

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on June 12, 2019 at 3:35 pm at 121 South Fruit Street, Concord, New Hampshire. Members present include Timothy P. Kenney (Chairman), Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge. Susan J. Hopkins was absent.

On a motion made by Timothy P. Kenney and seconded by Vincent A. Baiocchetti III the board approved the regular meeting minutes of May 8, 2019.

The following individuals met with the Board to discuss their application for apprentice embalmer license.

- Hollie M. Preston and her sponsor Craig S. Beane (Wilkinson-Beane-Simoneau-Paquette Funeral Home).
- Ryan T. Hassett and his sponsor James F. O'Donnell (Pelham Funeral Home).
- Logan H. McIntosh and his sponsor Robert A. McIntosh (Davis Funeral Home).

Beth Sargent, Lobbyist for the New Hampshire Funeral Directors Association discussed the status of HB 301 relative to funeral and burial or cremation expenses for assisted persons.

Motion to commence non-public session:

At 4:47 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 5:21 pm, on a motion made by Timothy P. Kenney seconded by Eric P. Rochette the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Eric P. Rochette and vote was unanimous.

I. WRITTEN EXAMINATION:

MIZEN, Aaron J.

PERRIN, Austin K. (Wilkinson-Beane-Simoneau-Paquette Funeral Home)
effective July 1, 2019

II. APPRENTICE EMBALMER APPLICATION(S):

PRESTON, Hollie M. (Wilkinson-Beane-Simoneau-Paquette Funeral Home)

HASSETT, Ryan T. (Pelham Funeral Home)

MCINTOSH, Logan H. (Davis Funeral Home)

SUTCLIFFE, Arthur D. (Pelham Funeral Home)

III. APPRENTICE SPONSOR CHANGE:

JUDGE, Nicole (co-sponsor Carl A. Michaud – Michaud Funeral Home)

IV. FUNERAL HOME & CREMATORY INSPECTIONS:

Tabled – Fleury-Patry Funeral Home (Berlin) completed 01/10/2019 by Timothy P. Kenney

Tabled - Roberge Funeral Home (Somersworth) completed 3/28/19 by Daniel S.
Stockbridge

Tabled - Ricker Funeral Home (Lebanon & Enfield) completed 4/4/19 by Timothy P.
Kenney

Tabled - Pelham Funeral Home (Pelham) completed 04/12/19 by Susan J. Hopkins and
Vincent A. Baiocchetti III

Passed – Compassionate Cremation Service of NH (Wilton) completed 6/11/19 by
Timothy P. Kenney

V. CONTINUING EDUCATION APPROVED:

Continuing education credit was denied for the National Funeral Directors Association

program entitled “NFDA Leadership Conference” to be held July 14-16, 2019 in San Diego, CA.

FuneralCE for the following online programs effective July 1, 2019 through June 30, 2021.

- Bloodborne Pathogens 2 hours
- OSHA Practice Standards for the Funeral Profession 4 hours
- Communicating Effectively with Seniors 2 hours
- Conflict Resolution for Funeral Directors 3 hours
- Cremation Best Practices 3 hours
- Final Expense Insurance 3 hours
- Intercultural Burials 5 hours
- Managing Grief 5 hours
- OSHA Workplace Rights 2 hours
- Pre-Need Planning 5 hours
- Public Speaking for Funeral Directors 5 hours
- Understanding Social Security: Case Studied for Funeral Directors 4 hours
- Working Ethically with Seniors 2 hours
- When Disaster Strikes: Mass Fatalities and Community Impact 2 hours
- High Risk Direct Disposal: Lessons Learned from Ebola Outbreak 1 hour
- Ethical Business Practices for Funeral Directors 2 hours
- Funeral Personalization and Family Engagement 3 hours
- Top Five Things They Didn’t Teach in Mortuary School 2 hours
- Funeral Customs with Military Honors 3 hours

Cremation Association of North America for a program entitled “101st Cremation Innovation Convention” (9 hours) to be held July 31 – August 2, 2019 in Louisville, KY.

International Order of the Golden Rule for a program entitled “Educating the Families You Serve About the ‘WHY’ of the Funeral” (8.5 hours) to be held October 25-26, 2019 in Louisville, KY.

International Cemetery, Cremation and Funeral Association for the 2019 ICCFA University to be held July 19-24, 2019 in Memphis, Tennessee.

- ICCFA University, College of Sales & Marketing 23.5 hours
- ICCFA University, College of 21st Century Services 25 hours
- ICCFA University, College of Land Management
& Grounds Operations Denied
- ICCFA University, College of Funeral Home Mgmt 24.5 hours
- ICCFA University, College of Leadership,
Administration & Management 24 hours
- ICCFA University, College of Cremation Services 25 hours
- ICCFA University, College of International Studies 24.5 hours
- ICCFA University, College of Hospitality and Event Mgmt 24.5 hours

Practicum Strategies (5 hours each) for the following online programs effective July 1, 2019 through June 30, 2021.

- Business Morals & Ethics
- Everyday Ethics for Funeral Service
- Motivation & Coaching
- Managing Stress for Funeral Professionals
- The Vanguard of Competition and the Funeral Profession
- Hazardous Chemicals / Toxic Substances
- Complying with the Funeral Rule
- Pre-Planning for Funeral Home Business Interruption
- Grief 101 for Funeral Directors
- Funeral Profession & Consumer Behavior
- Coping with Stress as a Funeral Director
- Sacred – Sensitive and Sane
- Funeral Values
- A Review of Basic Embalming Procedures
- Moral Dilemmas Facing the Funeral Profession
- Dealing with Communicable Disease/AIDS
- Universal Precautions
- Job Burnout in Funeral Service
- Investment Management for the Funeral Director
- OSHA: A Practical Guide for Funeral Service
- How To Tell the Children
- Cremation, The Concept, The Client, The Caring
- Cremation: The Process
- Preneed Funeral Planning
- Introduction to Accounting for the Funeral Director
- Understanding and Completing the Certificate of Death
- Power Communications for Funeral Professionals
- Marketing 101 for Funeral Directors
- Intermediate Marketing for Funeral Directors
- Ethics for Funeral Directors
- Living with the FTC's Funeral Rule
- OSHA for Small Business
- Employee Recruitment and Retention in Funeral Service
- Embalming Chemistry
- Cremation: Yesterday, Today and Tomorrow

Maine Funeral Directors Association Summer Meeting programs (6 hours) to be held June 11-12, 2019 in Kennebunkport, ME.

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| • Navigating Through Conflict | 1 hour |
| • Communication Skills for Connecting with Cremation Families | 1 hour |
| • The 3 E's for Cremation Success | 1 hour |

- Opioid Addiction 1 hour
- Bringing Ritual to Cremation Arranging 1 hour
- If It Isn't in Writing, It Didn't Happen 1 hour

National Funeral Directors & Morticians Association for the 2019 Annual Convention & Exposition (15 hours) to be held August 3-8, 2019 in Mobile, AL.

National Funeral Directors Association for a program entitled "Embalming and Restorative Arts Seminar" (9 hours) to be held August 15-16, 2019 in Nashville, TN.

Vermont Funeral Directors Association for a program entitled "Removal Class" (3 hours) to be held various dates and locations in 2019.

On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board adjourned at 5:21 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.