

## MINUTES

### **BOARD OF HOME INSPECTORS MEETING**

**Monday, September 23, 2019 8:30 a.m.**

Office of Professional Licensure & Certification, Philbrook Building, Room B202  
121 South Fruit Street, Concord, NH 03301

*Present:* Chair Robert Gray, Damon Burt, Lee Carroll, Robert Porter-Secretary, Jon Bossey

*Not Present:* Joseph Griffin, Perry LeMay

*Public Attendee:* Michael Healey

*Present from OPLC/Board of Home Inspectors:* Rick Wisler, Diana Craigie

**1. CALL TO ORDER –**

The meeting was called to order at 8:34 am by Chair Robert Gray

**2. INTERVIEW/MEETING- None**

**3. READING AND APPROVAL OF THE MINUTES-**

Jon Bossey moved to approve the July 22, 2019 meeting minutes, seconded by Damon Burt. Motion approved unanimously.

**4. COMMUNICATIONS, GENERAL –** Board asked staff to review whether NH & MA courses are comparable due to a possible candidate for Home Inspection. Candidate from MA has 78 hrs of education and NH requires 80 hrs.

**5. COMMUNICATIONS, BOARD ACTION – None**

**6. APPLICATIONS FOR BOARD ACTION-** On an appropriate motion by Robert Porter, seconded by Jon Bossey. Motion was unanimously approved.

**a. Applications-**

- i. Application # 20-05 Brian Picket
- ii. Application # 20-06 Nicholas Englert

**7. Conditional Approval pending receipt of missing items-**

- a.** Application # 20-08 Robert Stewart- pending receipt of Certificate Holder Name. (OPLC or Insured) Staff will research requirements. If no specific name requirement, Jon Bossey moved to approve, seconded by Damon Burt. The motion was unanimously approved.

**8. UNFINISHED BUSINESS – None**

9. **NEW BUSINESS-** Jon Bossey moved to approve, a. i. through v., seconded by Robert Gray. Motion was unanimously approved.

a. Pre-licensing Course Approval Documents

- i. INTERNACHI
- ii. Carson Dunlop
- iii. All American Association of Home Inspectors
- iv. Professional Home Inspection Institute
- v. Manchester Community College
- vi. Green Training USA- Jon Bossey, seconded by Robert Porter moved to approve, after review, at the next meeting on Monday November 25, 2019.

b. Possible law changes-

- i. Use law change memo as basis for possible law changes.
- ii. Need prior experience
- iii. Preferences of laws/rules at the next meeting. Possibility of Board Members requiring a "Field Exam" or 3,5 or 7 shadow inspections with a licensed inspector for applicants prior to licensure.
  - \*Education requirements
  - \*Insurance requirements
  - \*Background checks

10. **NON-PUBLIC MEETING-** N/A

Non-public session is authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Commission's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the vote of all members present.

11. **PUBLIC MEETING RECONVENED-** N/A

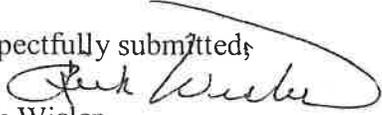
12. **NON PUBLIC MINUTES SEALED-** N/A

13. **NEXT MEETING-** Date and time of next meeting – November 25, 2019 8:30 am

14. **MEETING ADJOURNED –**

At 9:25 a.m. an appropriate motion was made by Robert Gray and seconded to adjourn the meeting. The motion was unanimously approved.

Respectfully submitted,

  
Rick Wisler  
Administrator III