

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on July 8, 2020 at 3:49 pm electronically via Zoom. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge.

On a motion made by Timothy P. Kenney and seconded by Susan J. Hopkins the board approved the regular meeting minutes of June 10, 2020.

Motion to commence non-public session:

At 4:37 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 4:56 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and vote was unanimous.

I. EMBALMER APPLICATION(S):

CHRISTENSEN, J. Max (Phaneuf Funeral Homes & Crematorium)

II. REQUESTS FOR APPRENTICESHIP EXTENSION:

MCINTOSH, Logan (Davis Funeral Home)

NISKALA-HOYT, Ellen (Phaneuf Funeral Homes & Crematorium)

III. FUNERAL HOME & CREMATORY INSPECTIONS:

Passed – Tasker Funeral Home (Dover) completed 06/30/20 by Daniel B. Stockbridge

Tabled – Garrison City Crematory (Dover) completed 06/30/20 by Daniel B. Stockbridge

IV. CORRESPONDENCE:

On a motion made by Daniel B. Stockbridge seconded by Susan J. Hopkins the board voted to table discussion of a letter from J. Normand Paquette Jr. regarding the continuing education requirement for home study/online programs as specified in administrative rule Frl 403.04 (c).

On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the board voted to amend the administrative rules to allow all required continuing education credits, for the renewal period ending June 30, 2021, to be completed via home study or online internet programs or courses.

V. CONTINUING EDUCATION APPROVED:

The Board denied credit for the National Funeral Directors Association webinar entitled “Connecting with the LGBTQ Community” (1 hour) to be held August 20, 2020.

National Funeral Directors Association for webinar entitled “The New Customer Satisfaction Paradigm: What Customers Expect From You Right Now” (1 hour) to be held July 14, 2020.

National Funeral Directors Association for webinar entitled “Optimizing the Customer Journey: How to Create Memorable Experiences Inside Your Funeral Home” (1 hour) to be held July 21, 2020.

National Funeral Directors Association for webinar entitled “Building a Brand for Your Business: How to Distinguish Your Funeral Home from the Competition” (1 hour) to be held July 28, 2020.

Selected Independent Funeral Homes for the 2020 Annual Meeting (7 hours) to be held September 30 – October 3, 2020 in Montreal, Quebec, Canada.

- Walk a Mile: You Have the Power to Make a Positive Impact 2 hours
- Sticking Points: How to Get the Generations Working Together in the 12 Places They Come Apart 2 hours
- Concurrent Breakout Sessions Denied
- Membership Business Session 1 hour
- Concurrent Breakout Sessions Denied

- A Professional War Footing 2 hours

WebCE for an online home study course entitled “Death Care Trends That Are Changing Tradition” (2 hours).

Matthews International for a webinar entitled “Funeral...FUNeral...Moving Families from Grieving to Remembrance” (1 hour) to be held in August 2020.

On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board adjourned at 5:02 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.