

**Family Mediator Certification Board  
Public Minutes**

December 5, 2017 at 4:15  
121 South Fruit Street, Concord

A meeting of the Family Mediator Certification Board was held on December 5, 2017. The Meeting was called to order at 4:15 by C. Dochstader. Also in attendance were A. Matrumalo, R. Cram, L. Aaby, S. Towle, and P. Goldsmith, M. Ciocca and E. Jasina on speaker phone. Not present were T. Cooper, M. Garner and M. Rousseau. In attendance from OPLC were L. Capuchino and C. Horne.

**1. Welcome to Thomas Cooper, Marital Master-** was not present

**2. Reading and Approval of November 7, 2017 Minutes-** S. Towle made a motion to approve the minutes from the November 7, 2017 meeting. A. Matrumalo seconded, E. Jasina abstained, and motion passes.

**3. Unfinished Business-** A Matrumalo presented the Board with his thoughts on the certification and renewals for Family Mediators. A. Matrumalo feels the standards to become a Family Mediator are low and that more supervision should be required. Many other Boards have apprentice/ internship programs. The Board discussed how the role of the Family Mediators is so important and the Board should raise the bar on the quality of Family Mediators being certified. This would encourage the public to see out a certified Family Mediator.

L. Capuchino suggested the Board should create a mission statement that can be posted on the home page for the Family Mediators. A mission statement would also help the Board focus on what the goal is for the Family Mediator profession.

The Board after lengthy discussion has decided to continue the discussion at the next meeting. A. Matrumalo, P. Goldsmith and E. Jasina will work on suggested changes to the 300s and 400s sections of the rules. This will be presented at the next meeting.

**4. Communication General-** none

**5. Continuing Education Approval Requests-**

- a. Basic Family Law, .5 legal, .5 skills- approved
- b. Consumer Debt Docket Mediation Training, 4.5 Med. Skills- approved
- c. Mediator Boot Camp- 16 Med. Skills, 2 Med. Ethics- staff will request an agenda with timetable showing trainer for each section.
- d. Family Law Mediation-2 Med. Ethics, 13 Med. Skills, 3 DV- staff will request an agenda with timetable showing trainer for each section.

**6. Board Communication-** staff let the Board know of upcoming renewal notices being sent out. 3- 6 month reminders and 2- 3 month reminders

**7. Non-Public Session-**

- a. Upon the motion of P. Goldsmith and the second of S. Towle, the Board, by roll call vote, voted to conduct a non-public session at 5:25 p.m. Such a non-public session is authorized by RSA 91-A:3, II(j), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H.574(1978), and the Board's executive and deliberative privileges. Each member

recorded his or her vote on the motion, which passed by unanimous vote of all members present.

b. Upon return to public session-P. Goldsmith made a motion to seal the non-public minutes, S. Towle seconded, roll call vote, all in favor, motion passes.

### **8. Adjournment-**

The next meeting will be January 9, 2018 at 4:15 pm

E. Jasina made a motion to adjourn the meeting at 5:43, S. Towle seconded, all in favor, meeting adjourned.