

# State of New Hampshire

## OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

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### **INSTRUCTIONS FOR SUBMITTING AN APPLICATION FOR AN EMERGENCY LICENSE PURSUANT TO EMERGENCY ORDER #15**

1. Please go to this link: <https://nhlicenses.nh.gov>.
2. At the top, left-hand side, select **“Create an Account for a Person.”**
3. Follow **all** instructions on each page.
4. Note, there is no cost for this emergency license.
5. Please have the license verification ready to upload as described in the emergency order.
  - a. Verification may be in the form of an official verification from the applicant’s original state of licensure or a printout from an online license verification system.  
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6. For additional questions regarding emergency licensure, including how to meet licensure requirements, please visit OPLC’s website here: <https://www.oplc.nh.gov/covid-19/index.htm>.
7. Once all required documents are submitted, please allow up to 48 hours for processing.