

## MINUTES

### STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on March 13, 2019 at 3:33 pm at 121 South Fruit Street, Concord, New Hampshire. Members present include Timothy P. Kenney (Chairman), Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge. Absent – Susan J. Hopkins

On a motion made by Timothy P. Kenney and seconded by Eric P. Rochette the board approved the regular meeting minutes of February 13, 2019.

#### Motion to commence non-public session:

At 3:39 pm, on a motion made by Timothy P. Kenney seconded by Eric P. Rochette and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

#### Motion to return to public session:

At 4:58 pm, on a motion made by Timothy P. Kenney seconded by Eric P. Rochette the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Eric P. Rochette and vote was unanimous.

#### I. WRITTEN EXAMINATION:

SOUTHER, Katherine E. (Bryant Funeral Home)

#### II. REQUESTS FOR APPRENTICESHIP EXTENSION:

POIRIER, Paula (Fleury-Patry Funeral Home) - Tabled

ELDRIDGE, Timothy E. (Lord Funeral Home) - Tabled

III. FUNERAL HOME & CREMATORY INSPECTIONS:

Tabled – Fleury-Patry Funeral Home (Berlin) completed 01/10/2019 by Timothy P. Kenney

Passed – Cremation Society of New Hampshire (Boscawen) completed 03/06/2019 by Eric P. Rochette

Passed – Cremation Society of New Hampshire (Littleton) completed 03/06/2019 by Eric P. Rochette

Passed – Cremation Society of New Hampshire (Manchester) completed 03/06/2019 by Eric P. Rochette

Passed – Phaneuf Funeral Homes & Crematorium (Hanover St., Manchester) completed 03/06/2019 by Eric P. Rochette

Passed – Phaneuf Funeral Homes & Crematorium (Coolidge Ave., Manchester) completed 03/06/2019 by Eric P. Rochette

Passed – Anctil-Rochette Funeral Home (Nashua) completed 03/06/2019 by Susan J. Hopkins and Vincent A. Baiocchetti III

IV. CORRESPONDENCE:

The Board discussed HB 301-FN-LOCAL – relative to funeral and burial or cremation expenses for assisted persons. 2/27/19 OUGHT TO PASS WITH AMENDMENT.

The Board discussed the International Conference of Funeral Service Examining Boards (National Board) examination.

V. CONTINUING EDUCATION APPROVED:

National Funeral Directors Association for the 2019 Professional Women's Conference (8 hours) to be held April 13-14, 2019 in Annapolis, MD.

- Mortuary Mission: Dover's Silent History 1 hour
- Is It Sexual Harrassment? 1.5 hours
- A Place to Go: Why Ceremonies Matter 1 hour
- Alleviating Disenfranchised Grief and
- Techniques for Edema and Long Bone Donation 1.5 hours
- How End-of-Life Doulas Are Changing the Face of Dying 1.5 hours
- Success Signals: Body Language in Business 1.5 hours

National Funeral Directors and Morticians Association for the 2018 Annual House of Representatives Meeting (4 hours) to be held April 27-30, 2019 in Atlanta, GA.

- Succession Planning 1 hour
- Preparing Your Facility for an Armed Intruder 2 hours
- Stop the Violence Public Day 2019 1 hour

Kates-Boylston Publications for the Cremation Strategies Conference (5.5 hours) to be held December 4, 2019 in San Antonio, TX.

- Mastering Cremation Pricing 1 hour
- E-Commerce: How to Win at Selling Online 1 hour
- Serve the Entire Family 1 hour
- How to Make Receptions a Profit Center 1 hour
- Celebrants: The Key to Your Business Plan 1 hour
- Q&A with the Speakers .50 hours

National Funeral Directors Association for a program entitled “NFDA Embalming and Restorative Arts” (9.75 hours) to be held May 16-17, 2019 in Pittsburgh, PA.

Selected Independent Funeral Homes for the 2019 Spring Management Summit (7.5 hours) to be held May 1-3, 2019 in Dallas, TX.

- Take Command and Control of Your Cybersecurity Risk 1.5 hours
- F.R.E.D.: Let’s Talk 1.5 hours
- Don’t Just Survive, Thrive as a Successful Tribe 3 hours
- Time to Shift 1.5 hours

On a motion made by Timothy P. Kenney seconded by Eric P. Rochette the board adjourned at 5:30 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.