from the apprentice and bring to the Board for review. Sarah Partridge will review law/rule to see if there is statute regarding completed school hours and if an apprentice can test if fees are owed to the school in which the apprentice attended.
5. **Board Guidance on “Scalpa” –** The Board reviewed an email from a licensee asking if “scalpa” is within scope of practice. On a motion from Kassie Dubois with a second by Sarah Partridge the Board voted for Board Administrator Talia Wilson to respond requesting further information from the licensee in order for the Board to make a determination. A roll call vote was taken and the motion passed unanimously.
6. **Waiver request for performing haircuts at a community event. -** After deliberation the Board denied the request for waiver due to the pandemic and current state of emergency. On a motion from Joshua Craggy with a second by Dana Pierce the Board voted and a roll call vote was taken and the motion passed unanimously.
7. **Changes in office location – update. -** Board Administrator Talia Wilson gave the Board a brief update on the new OPLC location of 7 eagle Square in Concord as well as informing them that OPLC Attorney would be explaining some agency updates in NON- public session.

ADJOURN: on a motion by Joshua Craggy with a second by Sarah Partridge, the motion to adjourn at 12:15 p.m. carried in the affirmative.

Minutes respectfully submitted by Talia Wilson, Board Administrator

08/17/20

Motion to commence non-public session:

On the motion of Sarah Partridge with a second by Jeanne Chappell, the Board, voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Sarah Partridge with a second by Jeanne Chappell, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

