

**N.H. Board of Licensed Dietitians  
Application for Renewal – Dietitian**

INSTRUCTIONS: In order to maintain your dietitian license, please complete this application in full and submit it to: **Office of Professional Licensing and Certification, 121 South Fruit Street, Suite 303, Concord, NH 03301**. The application must be received prior to the expiration of your license, and accompanied by a check or money order, for \$110.00 for the renewal fee, made payable to: Treasurer, State of New Hampshire. All questions can be directed to the address above or to Connie Beliveau at 603-271-9254.

**PERSONAL/BUSINESS INFORMATION**

<b>Last Name</b>	<b>First Name</b>	<b>Middle Initial</b>	<b>Home Phone</b>	<b>License #</b>	<b>Expiration Date</b>
<b>Home Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>	<b>E-Mail Address</b>	
<b>Business Address</b>			<b>City</b>	<b>State</b>	<b>Zip Code</b> <b>Business Phone</b>

**CONTINUING EDUCATION**

You are required to complete 20 CPEs during your two-year licensing cycle to maintain your New Hampshire state license. A list of approved educational activities and their corresponding hours can be found at [www.cdrnet.org](http://www.cdrnet.org). Please note that professional reading (not associated with a self-study) can account for no more than 4 hours of your 20 hours and can only be assessed at 0.5 hours per reading. All original certificates are subject to an audit by the Board of Licensed Dietitians at any time. Licensees must keep continuing education records for 4 years.

Course/Event/Activity	CDR Approved?	Type of Activity	Date(s)	Grade (if any)	# of Hours

\*Additional courses may be listed on a separate piece of paper.

Please answer the following questions:	YES	NO
1. Have you ever had an application for a license, certificate or other approval to practice as a dietitian in a jurisdiction other than the state of New Hampshire denied as the result of a failure to be of good character or on any basis that would constitute cause for denial of a license application under RSA 326-H or the rules of the Board?		
2. Have you ever had any certification, registration or approval to practice as a dietitian revoked in any jurisdiction other than the state of New Hampshire as the result of a failure to be of good character or on any basis that would constitute cause for revocation of a license under RSA 326-H or the rules of the board, unless such revocation was reversed or overturned on appeal or unless such license was reinstated?		
3. Have you ever been convicted of, or pleaded guilty to, a class A felony that has not been annulled or which has not been reversed or overturned on appeal?		
4. Within the preceding 10 years, have you been found guilty of malpractice or gross misconduct in practice as a dietitian in this or any other jurisdiction?		
5. Have you ever been found to have obtained, by fraudulent or deceitful means, a license, certification or other approval to practice as a dietitian in a jurisdiction other than the state of New Hampshire?		
6. Have you ever committed an act that either caused harm to, or placed at risk, the health, safety or welfare of a person or persons under your care in your capacity as a dietitian?		
7. Are you aware of any basis for a conclusion by the Board that you are not of good character or should not otherwise be granted a license to practice as a dietitian in the state of New Hampshire? If you answer "YES" please send an explanation.		

I certify that the information on this application is true, accurate, complete, and unaltered. Furthermore, I understand that, pursuant to RSA641:3, knowingly making a false representation on the application form is punishable as a misdemeanor.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date Signed)

- NH STATE STATUTES – CHAPTER 326H: LICENSED DIETITIANS  
SECTION 326-H:14 - Paragraph II

All licenses issued by the board shall be valid for 2 years from the date of issuance and shall be renewed biennially or reissued pursuant to rules adopted and upon payment of a \$110 license renewal fee. The board shall cause notification of impending license expiration to be sent to each licensed person at least 60 days prior to the expiration of the license. **Licenses shall continue to be valid until final action is exercised by the board on an application for renewal, provided that the application is filed before the expiration date of the license.**

FOR BOARD USE ONLY	
<u>Date Received</u>	<input type="checkbox"/> \$110 Fee/Check # _____
Effective Dates:	
License Number:	