

MINUTES

BOARD OF HOME INSPECTORS MEETING

Monday, July 22, 2019 8:30 a.m.

Office of Professional Licensure & Certification, Philbrook Building, Room B202
121 South Fruit Street, Concord, NH 03301

Present: Chair Robert Gray, Joseph Griffin, Damon Burt, Jon Bossey, Lee Carroll

Not Present: Robert Porter-Secretary, Perry LeMay

Public Attendee: N/A

Present from OPLC/Board of Home Inspectors: Diana Craigie, Dawn Marier

1. CALL TO ORDER –

The meeting was called to order at 8:30am by Chair Robert Gray

2. INTERVIEW/MEETING-

- a. Joseph Shoemaker; Director of Technical Professions introduced to the Board of Home Inspectors our new Executive Director of OPLC, David Grosso.
 - i. Robert Gray inquired as to why complaints were not online?
 - ii. Jon Bossey mentioned changes to procedures, regulations and application requirements for Home Inspections. Suggested brainstorming sessions.

3. READING AND APPROVAL OF THE MINUTES-

Lee Carroll moved to approve the May 20, 2019 meeting minutes, seconded by Jon Bossey. Motion approved unanimously.

4. COMMUNICATIONS, GENERAL – None

5. COMMUNICATIONS, BOARD ACTION – None

- #### **6. APPLICATIONS FOR BOARD ACTION-**
- On an appropriate motion by Robert Gray, seconded by Lee Carroll, by roll call, unanimously voted to approve all applicants.
- Application # 19-108 Daniel Jones
 - Application # 19-109 Tristan Chase
 - Application # 19-110 Paul Hoffman
 - Application # 19-111 John Anthony
 - Application # 20-01 James LaChance
 - Application # 20-02 Corey Trudel
 - Application # 20-03 Kenneth Mundry
 - Application # 20-04 Paul Rondeau

7. UNFINISHED BUSINESS –

- a. **Status of website update-** The Board discussed listing disciplinary actions, standards of practice changes; questioning a change of practice in January. Agreeing that the change should be on the Board News website. Jon Bossey volunteered to bring his laptop provided he can get WiFi to keep track of website updates and proposed changes.
- b. **Access to WiFi-** Discussion as to whether the Board could utilize WiFi during their meetings to access OPLC and their own website.

8. NEW BUSINESS-

- a. Discussion of proposals to changes of Home Inspector application requirements-
Ideas proposed for the next scheduled meeting.
 - i. VT Exam compared to National Inspectors Exam.
 - ii. Convictions; both criminal and misdemeanor
 - iii. Training requirements- look into other states requirements
 - iv. Requiring licensee to have some experience in the profession
- b. Home Inspector Course Approval Documents- The Board recommended sending a letter to any providers that did not respond. A letter to non-responsive providers stating their course is no longer an accredited course and will be removed from the website.
 - i. Course documents provided to the Board-
 1. Kaplan Home Inspector Pre-licensing
 2. AHIT American Home Inspection Training
 3. A Better School of Building Inspection
 4. Inspection Certification Associates
 5. Northern Essex Community College
 6. National Property Inspections, Inc.

Joseph Griffin moved to approve, seconded by Robert Gray. The motion was passed unanimously.

9. NON-PUBLIC MEETING-

At 9:30 a.m. following an appropriate motion by Jon Bossey and seconded by Lee Carroll, to go in to a non-public session. The Board, by roll call, voted to conduct a non-public session for the purpose of the reading and approval of the non-public minutes of the May 20, 2019 meeting, discussion of licensee's, and a complaint against a licensee, accredited individuals, institutions, or organization, or persons charged with practicing unlawful brokerage activity, and noting that such a non-public session is authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Commission's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the vote of all members present.

10. PUBLIC MEETING RECONVENED-

At 10:00, Lee Carroll moved to approve, Jon Bossey seconded to come out of non-public. The Board unanimously voted, by roll call, to reconvene the public meeting.

11. NON PUBLIC MINUTES SEALED-

On an appropriate motion by Lee Carroll and seconded by Jon Bossey, by roll call, unanimously voted to seal the minutes of the non-public session from public disclosure pursuant to RSA 91-A:3, III(c), on the grounds that public disclosure would likely affect adversely the reputation of licensees, accredited individuals, institutions, or organizations, or persons charged with practicing unlawful brokerage activity. RSA 91-A:5, IV, *Lodge v. Knowlton*, 11 N.H. 574 (1978), and the Commission's executive and deliberative privileges. Each member recorded his or her vote on the motion.

12. NEXT MEETING- Date and time of next meeting – September 23, 2019 8:30 am

13. MEETING ADJOURNED –

At 10:18 am an appropriate motion was made by Robert Gray and seconded by Joseph Griffin, to adjourn the meeting. The motion was unanimously approved.