

Board of Dietitians

Friday, May 17, 2019 @ 9:00 AM

Public Minutes

The May 17, 2019 meeting of the Board of Dietitians (the “Board”) convened at 11:10 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Jeanne Brown, Chair

Heather McMahon

Lisa Prospert

Dena Shields

Absent: Carole Palmer

1. ADMINISTRATIVE

- a. The Board reviewed the minutes from the March 22, 2019 meeting. Upon motion by Jeanne Brown, with a second by Dena Shields, the Board voted to approve the minutes of the public meeting as amended. **Motion Approved.**
- b. Upon motion by Jeanne Brown, with a second by Heather McMahon, the Board voted to change the next meeting date from June 24 to Friday, June 28 at 8:00 AM. Jeanne Brown will be unable to attend the next meeting; Board Member Dena Shields will be the acting chair.
- c. Board members will look for new board members with the requirement that they are motivated to serve as active members.
- d. The Board discussed guidelines for the Board Administrator to approve all online renewals. Upon motion by Jeanne Brown, with a second by Dena Shields, the Board voted to allow the Administrator to approve on-line applications after reviewing the continuing education. **Motion Approved**

2. QUALIFICATIONS AND LICENSURE

- a. The Board approved three new applications: Nicole Castonguay, Gabrielle Shillen, and Hillary Pride.
- b. Jillian Emerson’s application received a conditional approval awaiting a passport-type photo. Samantha Fromison and Ruth Givens are required to submit additional documentation for review at the next board meeting on June 28.
- c. The Board reviewed the following renewal applications:
 - Al-Nimr, Rima
 - Barry, Colleen
 - Bucciano, Marilou
 - Boucher, Elizabeth
 - Bucholtz, Paulette
 - Caron, Mady
 - Cassidy, Amy
 - Chaar, Corrine
 - Colcord, Maureen
 - Coy, Jessica
 - Davenport, Leigh K
 - Davis, Theresa

Board of Dietitians

Friday, May 17, 2019 @ 9:00 AM

Public Minutes

- Eagles, Barbara
- Flanagan, Della
- Gopalan, Punithavathy
- Hayner, Margaret
- Knuth, Douglas
- Lafonde, Shauna
- Layton, Tina
- Lubrano-Cynthia
- Lyons, Carrie
- Marchionda, Mallory
- Martell, Terri
- Newman, Jessica
- Patch, Donna
- Pearse, Christine
- Pfeifle, Katherine
- Pinski, Patricia
- Popovich, Timothy
- Proulx, Suzanne
- Proctor, Chera
- Rai, Vipina
- Redmond, Camille
- Schmidt, Ellan
- Schuck, Stephanie
- Stuppy, Pamela
- Terwillinger, Laurie
- Valera, Shannon
- Welker, Cynthia

Upon motion by Jeanne Brown, with a second by Lisa Prospert, the Board voted to approve the renewal applications listed above. **Motion Approved**

Motion to commence Non-Public Session:

At 9:38 a.m. upon motion by Jeanne Brown with a second by Dena Shields, the Board voted to conduct a non-public session for the purpose of discussing alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II(c), RSA 91-A:3, II(e), RSA 91-A:5, IV, RSA 91-A:18, RSA 91-A:18-a, IV, RSA 329:29, Lodge v. Knowlton, 119 N.H. 574(1978), and the Board executive and deliberative privileges. –

Motion Approved

[Minutes kept separately]

At 10:00 a.m. upon motion by Jeanne Brown, with a second by Dena Shields, the Board voted to go out of non-public session and back into public session. – **Motion Approved**

At 10:00 a.m. upon motion by Jeanne Brown, with a second by Heather McMahon, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. – **Motion Approved**

Heather McMahon left the meeting early.

At 12:55 p.m. the Board voted to adjourn the meeting.