

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on May 8, 2019 at 3:36 pm at 121 South Fruit Street, Concord, New Hampshire. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge.

On a motion made by Timothy P. Kenney and seconded by Susan J. Hopkins the board approved the regular meeting minutes of April 10, 2019.

The following individuals met with the Board to discuss their application for apprentice embalmer license.

- Bailey M. Lopez and her sponsor Paul K. Remick (Remick & Gendron Funeral Home).
- Nicole E. Judge and her sponsor Julie E. Thibault (Jellison Funeral Home).
- David G. Midolo and his sponsor Susan J. Hopkins (Douglas & Johnson Funeral Home).

Motion to commence non-public session:

At 4:00 pm, on a motion made by Timothy P. Kenney seconded by Susan J. Hopkins and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

The Board met with Adam W. Smith to review the requirements for co-sponsoring the apprenticeship of Paula M. Poirier (Fleury-Patry Funeral Home).

Motion to return to public session:

At 6:05 pm, on a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins and vote was unanimous.

I. WRITTEN EXAMINATION:

FERRARA, Frank S. (Douglas & Johnson Funeral Home)

II. PRACTICAL EXAMINATION(S):

PERRIN, Austin K. (Wilkinson-Beane-Simoneau-Paquette Funeral Home)

III. REQUESTS FOR WRITTEN EXAMINATION(S):

PERRIN, Austin K. (Wilkinson-Beane-Simoneau-Paquette Funeral Home)

IV. APPRENTICE EMBALMER APPLICATION(S):

LOPEZ, Bailey M. (Remick & Gendron Funeral Home)

JUDGE, Nicole E. (Jellison Funeral Home)

MIDOLO, David G. (Douglas & Johnson Funeral Home)

V. FUNERAL HOME & CREMATORY INSPECTIONS:

Tabled – Fleury-Patry Funeral Home (Berlin) completed 01/10/2019 by Timothy P. Kenney

Tabled - Roberge Funeral Home (Somersworth) completed 3/28/19 by Daniel S. Stockbridge

Tabled - Ricker Funeral Home (Lebanon & Enfield) completed 4/4/19 by Timothy P. Kenney

Tabled - Pelham Funeral Home (Pelham) completed 04/12/19 by Susan J. Hopkins and Vincent A. Baiocchetti III

Passed - Brookside Chapel and Funeral Home (Plaistow) completed 4/12/19 by Susan J. Hopkins and Vincent A. Baiocchetti III

Passed - Roy Funeral Home (Claremont) completed 4/22/19 by Susan J. Hopkins and Vincent A. Baiocchetti III

Passed - Davis Funeral Home (Nashua) completed 4/23/19 by Susan J. Hopkins

Passed - Goundrey Dewhirst Funeral Home (Salem) completed 5/3/19 by Eric P. Rochette

VI. CONTINUING EDUCATION APPROVED:

FuneralCE for an online program entitled “OSHA Emergency Action Plans for Funeral Homes” (2 hours).

Massachusetts Funeral Directors Association for a program entitled “2019 Cremation Planning Strategies” (4 hours) to be held June 30, 2019 in Randolph, MA.

On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the board adjourned at 6:15 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.