

**Professional Engineers Board
Public Minutes
January 24, 2020 at 9:00 a.m.**

A meeting of the Professional Engineers Board was held January 24, 2020. The meeting was called to order by Chairman C. Mulleavey at 9:05 a.m. Also present were: C. Ackroyd, M. Morin, A. Azodi, and R. Cook. Board staff present was Chris Horne.

1. Approval of the Minutes of the December 20, 2019 Meeting – M. Morin made a motion to approve the minutes from the December 20, 2019 meeting as amended. C. Ackroyd seconded, R. Cook abstains and motion passes.

2. Communications – General – none

3. Communications – Board Action –

- a. Notice of future changes to NCEES exams- noted

4. Applications for Board Action –

- a. Reciprocity Applications –

APPL#	NAME	BRANCH/ES	
20-85	Nicholas James Zignato	MECH	16357
20-91	Christopher Collet	CE/HIGH	16358
20-153	Sukh Gurung	CE	16359
20-227	Timothy Leon Chiddix	MECH	16360
20-254	Ihor Bojcun	STR	16361
20-255	Christopher Firestone	EE	16356 His file was missing
verification of exam and licensure. This information was verified on the NCEES website.			
20-295	Gary Russell Horwitch	CE	16362

- b. P&P Applications-

APPL	NAME	BRANCH/ES
20-09	Jonathan A. Young	CE
20-197	Connor Brian McGowan	MECH
20-202	Arthur John Jones	EE/COMP
20-234	Michael Timothy Smith	CE
20-246	Virgil Estrada Devera	CE/STR
20-256	Connor Gerard Nolan	MECH
20-261	Ian Peyton Gervais	CE
20-262	Kevin T. Ducharme	CE
20-266	Rui Zhang	STR
20-268	Nicholas Millhollin	CE
20-269	Nicholas Zanchi	CE
20-276	Christopher Scott Albert	CE
20-277	Paige Libbey	CE
20-278	Tyler James Cofelice	CE
20-279	Mark Charles Saunders	CE
20-281	Matthew John Zanchi	CE/GEO
20-283	Patrick Michael Cotton	CE/ENV

20-288 Patricia Leigh Kelliher CE
 20-289 Michael Thomas Kotowski CE
 20-292 Heather Noel James MECH
 20-297 Griffin Patrick Aurora CE/STR
 20-299 Evan Edward Gaj MECH
 20-304 Matthew Kevin Moore CE
 20-307 Benjamin James Agrawal CE
 20-272 Richard Thomas Higginbotham CE – Board reviewed the experience and felt the level of detail was inadequate. Staff will let him know if he submits his experience in more detail, M. Morin will review it and decide if it is adequate for him to sit for the April exam. He will have 1 week to submit the requested information.
 20-274 Paul Thomas Banks MECH- he will need to redo the law and ethics questionnaire. He got 3 wrong. Once he submits a new test, staff will send him a letter of approval to test for the April exam.

- c. Model Law Engineers Since December 17, 2019 – R. Cook made a motion to approve the MLE’s licensed since December 17, 2019. C. Ackroyd seconded, all in favor and motion passes.

APPL #	NAME	LICENSE #	DATE	BRANCH
20-235	Christopher M. Sacco	16316	12/17/19	EE/COMP
20-237	Anthony D. Chambers	16317	12/17/19	EE
20-240	Cyrus A. Atchley	6318	12/17/19	CE
20-243	Jeffrey R. Ellis	16319	12/17/19	CE/STR
20-244	James D. Beane	16320	12/17/19	EE
20-245	Ryan R. Vaughn	16321	12/17/19	MECH
20-229	David Biancavilla	16328	12/24/19	CE
20-250	Michael McCormick	16329	12/24/19	EE
20-251	Brian Tarantino	16330	12/24/19	CE
20-252	Wade Allen Lippert	16331	12/24/19	CE
20-257	Kevin Lee Engel	16332	12/24/19	CE
20-260	Michael P. Hahlbeck	16333	12/24/19	EE
20-265	Jeffrey Rice	16334	12/24/19	MECH
20-270	Daniel Myers	16335	12/31/19	CE
20-282	Christopher Shiver	16336	12/31/19	MECH
20-264	Mustapha Raha	16337	1/2/2020	EE/ COMP
20-279	Eric Aaron Nelson	16338	1/2/20 20	CE
20-286	Steven Ray Cattani	16341	1/03/2020	CE
20-242	Philip Forzley	16342	1/10/2020	CE/ENV
20-294	Timothy E. Nelligan	16343	1/10/2020	CE
20-296	Gregory Shanahan	16344	1/10/2020	FP
20-300	Drew Bessette	16345	1/10/2020	CE

5. Unfinished Business –

- a. Board Terms and Re-Appointments-

1.A. Azodi pending- noted

6. New Business –

- a. Upon the motion of R. Cook and the second of C. Ackroyd the Board voted by roll call vote, to conduct a non-public session at 10:25 a.m. For the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- b. Upon return to public session at 10:40 a.m. R. Cook made a motion to seal the minutes from the non-public session. A. Azodi seconded, all in favor by roll call vote and motion passes.
- c. Board Elections- this will be tabled until July 24, 2020
- d. When a candidate for the exam is short in the years of experience by a 1-2 months, the Board gives them a chance to take the exam. Board would like to add a sentence to the approval to test letter letting the candidate know they need to provide proof of 4 years' experience prior to licensure.
- e. Board discussed the EIT waiver and if there should be a form to request one. After discussion it was decided that it is fine the way the Board has been granting the waiver.
- f. Law and Ethics Questionnaire- Board discussed the how many questions a person can get wrong. Exams with less than 100% should be sent back to the person to correct. Will this require a rules change to want the result to be 100%?
- g. On the application the Board would like the information about the 16 hour Structural being required to be rostered as a structural engineer.
- h. Board discussed the inconsistencies with the NCEES record; with the number of years' experience and with number of licenses held by an individual.
- i. Date and time of next meeting – **Friday, February 28, 2020 @ 9:00 a.m.**

7. Adjournment – R. Cook made a motion to adjourn at 10:50 a.m. C. Ackroyd seconded, and meeting adjourned.