

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on August 12, 2020 at 3:28 pm electronically via Zoom. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette and Vincent A. Baiocchetti III. Daniel B. Stockbridge was absent.

On a motion made by Timothy P. Kenney and seconded by Eric P. Rochette the board approved the regular meeting minutes of July 8, 2020.

The following individual(s) met, via Zoom, with the board to discuss their application for apprentice embalmer license.

- Jennifer L. Lincoln and her sponsor Lucas A. Dumont (Tasker Funeral Home).
- Amanda S. Peschel and her sponsor Sean Peschel (Goodwin Funeral Home)

Motion to commence non-public session:

At 3:47 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 5:28 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and vote was unanimous.

I. PRACTICAL EXAMINATION(S):

SPIRITOS, Aaron J. (Phaneuf Funeral Homes & Crematorium)

CHRISTENSEN, J. Max (Phaneuf Funeral Homes & Crematorium)

II. REQUESTS FOR WRITTEN EXAMINATION(S):

SPIRITOS, Aaron J. (Phaneuf Funeral Homes & Crematorium)

CHRISTENSEN, J. Max (Phaneuf Funeral Homes & Crematorium)

MORGAN, Elizabeth A. (Ricker Funeral Home)

III. APPRENTICE EMBALMER APPLICATION(S):

LINCOLN, Jennifer L. (Tasker Funeral Home)

PESCHEL, Amanda S. (Goodwin Funeral Home)

IV. REQUESTS FOR APPRENTICESHIP EXTENSION:

GRIFFIN, Michaela R. (Michaud Funeral Home)

V. FUNERAL HOME & CREMATORY INSPECTIONS:

Discussed correspondence from Melissa A. Gould (Ricker Funeral Home and Cremation Care of Woodsville) notifying the board as of July 18, 2020 the funeral home will be operating under the license of Adam W. Smith (#987).

Tabled – Garrison City Crematory (Dover) completed 06/30/20 by Daniel B. Stockbridge

Tabled - Merrimack Cremation Service (Merrimack) completed 06/12/20 by Eric P. Rochette

Passed - C.E. Peaslee & Son Funeral Homes & Cremation Service (Farmington, Alton and Sanbornville) completed 07/03/20 by Eric P. Rochette

Tabled - Emmons Funeral Home (Bristol) completed 07/03/20 by Eric P. Rochette

VI. CORRESPONDENCE:

The board previously voted to table discussion of a letter from J. Normand Paquette Jr. regarding the continuing education requirement for home study/online programs as specified in administrative rule Frl 403.04 (c).

Discussed Exhibit N to Emergency Order #29 signed July 29, 2020 by Governor Sununu relative to certain professional examination requirements for licensure waived. This Order waives examinations administered by non-governmental organization when the credentialing body or testing facility is not administering examinations due to the

COVID-19 pandemic.

VII. CONTINUING EDUCATION APPROVED:

Life Forest for an online program entitled “Cremation Cemetery: Forest Burial and What it Means” (2 hours) to be held August 18, 2020. (Originally approved 4/8/20 – changed to online program)

National Funeral Directors Association for the 2020 Virtual Annual Convention (hour for hour) to be held October 18-21, 2020.

National Funeral Directors Association for webinar entitled “Therapy Dogs: Mans Best Friend” (1 hour) to be held September 10, 2020.

National Funeral Directors & Morticians Association for the 2020 Virtual Convention & Exposition (5 hours) to be held August 16-18, 2020.

- Parliamentary Procedure: What Do You Do? 1 hour
- Surviving a Pandemic: Thoughts for Funeral Service Professionals 1 hour
- Walking Giants: How Cremation, Secularism & Boomers Impact
Deathcare 1 hour
- COVID 10 Legality 1 hour
- Conflict Resolution 1 hour

On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board adjourned at 5:32 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.