

August 17, 2017

**NEW HAMPSHIRE ELECTRICIANS' BOARD  
MINUTES**

There was a meeting of the Electricians' Board held on August 17, 2017. The meeting was called to order at 9:00 a.m. by Joseph Casey, acting Chairman. Also in attendance were Board Members – Jack Grube, William Infantine and Matthew Connors, State Fire Marshal Representative – Matthew LaBonte, Chief Electrical Inspector – Dean Sotirakopoulos and Electrical Inspectors Denis Laurendeau and Kenneth Vallery. Also present: Steven Rancourt, ECBA.

**Interview/meeting/hearing** – none

**2. Reading of the minutes of the July 13, 2017 meeting** – Grube moved, Infantine seconded and it was voted by all members present to approve the minutes.

**3. Reading of Communications** –

- a. Steven Rancourt discussed clarification of the informational bulletin on listed equipment. Connors moved, Infantine seconded and it was voted by all members present to table the revised clarification until the next meeting. A copy of the current bulletin with track changes showing the revision will be sent to board members for review.

**4. Applications for Board action** –

- a. Grube moved, Connors seconded and it was voted by all members present to approve Timothy Matthews' apprentice application.
- b. Grube moved, Connors seconded and it was voted by all members present to approve Glen Hurteau's relicense application.
- c. Grube moved, Connors seconded and it was voted by all members present to approve Roy Harris' apprentice application.

**5. Requests for Board action** –

- a. Infantine moved, Grube seconded and it was voted by all members present to approve a settlement agreement with James Lawrence, which imposes a 12 month suspension deferred for 24 months, provided submission of monthly reports including location of NH jobs is received.

**6. Unfinished Business** –

- a. Education Committee recommended that Stephen Crawford be given credit for one year of electrical schooling. Grube moved, Infantine seconded and it was voted by all members present to approve the Education Committee's recommendations.
- b. The next Building Code Review Board meeting will be September 8, 2017.
- c. LaBonte stated he had nothing to report from the FMO.
- d. Probation reports were reviewed.
- e. ICC test results were reviewed.

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- f. Connors moved, Infantine seconded and it was voted by all members present to approve the following: Electrical License Renewal (Mike Miller) and IBEW local 1253 (Justin Alberico) as providers for the 2017 NEC 15 hour continuing education requirement.
- g. Changes to the draft Arkansas NERA reciprocal agreement were reviewed. Connors moved, Infantine seconded approval of the Arkansas agreement which will be signed by the chair and mailed to Arkansas for their signature.
- h. Manchester Community College report on electrical students was reviewed.

**7. New Business –**

- a. Chief Inspector Sotirakopoulos reported the NERA meeting which was held August 15<sup>th</sup> and 16<sup>th</sup>. Eleven states attended. The Committee on rules for private 3<sup>rd</sup> party electrical inspector qualifications will meet on September 8<sup>th</sup> at the board's office. Committee members include: Mark Hilbert, Sean Bergeron, Steven Rancourt, Lee Carroll and the chief. A letter has been sent to ICC to terminate the exam contract as of December 31, 2017. The exam Development Committee will meet on September 13<sup>th</sup> and 14<sup>th</sup> at the board's office. Committee members include: Henry Sorenson (PROV testing company), Nathan Poland, Jonathan Mitchell, Jeffrey Sargent, Peter Cicolini, Steve Rancourt, William Benard and the chief.
- b. Upon the motion of Casey and the second of Infantine, the Board, by roll call vote, voted to conduct a non-public session for the purpose of discussing matters that if discussed in public would likely adversely affect the reputation of persons other than a member of the body itself and noting that such a non-public session is authorized by RSA 91-A:3, II(c), (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- c. Upon the motion of Infantine and the second of Grube, the Board, by roll call vote, resolved to withhold/seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- d. Date and time of the next meeting – *Tuesday September 12, 2017 at 9:00 a.m., 121 South Fruit St, Concord.*

**8. Adjournment – 10:26 a.m.**

Respectfully Submitted,



Pamela Olin,  
Administrative Assistant