

## MINUTES

### STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on May 9, 2018 at 3:34 pm at 121 South Fruit Street, Concord, New Hampshire. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette and Vincent A. Baiocchetti III. Absent – Daniel B. Stockbridge

On a motion made by Timothy P. Kenney and seconded by Vincent A. Baiocchetti III the board approved the regular meeting minutes of April 11, 2018.

Aaron J. Mizen met with the Board to discuss his application for embalmer license.

Public comment on proposed administrative rules Frl 100 – 200 and Frl 300 – 700 opened at 3:34 pm.

Sheri Walsh, Director of Health Professions met with the Board to discuss SB 531 relative to the office of professional licensure and certification.

#### Motion to commence non-public session:

At 4:15 pm, on a motion made by Timothy P. Kenney seconded by Eric P. Rochette and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

#### Motion to return to public session:

At 6:09 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Eric P. Rochette and vote was unanimous.

#### I. EMBALMER APPLICATION(S):

MIZEN, Aaron J.

PONTBRIANT, Emily C. (Foley Funeral Home)

II. APPRENTICE EMBALMER APPLICATION(S):

MCCARTHY, Timothy (Mayhew Funeral Home)

III. REQUESTS FOR APPRENTICESHIP EXTENSION:

PEASLEE, Carli (C.E. Peaslee & Son Funeral Home)

IV. APPRENTICE EMBALMER INTERVIEWS:

MCCARRON, Kati (Tasker Funeral Home) – 5/8/2018 (SH)

V. APPRENTICE SPONSOR CHANGE:

BERGERON, Roland J. (Foley Funeral Home) - Tabled

VI. FUNERAL HOME INSPECTIONS:

Passed – Wendell J. Butt Funeral Home (Penacook) completed 4/26/2018 by Susan J. Hopkins.

Tabled - Bernier Funeral Home (Somersworth) completed 9/14/17 by Timothy P. Kenney

Passed – Bryant Funeral Homes (Berlin & Gorham) completed 4/27/18 by Susan J. Hopkins

Passed – Androscoggin Valley Crematory (Berlin) completed 4/27/18 by Susan J. Hopkins

Passed – Armstrong-Charron Funeral Home (Groveton) completed 4/29/18 by Susan J. Hopkins

Tabled – Wiggin-Purdy-McCooey-Dion Funeral Home (Dover) completed 5/8/18 by Susan J. Hopkins

Tabled – Purdy Memorial Chapel (Lee) completed 5/8/18 by Susan J. Hopkins

Passed – Thibault-Neun Funeral Home (Franklin) completed 4/26/18 by Eric P. Rochette

Passed – Paquette-Neun Funeral Home (Northfield) completed 4/26/18 by Eric P. Rochette

VII. CONTINUING EDUCATION APPROVED:

Cremation Association of North America (9 hours) for the 100<sup>th</sup> Annual Cremation Innovation Convention to be held July 25-27, 2018 in Fort Lauderdale, FL.

National Funeral Directors Association (7.5 hours) for the 2018 Leadership Conference to be held July 9-11, 2018 in Asheville, NC.

Vermont Funeral Directors Association (3 hours) for the following programs held December 5, 2017 in Woodstock, Vermont.

- Hospice and the Funeral Director 2 hours
- The Opioid Crisis 1 hour

Vermont Funeral Directors Association (3 hours) for the following programs held April 18, 2018 in Killington, Vermont.

- Be Afraid in the Preparation Room – Or Not? 2 hours
- Dignity, Honor, and Respect: Care of our Military Dead 1 hour

Vermont Funeral Directors Association (3 hours) for the following program to be held June 19 & 20, 2018 in Woodstock & Essex, Vermont.

- A Shared Calling, A Shared Burden: How Hospice Professionals, Clergy, & Funeral Professionals Can Serve Families Seamlessly & Avoid Burnout 3 hours

Public comment on proposed administrative rules Frl 100 – 200 and Frl 300 – 700 closed at 6:13 pm.

On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board adjourned at 6:14 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.