

Board of Licensed Dietitians

Friday, January 3, 2020 at 9:00 AM
Public Minutes

The January 3, 2020 meeting of the Board of Licensed Dietitians (the “Board”) convened at 8:36 a.m. at the Office of Professional Licensure and Certification, Room 116, 121 South Fruit St., Concord, NH with the following members present:

Jeanne Brown, RD, Board Chair
Lisa Prospert, RD, Dietitian Member
Heather McMahon, Public Member

OPLC Staff:

Jon Lavalley, Board Counsel
Juliette Rodriguez, Board Administrator
Michelle Thibeault, Board Administrator I
Yvonne Marcotte, Board Administrator

1. ADMINISTRATIVE

- a. Upon motion by Jeanne Brown, RD with a second by Lisa Prospert, RD, the board unanimously voted to approve the minutes of the December 13, 2019 meeting as amended.

2. RULES- N/A

3. PUBLIC HEARING

- a. Amie Stephens – Regarding Docket# 20-Diet-001
 - Prehearing started @ 8:36am
 - Prehearing ended @ 8:56am
- b. Belinda Lazzaro started at 9:52am and went into recess at 9:55AM
 - Back into recess at 10AM

4. DISCUSSION- N/A

5. QUALIFICATIONS AND LICENSURE

a. New Applications

By motion of Jeanne Brown RD with a second by Lisa Prospert RD, the follow applications were unanimously approved:

COHEN, Mary Kathryn

FERNANDEZ, Alyssa

WEINBERG, Amy – when missing documents submitted

WALSH, Brooke

MERROW, Thomas

HOEHNER, Sheryl

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b. New Online Applications

By motion of Jeanne Brown RD with a second by Lisa Prospert RD, the following online application was unanimously approved when missing document submitted:

BEHRMANN, Erika

c. Reinstatement – N/A

d. Online Renewals - N/A

6. **QUESTIONS** – N/A

7. **NON-PUBLIC SESSIONS**

MOTION TO COMMENCE FIRST NON-PUBLIC SESSION

At 9:00am., upon motion by Jeanne Brown with a second by Heather McMahan, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges with the following members present. Roll call vote: Jeanne Brown RD-yes, Lisa Prospert RD-yes, Heather McMahan-yes.

[Minutes kept separately]

At 9:07am, upon motion by Jeanne Brown, with a second by Lisa Prospert, the Board unanimously voted to go out of non-public session and back into public session.

MOTION TO COMMENCE SECOND NON-PUBLIC SESSION

At 9:08am., upon motion by Jeanne Brown with a second by Heather McMahan, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges with the following members present. Roll call vote: Jeanne Brown RD-yes, Lisa Prospert RD-yes, Heather McMahan-yes.

[Minutes kept separately]

At 9:23am, upon motion by Jeanne Brown, with a second by Lisa Prospert, the Board unanimously voted to go out of non-public session and back into public session.

MOTION TO COMMENCE THIRD NON-PUBLIC SESSION

At 10:15am., upon motion by Jeanne Brown with a second by Heather McMahan, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged

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licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges with the following members present. Roll call vote: Jeanne Brown RD-yes, Lisa Prospert RD-yes, Heather McMahon-yes.

[Minutes kept separately]

At 10:25am, upon motion by Jeanne Brown, with a second by Lisa Prospert, the Board unanimously voted to go out of non-public session and back into public session.

MOTION TO COMMENCE FOURTH NON-PUBLIC SESSION

At 10:49am., upon motion by Jeanne Brown with a second by Heather McMahon, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 329:18, I, RSA 329:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges with the following members present. Roll call vote: Jeanne Brown RD-yes, Lisa Prospert RD-yes, Heather McMahon-yes.

[Minutes kept separately]

At 11:10am, upon motion by Jeanne Brown, with a second by Lisa Prospert, the Board unanimously voted to go out of non-public session and back into public session.

Motion to seal non-public minutes:

At 11:10am., upon motion by Lisa Prospert with a second by Heather McMahon, the Board unanimously voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

At 11:58am, upon motion by Jeanne Brown, with a second by Heather McMahon, the Board unanimously voted to adjourn the meeting.