

January 8, 2019

**NEW HAMPSHIRE ELECTRICIANS' BOARD  
LICENSING SUBCOMMITTEE MINUTES**

There was a Licensing Sub-Committee meeting of the Electricians' Board held on January 8, 2019 at the Boards' office. The meeting was called to order at 10:30 a.m. by Peter Cicolini, Chairman. Also in attendance were, Hank Szumiesz and Jack Grube - Board Members, Chief Electrical Inspector – Dean Sotirakopoulos, Pamela Olin Board Administrative Assistant, Steven Rancourt – ECBA, Jonathan Mitchell – IBEW, and Ada Alfonso – Executive Director MA Electricians Board. Not present were Jeff Sargent-NFPA nonvoting member, Bill Fraser – Giguere Electric, Inc., Nathan Poland – Revision Energy, Matt Markham – Tesla, James Grant - BCRB representative and Joseph Casey - IBEW.

**1. There was a motion to approve the December 4, 2018 minutes** – Steve moved, Jonathan seconded to approve the December 4, 2018 minutes they were approved with Jack Grube abstaining.

**2. Continued discussion regarding how a junior/senior high school student who isn't enrolled in a board approved program could obtain an apprentice ID card before receiving a diploma or equivalent.** The changes were made with the current draft of the rule changes reading as follows:

**Elec 304.02 Apprentice Qualifications.**

**(a) Each apprentice electrician shall be employed by a master electrician or other employer who is not in the primary business of performing electrical installations but who also employs a NH master electrician from whom the apprentice electrician receives direction and supervision. Each apprentice electrician shall obtain an identification card issued by the board. The apprentice electrician identification card shall be valid for a period of 12 months.**

**(b) Each apprentice applicant shall show a copy of an ID showing they are 18 years of age or a copy of his/her high school diploma.**

**(c) Apprentices shall satisfactorily complete 150 hours of electrical schooling in an approved school, during each 12 month period pursuant to Elec 304.01 or Elec 403.02(a).**

**(d) An identification card shall be issued for an additional 12 months to a person who submits a certificate, transcript, official letter of enrollment, proof of completion of electrical schooling as specified in (c) above or a one-time letter of intent to enroll.**

**(e) The requirements set forth in (b) above shall be waived if the applicant is a student currently enrolled in a high school curriculum that is approved by the Department of Education in the state in which they reside and is 16 years of age and:**

**(1) Students shall be registered with the NH electricians board;**

**(2) Credit shall be given for all accumulated field experience, accompanied by certifications of completed experience authenticated by the supervising master electrician;**

**(3) Employers shall meet all requirements Department of Labor has for employees under 18 years of age including insurance requirements regardless of whether the student is in a CTE program;**

**(4) The apprentice card shall expire on the September 30<sup>th</sup> following the issuance of the ID card, when they are 17 years of age and may be renewed only once provided the high school apprentice shows successful completion of the previous school year as described in (e) above and completion of a 10 hour OSHA course for those not enrolled in the CTE program in (7) below;**

**(5) To renew the following year the apprentice shall show proof of graduating from high school or being 18 years of age, and enrolled in apprenticeship schooling and employed by a master electrician;**

**(6) The master signing for the student apprentice shall sign for the field hours the student apprentice has completed in their employ;**

**(7) Applicants successfully completing a Career and Technical Education (CTE) electrical 2 or 3 year program for high school students recognized and approved by the board shall also receive:**

**a. credit for a maximum of 150 hours of related classroom hours during the 2 or 3 year school program period;**

**b. the opportunity to accumulate up to 500 credit hours of practical experience in the schooling program, signed for by the teacher/master electrician; and**

**c. The teacher/master shall sign the apprentice application as the master of record.**

**(f) NH Career and Technical Education (CTE) electrical programs shall be approved by the Board when they meet the following qualifications:**

**(1) Teachers in an approved CTE electrical program shall be currently licensed as a NH electrician, pursuant to RSA 319-C:3, IX-a;**

**(2) The teacher/master shall record all accumulated schooling and practical experience during the instructional program;**

**(3) Students enrolled in an approved CTE electrical program shall be registered with the board;**

**(4) The initial sponsor/master for the student apprentice shall be the master/teacher for CTE electrical program and;**

**(5) A school craft or advisory committee, that meets the following requirements, shall be assigned to oversee the electrical program:**

**a. At least one member shall be a NH master electrician, assuming the NH master electrician responsibilities, to oversee the development of the electrical apprentice;**

**b. The board shall be notified of the designated NH master electrician serving on the craft committee and of any change to the designated master, pursuant to RSA 319-C:3, IX-a; and**

**c. The NH master electrician shall provide program progress reports at the start of the school year, at the mid-year break and at the end of the school year.**

**4. Adjournment** – A motion to adjourn by Steve and seconded by Jonathan all unanimously approved at 1:10 PM

Date and time of the next meeting – *Thursday February 7, 2019 at 11:00 am, 121 South Fruit St, Concord.*

Respectfully Submitted,

*Dean Sotirakopoulos*

Dean Sotirakopoulos,  
Chief Electrical Inspector