

MINUTES

BOARD OF HOME INSPECTORS MEETING

Monday, May 20, 2019 8:30 a.m.

Office of Professional Licensure & Certification, Philbrook Building, Room B202
121 South Fruit Street, Concord, NH 03301

Present: Chair Robert Gray, Robert Porter – Secretary, Perry LeMay, Lee Carroll, Damon Burt, Jon Bossey

Not Present: Joseph Griffin

Public Attendee: Michael Healey

Present from OPLC/Board of Home Inspectors: Rick Wisler, Diana Craigie

I. CALL TO ORDER –

The meeting was called to order at 8:30am by Chair Robert Gray

II. INTERVIEW/MEETING- None

III. READING AND APPROVAL OF THE MINUTES-

Robert Porter moved to approve the March 25, 2019 meeting minutes, seconded by Perry LeMay. Motion approved unanimously.

IV. COMMUNICATIONS, GENERAL – Discussion of Laws. Board members discussed making changes to Home Inspector laws regarding background checks, reciprocity, training and education. Jon Bossey contacted three legislators to sponsor legislation to update specific laws. Sponsoring legislators would be invited to attend a future meeting to discuss law changes.

V. COMMUNICATIONS, BOARD ACTION – None

APPLICATIONS FOR BOARD ACTION- Robert Porter moved to grant conditional approval on Application # 19-104 Marc Parella subject to review of payment, and Application # 19-107 Guy Champagne subject to receipt and approval of a criminal history report, and approve all remaining applicants. Motion seconded by Perry LeMay and was unanimously approved.

- a. Application # 19-103 Michael S. Magee
- b. Application # 19-99 Joshua M. Willett
- c. Application # 19-101 William Clark
- d. Application # 19-100 Robert H. Courville
- e. Application # 19-104 Marc Parella
- f. Application # 19-105 Scott Kenison

- g. Application # 19-106 Kenneth Galanif
- h. Application # 19-102 Vincenzo Riva

VI. New Business –

- a. The Board asked staff to send out a letter to all providers listed asking them to re-submit their course documents and review fee pursuant to Home 301.04(h). After reviewing, the board will update the list of approved courses. The information will be provided at the July meeting.
- b. There was a brief discussion of Inspector's rule Home 403 requires at least 20 continuing education unit hours of approved CE courses that are relevant to the practice of Home Inspection. By consensus the board agreed these courses could be from any source as long as the material is relevant to the profession.
- c. Staff was asked to possibly add a section to the web page providing information to licensees regarding a notice of law or rule changes.

VII. NON-PUBLIC MEETING-

At 9:10 a.m. following an appropriate motion by Robert Gray and seconded by Lee Carroll to go in to a non-public session. The Board, by roll call, voted to conduct a non-public session for the purpose of the reading and approval of the non-public minutes of the November 26, 2018 meeting and evaluating complaints against licensees, accredited individuals, institutions, or organization, or persons charged with practicing unlawful brokerage activity, and noting that such a non-public session is authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Commission's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the vote of all members present.

VIII. PUBLIC MEETING RECONVENED-

At 9:25 Lee Carroll moved, Perry LeMay seconded to come out of non-public. The Board unanimously voted, by roll call, to reconvene the public meeting.

IX. NON PUBLIC MINUTES SEALED-

On an appropriate motion by Lee Carroll and seconded by Damon Burt, by roll call, unanimously voted to seal the minutes of the non-public session from public disclosure pursuant to RSA 91-A:3, III(c), on the grounds that public disclosure would likely affect adversely the reputation of licensees, accredited individuals, institutions, or organizations, or persons charged with practicing unlawful brokerage activity. RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Commission's executive and deliberative privileges. Each member recorded his or her vote on the motion.

X. NEXT MEETING- Date and time of next meeting – July 22, 2019 8:30 am

XI. MEETING ADJOURNED –

At 9:30am an appropriate motion was made by Jon Bossey and seconded by Lee Carroll, to adjourn the meeting. The motion was unanimously approved.