

# Board of Licensed Dietitians

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Friday, January 25, 2019 at 12:15 PM

## Public Minutes

The January 25, 2019 Board of Registered Dietitians (the “Board”) public meeting convened at 12:20 PM with the following members present:

Jeanne S. Brown, Chair  
Lisa J. Prospert  
Carole A. Palmer  
Heather S. McMahon  
Dena Shields

Guest Attorney Jon D. Lavallee

The Board Chair requested that everyone introduce themselves to Jon D. Lavallee, new board attorney from APU.

### ADMINISTRATIVE

Upon motion made by Carol Palmer, with a second by Dena Shields, the Board voted to approve the Minutes from the December 14, 2018 public meeting. ~**Motion Approved**

The Board Administrator requested any Board member that had not completed the 2019 Financial Disclosure Statements (RSA 15-A) do so prior to leaving the meeting. Copies of the form were handed out to those who needed it.

The Board’s next will be March 22, 2019 from 12:00 PM to 4:00 PM. The Board discussed spreading the meetings out and not having them every month. Next meeting date will be discussed and scheduled at the March meeting.

Upon a motion by Dena Shields, with a second by Carole Palmer, the Board closed the Public Meeting at 12:30 and moved into non-meeting with Board Attorney JD Lavallee.

Upon a motion by Dena Shields, with a second by Heather McMahon, the Board reconvened the public meeting at 1:00 PM.

### QUESTIONS

The Board discussed issuing a Declaratory Ruling on Registered Dietitians being able to prescribe diet orders. The Board said this is a common issue and should be clarified for licensed dietitians. Board Attorney JD Lavallee will work with the Board and Board Administrator to get the process in motion.

Attorney JD Lavallee will review the question regarding registered dietitians ordering lab work. Both of these questions were originally discussed at the August 15, 2018 and October 5, 2018 meetings.

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Internship verification – The Board discussed internship verification and whether the applicant or the program is responsible for forwarding the documentation directly to the Board

Per Diet 302.03 Required Supporting Materials:

*(2) A letter of verification of the applicant's completion of the requirements set forth in Diet 303.01(a)(3) written and sent by the supervisor of the internship or program directly to the board; and*

*(3) Documentation of the applicant's having met the requirements of Diet 303.01(a)(4).*

The Board is interested in reviewing information on MyLicenseOffice (MLO). This will be added to the March 22 agenda.

## QUALIFICATION AND LICENSURE

### 1. New applications (4)

Upon a motion the Board voted to approve the following applicants for Licensed Dietitians:

- AVANTS, Jacqueline
- HASKELL, Ryanne
- JETHWA, Vanika
- LAURING, Meghan

**~Motion Approved**

### 2. Reinstatement (1)

Upon a motion the Board voted to approve the following applicant for reinstatement:

- CLARK, Ruth

**~Motion Approved**

### 3. Renewal Application

N/A

The Board adjourned the public meeting at 1:40 PM.

\*The Board of Licensed Dietitians did not conduct a non-public meeting on January 25, 2019.