

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

3:00 P.M. – Hearing regarding Carlton C. Ham, Docket #19-004. Board Action: 7/10/19 – Hearing held.

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on July 10, 2019 at 4:12 pm at 121 South Fruit Street, Concord, New Hampshire. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge.

On a motion made by Timothy P. Kenney and seconded by Daniel B. Stockbridge the board approved the regular meeting minutes of June 12, 2019. Susan J. Hopkins abstained.

The Board met with Jerelyn R. Serra of Chelmsford, Massachusetts to discuss her application for an embalmer license.

The following individual met with the Board to discuss her application for apprentice embalmer license.

- Erica L. Rousseau and her sponsor Roger L. Gosselin (Phaneuf Funeral Homes and Crematorium)

Motion to commence non-public session:

At 4:55 pm, on a motion made by Timothy P. Kenney seconded by Eric P. Rochette and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 5:55 pm, on a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins and vote was unanimous.

I. EMBALMER APPLICATION(S):

SERRA, Jerelyn R.

GRAVES, Chelsea A. (Zis-Sweeney & St. Laurent Funeral Home)

II. APPRENTICE EMBALMER APPLICATION(S):

ROUSSEAU, Erica L. (Phaneuf Funeral Homes and Crematorium)
The Board voted 3 to 2 to approve the application.

III. REQUESTS FOR APPRENTICESHIP EXTENSION:

BEAULIEU, Rebecca C. (Bennett Funeral Home)

IV. FUNERAL HOME & CREMATORY INSPECTIONS:

Tabled – Fleury-Patry Funeral Home (Berlin) completed 01/10/2019 by Timothy P. Kenney

Tabled - Roberge Funeral Home (Somersworth) completed 3/28/19 by Daniel S. Stockbridge

Tabled - Ricker Funeral Home (Lebanon & Enfield) completed 4/4/19 by Timothy P. Kenney

Tabled - Pelham Funeral Home (Pelham) completed 04/12/19 by Susan J. Hopkins and Vincent A. Baiocchetti III

V. CONTINUING EDUCATION APPROVED:

Continuing education credit was denied for the WebCE/FuneralCE interactive classroom equivalent courses that are currently approved as home study courses.

National Funeral Directors Association (hour for hour) for the 2019 International Convention and Expo to be held October 27-30, 2019 in Chicago, Illinois. The following sessions were denied credit:

- Online Reviews: Getting Good Ones and Fixing Bad Ones
- Increasing Online Leads
- Lingered Liability, Inside the Cemetery

National Funeral Directors Association for the following additional International

Convention workshops to be held October 27-30, 2019 in Chicago, Illinois.

- Making it Meaningful with Remembering A Life 1 hour
- Dancing on the Edge of a Revolution: Helping People and Building a Business in the Connected World Denied
- Honor, Duty, Sacrifice Denied

International Order of the Golden Rule (1 hour each) for the following webinars to be held August 28th, September 18th, September 26th, October 1st, and October 9th, 2019.

- Improving the Health of Your Business to Better Serve Families: A Case Study
- How Corporately-Owned Chains Wins Price Shoppers and How that Knowledge Can Benefit Your Funeral Home
- Workforce Expectations – Matching Next Gen Expectations with Your Funeral Home Culture
- The Funeral Home of the Future May Not Be a Funeral Home at All

National Funeral Directors Association (1 hour) for a webinar entitled “Going Green in 2019” to be held August 22, 2019.

On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the board adjourned at 5:56 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.