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OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
GUIDANCE ON CONTINUING EDUCATION REQUIREMENTS UNDER
EMERGENCY ORDER #29, EXHIBIT H

Reference Number:	SFY 2020-05
Authorized by:	Lindsey B. Courtney, Interim Executive Director 
Division/Board/Council/Commission:	Office of Professional Licensure and Certification, Division of Administration
Effective Date:	June 11, 2020
Subject:	Continuing Education
Description:	Guidance concerning continuing education requirements under Emergency Order #29, Exhibit H

The Office of Professional Licensure and Certification (“OPLC”) is the state agency charged with providing administrative support to fifty-four Boards, Councils, and Commissions within the agency. This guidance is being issued to provide information regarding continuing education requirements under Emergency Order #29, Exhibit H, for those licensees subject to regulation by OPLC or the Boards, Councils, and Commissions within OPLC.

On May 19, 2020, Governor Sununu issued Exhibit H to Emergency Order #29, modifying continuing education requirements for all OPLC licensed professionals. Specifically, pursuant to Exhibit H of Emergency Order #29, "all continuing education requirements are hereby waived for those licensees who are scheduled to renew between March 13, 2020, and December 31, 2020." For those licensees who are not scheduled to renew during that timeframe, continuing education may be completed "through remote instruction until December 31, 2020, provided the continuing education courses otherwise satisfy the applicable criteria established in the laws and rules governing the profession."

Answers to commonly asked questions are noted below.

1. Do I have to complete continuing education requirements?

At this time, pursuant to Emergency Order #29, Exhibit H, licensees do not have to complete continuing education requirements if their license is scheduled to renew between March 13, 2020, and December 31, 2020. All other licensees scheduled to renew outside that time period must complete continuing education requirements.

2. I already completed my continuing education requirements, but did not need to do so. Is there anything I need to do?

No. While continuing education requirements have been waived for those renewing between March 13, 2020, and December 30, 2020, licensees are still permitted, and encouraged, to complete continuing education requirements if possible.

3. If my license does not expire until February 2021, will my continuing education requirements be waived if I renew before December 31, 2020?

No. The waiver of continuing education requirements only applies to those licenses required to renew between March 13, 2020, and December 31, 2020.

4. If I renew at the end of 2021, can all of my continuing education credits be remote?

Yes, provided that the credits are earned prior to December 31, 2020.

5. Can the continuing education I completed for my renewal in June 2020 count toward my renewal in June 2022?

Please consult your specific board rules to determine whether continuing education credits may roll over.

6. If I am required to obtain continuing education as part of a settlement agreement, can I complete the continuing education remotely?

Executive Order #29, Exhibit H only applies to continuing education requirements mandated as part of a renewal of licensure. The terms of your settlement agreement will govern how continuing education may be satisfied.