

**NEW HAMPSHIRE BOARD OF DENTAL EXAMINERS
121 S. FRUIT ST., SUITE 302
CONCORD, NH 03301-2412**

**MEETING MINUTES
MONDAY, August 28, 2017**

Dental Hygienists Committee Meeting – 1:00 p.m.

Board Meeting – 3:00 p.m.

The August 28, 2017 meeting of the New Hampshire Board of Dental Examiners was called to order at 3:00 p.m. by Tara Levesque-Vogel, DMD with the following members present:

Tara Levesque-Vogel, DMD, President
Arthur D. McKibbin, Jr., DMD, Vice President
Charles Albee, DMD
Nilfa Collins, DMD
Ellen Legg, RDH
Linda Tatarczuch, MSW
Puneet Kochhar, DMD
Robert Kuepper, DDS
Lisa Scott, RDH

Note: All votes were unanimous unless otherwise indicated.

The Board approved the public and non-public minutes of the July 10, 2017 meeting as written. (Dr. Collins is recused) (The Board had previously tabled the review of these minutes until August 28, 2017, due to a lack of a quorum at the August 7, 2017 meeting)

The Board approved the minutes of the August 7, 2017 meeting (Dr. McKibbin, Ms. Tatarczuch, Dr. Kochhar, and Ms. Scott recused).

ADMINISTRATIVE

1. Dental Hygienists Committee –

- (a) Dental Hygienists Committee Comments - Lisa Malfait reported that the Committee's recommendations are on this month's agenda. Ms. Malfait has served as the Committee's Chairperson and tonight was her last meeting as her term is up. The Board thanked her for her service and presented her with a certificate of appreciation.
- (b) DHC Recommendation - Local Anesthesia and Nitrous Oxide Sedation Forms for Permits #17-196 – The Board voted to adopt the forms.

2. NH Dental Hygienists' Association Comments – None.
3. Dental Society Comments - Executive Director Mike Auerbach reported to the Board as follows:
 - The NHDS and NHDS Foundation have unveiled its CE courses for the fall of 2017. On Friday, November 10, NHDS will host its Fall/Winter Annual Meeting, featuring Dr. Rhonda Savage (who will present “Your Fantastic Dental Team”); on Friday, November 17, NHDS Foundation will host its annual CE program – this year, it will be Dr. Herve Sroussi, speaking on HPV screening in the dental office.
 - Next week in Nashua, NHDS President Dr. Manny Sousa will begin his Presidential Visit tour to all of the nine NHDS Components.
 - The NHDS is in the process of developing its Annual Meeting program. It will likely have CEs on opioids and infection control, satisfying biennial requirements established by the BoDE. The NHDS looks forward to working with the BoDE to ensure these courses will satisfy the Board’s requirements.

4. Commission on Dental Competency Assessments (CDCA) Comments – Dr. Vogel advised that attendees at CDCA exams and annual meetings, and ADEX meetings must complete the RSA 15-B form and file it with the Secretary of State’s office.

Dr. McKibbin made some comments relating to ADEX. He advised that the consumer representatives for each district have been eliminated from the House of Representatives. There will be two consumer representatives on the Board of Directors on a rotational basis. The expenses of one person from each member board will be paid for by ADEX. If a state board wants a dentist on the ADEX Dental Exam Committee, but chooses a non-dentist to be on the ADEX House of Representatives, alternate funding will be necessary. With respect to the ADEX dental examination, Dr. McKibbin reported that an occupational analysis will be conducted this year, after which there will be changes made to the Periodontics portion of the ADEX exam. The changes will most likely include making the Diagnostic Skills Exam (DSE) portion of the ADEX exam more challenging and compatible with the Canadian Objective Structured Clinical Exam. Dr. McKibbin believes that this potential new exam format will be an issue for the NH Board in the future.

5. Board President Remarks – Dr. Levesque-Vogel advised that meeting attendance has been an issue and asked all Board members to advise the Board’s office if they are unable to attend a meeting. She reminded Board members that late agenda items will not be accepted unless urgent. She also said that she would not be providing snacks at the meetings.
6. Board Office Comments – As requested at the Board’s last meeting, Executive Director Connie Stratton advised the Board of what she had learned from the Military Training Network with respect to the BLS-HCP courses they offer. She reported that she had spoken to a representative there and he had told her that the MTN is an American Heart Association Regional Training Center. The Board voted to accept BLS-HCP courses from the MTN and will change Den 403.07 to reflect that.

Ms. Stratton also reminded the Board members to have their jurisprudence exam questions and answers to her in time for the October 2nd meeting.

7. Conference Call Public Minutes (Tabled) (for Board Approval) - #17-195 (Dr. Kochhar and Dr. Collins recused). The Board voted to approve the minutes.
8. DANB Comments on Admin Rules Package (Rule Notices #2017-93 and 2017-94) - #17-197 – The Board voted to accept the 2 changes set forth in the DANB letter dated August 5, 2017. The Board will amend Den 101.05 to read as follows: “Certified Dental Assistant” means a dental assistant who holds current Certified Dental Assistant certification from the Dental Assisting National Board (DANB)”. The Board will amend Den 401.02 to read as follows: “Certified Dental Assistants’ and Graduate Dental Assistants’ Duties. Certified Dental Assistants as defined in Den 101.05 and Graduate Dental Assistants as defined in Den 101.13 may, in addition to the duties of assistants, perform the following duties under direct supervision as defined in Den 101.11 and arranged by degree of supervision in Den 302.02”.
9. Additions to Current Rules Package (for Board vote) - #17-216
 - a. The Board voted to amend Den 302.06(a) to delete the words “Board approval” at the beginning of the first sentence. (Dr. Kochhar and Ms. Legg opposed)
 - b. The Board voted to amend Den 304.02(b) to change the references of “on-site evaluation” and “initial inspection” to “facility inspection”.
 - c. The Board voted to amend Den 303.01(h) to read as follows: “Applicants for endorsement certification shall have taken and passed the American Board of Dental Examiners (ADEX) dental hygiene examination, or other similar U.S. regional or state board for dental hygienists, including a clinical procedure component, with a passing score on each part of the examination.” (Ms. Legg opposed).
 - d. The Board voted to amend Den 301.03(a)(13) to read “Whether the applicant has completed 20 hours of continuing education within the 2 years immediately preceding the date of the application”. The Board voted to amend Den 301.04(a)(17) to read “Whether the applicant has completed 40 hours of continuing education, at least 30 of which are clinical in nature, within the 2 years immediately preceding the date of the application”.
 - e. The Board voted to award 20% of the required CEU’s to both dentists and hygienists for their participation/calibration in CDCA exams.
10. Memo - Volunteer Dentist Licenses and DEA #'s - #17-199, also Atch I – The Board voted to allow volunteer dentists to obtain a DEA number (Ms. Legg opposed). The Board also voted to consider the issue of whether it wants to require volunteer dentists to have CEU’s, in its next administrative rules package.

11. Memo - Den 403.07 in need of updates - #17-200 – The Board voted to keep the category of correspondence course; to delete the category of home study courses; not to require a certain amount of CEU's to be taken in person; not to change the percentage of courses allowed to be taken online; and not to require CEU's in ethics.
12. PowerPoint slides (from Stacy Plourde, RDH) re: Major Exam Changes - #17-201 – The Board voted not to accept the 2018 WREB exam. (Dr's McKibbin, Kuepper, Albee and Kochhar opposed). In response to this motion, Dr. Albee made a motion not to grant licenses to those applicants who took the Southern Regional Exam in 2014 because the correct procedures were not followed. The Board voted to table this motion until the details of the exam could be verified.
13. Response to Board's Questions - CDA/Preliminary Oral Inspection Course - #17-202 – The Board voted not to require Ms. Korb, based on her education, training and experience, to take the Preliminary Oral Inspection course in order to keep practicing.
14. Dental Specialties - #17-210 – The Board voted to send this letter to Legal Counsel to seek a legal opinion as to its content.
15. CPHDH - Application from Michelle Marcopoulos, RDH with request to waive the qualification in Dental Sealants – #17-212 - The Board voted to grant the waiver, based on her training, experience, and education, and not require Ms. Marcopoulos to take a course in dental sealants.
16. Cindy Cahill, RDH - Request for Local Anesthesia Permit - #17-213 – The Board voted to deny her application for a permit and to advise her that she has to take and pass the CDCA local anesthesia examination. She may then re-apply for a permit. The Board also voted to refer this issue to the Hygiene Committee with respect to if/how the administrative rules relating to this issue should be amended.
17. Kathleen Condon, RDH - Request to waive CEU requirement for Inactive to Active Status - #17-215 – The Board voted to grant the waiver if the licensee has provided the appropriate CEU certificates to the Board.
18. Informational (emailed previously)
 - Upcoming 33rd Annual Meeting of AADA (October 15-16, 2017)
 - AAOMS Statement on Anesthesia
 - Regional Testing Agency Response to Talking Points for ADA

LICENSURE AND REPORTS

1. DENTIST APPLICATIONS APPROVED

Jennifer L. Barton, DMD
 Tyler R. Hancock, DMD
 Samuel S. Lee, DDS
 Erica H. Locke, DMD
 Aditya M. Mehta, DMD

Tresa T. Philip, DDS
 Stephanie J. Phillis, DMD
 Megha Saxena, DMD
 Edward R. Zanca, DMD

2. HYGIENIST APPLICATIONS APPROVED

Joselyn Anc, RDH
Caitlin A. Clinton, RDH
Meagen R. Fahey, RDH
Arianna C. Garland, RDH
Gabrielle P. Gosselin, RDH
Rianna R. Ouellette, RDH

3. PUBLIC HEALTH SUPERVISION

- (a) #17-177 - The Board voted to accept the Public Health Summary Reports and send letters of appreciation to:
- APD Upper Valley Smiles School Dental Program
 - Concord Dental Sealant Coalition

4. DENTAL STUDENT EXTERNSHIP PROGRAM REPORT

- (a) #17-126, also Atch I and II (Tabled) - Indiana University Dentistry - Suncook Health (May & July 2017) – The Board voted to accept the report. See RSA 317-A:20, III(b). The Board discussed considering in the future if it might want to ask for an amendment to RSA 317-A:20, III(b) to require Board approval before an extern is allowed to practice in a dental office where the supervising licensee is a faculty member of an ADA accredited school.
(Dr. Albee recused)

LATE ITEM

1. #17-217 - Ms. Bonnie Greaney, RDH attended the meeting and gave the Board a letter dated August 28, 2017, in which she asked for a waiver from the required dental sealants course for CPHDH certification. Based on her training, experience and education, the Board granted the waiver.

At 5:25 p.m. and pursuant to RSA 91-A:3, the Board voted to go into non-public session by roll call vote because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.