

APPROVED

New Hampshire Board of Registered Dietitians Public Meeting Minutes Friday April 13, 2018 1:00 PM

The April 13, 2018 meeting of the Board of Registered Dietitians convened at 1:05 p.m. at the Office of Professional Licensing and Certification, 121 South Fruit St. Concord NH, with the following members present:

Heather McMahon
Carole Palmer – Acting Chair
Dena Shields

Absent: Chair Jeanne Brown

The Board voted to accept the public minutes from February 15, 2018 as published.

QUALIFICATION AND LICENSURE

The Board voted to approve new applications for the following applicants:

- Toni Anderson
- Kathryn Bach
- Claire Carananna
- Linda Meador
- Lauren Poole
- Elizabeth Schoenfield
- Meghan Tintle

The Board voted to renew the following applicants:

- Jennifer Williams
- Karen Hasselman
- Meredith Goerte

The Board voted to approve the reinstatement application of:

- Barbara Mullins

The Board voted to request further information from the following applicant:

- Susan Sanford – The applicant needs to have credentialing verification certificate sent directly to the Board from Commission on Dietetic Registration (CDR).

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ADMINISTRATIVE

Renewal Process: The Board reviewed the requirements for education with the Board Administrator.
(Diet 300 & 400)

Board also asked to have a list of all licensees with status for the next meeting (expired, renewal, lapsed etc.)

FTP File Exchange Server: The Board is interested in getting access to the FTP Exchange Server. This is a secure file exchange server which will allow the board to view applications, alleged allegations of misconduct and other document prior to the monthly meetings.

Adjourned: on motion by Carole Palmer and seconded by Dena Shields, the motion to adjourn at 1:55 p.m. carried in the affirmative.

Minutes respectfully submitted by Michelle L. Thibeault Administrator for the Board.

Note the Board of Registered Dietitians did not conduct a nonpublic session on April 13, 2018