

**New Hampshire Board of Licensed Dietitians
February 1, 2017
Minutes**

Members Present: Becky Dunn, Heather McMahan, Jeanne Brown, Carole Palmer

Guests: Connie Beliveau, Dena Shields

The meeting was called to order at 1:12 PM

- Becky made a motion to accept the December 14, 2016 minutes. Heather seconded. Motion passed unanimously.
- Discussion regarding board members' terms: Welcome Dena! Dena Shields will be filling Audrey's vacancy, and has submitted the paperwork with the Governor's office, and is awaiting approval. Lisa Prospert is interested in serving 2018 (anticipating December 2017 vacancy by Becky Dunn as this will be the end of 2 three year terms).

Becky made a motion to approve the following: new applications, conditional new applications, incomplete new applications, renewals, and incomplete/denied/conditional/audits renewals. Jeanne seconded. Motion passed.

New Business

NEW APPLICANTS

Girard, Theresa

Horgan, Katrina

Lyons, Carrie

Marcotte, Alexandra

Schaible, Patricia

Tefft, Erin

Conditional New Applicants

Hightower, Whitney (awaiting photo)

Mayfield, Molly (awaiting CDR certificate)

INCOMPLETE NEW APPLICATION

Alfaro, Maria (needs verification statement and transcript)

RENEWALS

December 2016

Anderson, Sharon

Loew, Jenny

January 2017

Beliveau, Amy

Dubois-Carney, Sharon

Graham, Janis

Johnson, Cassandra

Normandin, Denise
Pietro, Kevin
Wathen, Elizabeth
Young, Leslie

February 2017

Aleba, Jessica
Campbell, Brenda
Choate, Mary
Corman, Lisa
Decatur, Lisa
Fair, Suzanne
Foltz, Maureen
Hilton-Cowmeadow, Susan
Krueger, Christina
Loranger, Diane
Macek, Caralyn
Pearse, Christine
Popovich, Timothy
Reich, Alison
Schuck, Stephanie
Smith, Lori
Stuppy, Pamela

March 2017

Baker, Melanie
Davenport, Leigh
Patch, Donna
Travis, Brenda
Valera, Shannon,
Wientzen-Dagenais, Barbara

April 2017

Burzynski, Kathleen
Fahey, Lois
Flagg, Kristen
Gallup, Christine
Tansek-Carroll, Cynthia

Incomplete, Denial or Conditional Renewal/Reinstatement/Audit

Keane, Deborah (conditional approval, awaiting \$10 for renewal fee)
Loew, Jenny (reinstatement, December)
Magoon-Fredette, Katy (reinstatement, February)
Perez, Brittany (denial as CEUs were not completed 24 months prior to expiration, now expired)

Goldstein, Ruth (incomplete renewal, receny of 5 CEUs, still outstanding from December 2016 meeting – would need to do a reinstatement)
Will add Perez and Goldstein to the License Expiration list at next meeting if paperwork not submitted.

License Expiration (as of February 1, 2017)

Ackerman, Karen (license expired April 30, 2016)
Balnis, Karen (license expired April 30, 2015) – not practicing as an RD
Bernier, Danielle (license expired February 29, 2016)
Bizzaro, Megan (license expired January 31, 2016)
Bradley, Rebecca (license expired August 30, 2015)
Brigham, Ashley ((license expired September 30, 2015)
Buonamano, Carol (license expired March 31, 2015)
Burkwit, Bernice (license expired May 31, 2015)
Camire, Ciara (license expired May 31, 2016)
Caplan, Maria (license expired May 31, 2016)
Chaloux, Erin (license expired August 30, 2015)
Clark, Dimereze (license expired April 30, 2015)
Clarke, Karen (license expired April 30, 2015)
Cooper, Emily (license expired September 30, 2016)
Devereux Quimby, Karrie (license expired June 30, 2015)
Dias, Elizabeth (license expired May 31, 2016)
Dubois, Danielle (expired August 31, 2016)
Edwards, Jennie ((license expired November 30, 2015)
Enneper, Patricia (license expired April 30, 2016)
Ferranti, Donna (license expired April 30, 2015)
Fowler, Lauren (license expired August 30, 2015)
Hamlin, Catherine (license expired December 31, 2015)
Hill Gibbons, Sandra (license expired March 31, 2015)
Holt, Patricia, (license expired April 30, 2015)
Izsac, Julie, (license expired June, 30, 2016)
Irvin-Blackstock, Kayla ((license expired September 30, 2015)
King, Ginny (license expired November 30, 2015)
Keaton, Chelsea (license expired April 30, 2015)
Kinser, Nancy (license expired April 30, 2015)
Lebo, Julie (license expired August 30, 2015)
London-Oshkello, Stacey (license expired February 29, 2016)
Loving, Andrea (license expired May 31, 2015)
Marescia, Christina (license expired November 30, 2015)
McClellan, Amy (license expired September 30, 2015)
McDaniel, Marlo ((license expired September 30, 2015)
McHardy, Alice (license expired May 31, 2015)
Mezynski, Catherine (license expired August 31, 2016)
Montague, Susan (license expired May 31, 2015)

Norton, Diane (license expired November 30, 2016)
Pease, Ann Marie (license expired July 31, 2015)
Roy, Renelly (license expired July 31, 2016)
Sanchez, Rachel (license expired December 31, 2016)
Saucier, Christin (license expired September 30, 2016)
Sable, Maria (license expired November 30, 2016)
Talbot, Kimberly (license expired July 31, 2015)
Tubbs, Tracie (license expired May 31, 2016)
Vander Meer, Julie (license expired March 31, 2016)
West, Joan, (license expired April 30, 2015)
Willis, Karen (license expired April 30, 2015)
Williston, Kimberly (license expired December 31, 2016)
Widican, Kristen (license expired June 30, 2016)
Zagrodny, Kathleen (license expired August 31, 2016)

Old Business:

There are no longer any pro-rating of fees. The board went back to re-visit the CPE structure and the language that was developed/posted on the website in June 2016: (per HB 364): **The State of NH has mandated change to all licensing boards. Beginning June 2017, all dietitian licenses will be on the same two year cycle (i.e. license renewals due on June 30th). For licenses that renewed beginning June 1st, 2015 through December 1st, 2015 and were prorated, they will expire on June 30th, 2017 and will be responsible for 15 CPEs. Those licenses that renewed as of January 2016 through May 2016 and were prorated, will be responsible for 10 CPEs and their license will expire on June 30th, 2017. At this time, we do not have specific prorated information for those being licensed June 1st, 2016 and forward. We will continue to keep you updated as soon as we have more information available.**

The board will start seeing applications with this CPE structure. Connie will copy this language and place into the renewal applications that are going out in the future.

Electronic Portal: Connie provided an update that applications and fees will be submitted via an electronic portal beginning August 2017. Will continue to follow these changes as more information becomes available.

Changes to rules: Updates to our rules with language around conditional approval, new renewal cycle (i.e. June 30th) and the electronic portal application submissions should all be done together when final decisions are in place.

Minutes respectfully submitted by Becky Dunn

Meetings for 2017: Next meeting on Friday, March 31st at noon (note this meeting date/time has changed), followed by Wednesday, May 3rd at 1 PM, and Thursday, June 22nd at 1 PM. Meeting adjourned at: 3:38 PM