

MINUTES

BOARD OF HOME INSPECTORS MEETING

Monday, November 25, 2019 8:30 a.m.

Office of Professional Licensure & Certification, Philbrook Building, Room B202
121 South Fruit Street, Concord, NH 03301

Present: Chair Robert Gray, Damon Burt, Lee Carroll, Robert Porter-Secretary, Jon Bossey, Perry LeMay

Not Present: Joseph Griffin

Public Attendee: Michael Healey, Nick Jette

Present from OPLC: Rick Wisler, Diana Craigie, Dean Sotirakopoulos

1. CALL TO ORDER –

The meeting was called to order at 8:34 a.m. by Chair Robert Gray.

2. INTERVIEW/MEETING- None

3. READING AND APPROVAL OF THE MINUTES-

Jon Bossey moved to approve the July 22, 2019 meeting minutes, seconded by Perry LeMay. Motion approved unanimously.

4. COMMUNICATIONS, GENERAL –None

5. COMMUNICATIONS, BOARD ACTION – None

6. APPLICATIONS FOR BOARD ACTION- Robert Porter moved to approve, seconded by Jon Bossey. Motion unanimously approved to accept all applications with the exception of application # 20-11 Eric Perez

7. CONDITIONAL APPROVAL -

- a.** Application # 20-11 Eric Perez- pending receipt of Criminal History Report stamped by State Police with No Record. Robert Porter motioned to approve, seconded by Perry LeMay. Motion unanimously approved.

8. UNFINISHED BUSINESS –

- a.** Pre-licensing Course- Green Training USA was reviewed and accepted. Jon Bossey motioned to approve, seconded by Perry LeMay. Motion was unanimously approved.

9. NEW BUSINESS-

- a. **Board Meeting Dates for 2020-** The Board agreed to meet quarterly on the last Monday of the month. If a complaint is received or a number of applicants are applying before that time, the Board agreed to meet earlier. Robert Porter motioned to approve, seconded by Jon Bossey. Motion unanimously approved.
- b. **AHIT- NH (80hr) & MA (78hr) comparison-** Robert Porter moved to approve the MA AHIT course certificate as board approved education if certificate is amended to read (at least) 80 hours, seconded by Jon Bossey. Motion unanimously approved.
- c. **Email regarding electrical panel safety-** Dean Sotirakopoulos, Chief Electrical Inspector discussed a safety concern by David Wheeler. Referring to rule Home 603.02(p)(5) requiring inspections but does not define safety procedures. Staff will further discuss with Dean and provide information to the Board for discussion.
- d. **Election of Officers-** The board agreed to discuss at the next meeting with all Board members present.
- e. **Video and Audio Recording Notice-** Discussion by Jon Bossey suggesting the possibility for Home Inspector's to use a Notification form when inspecting homes.

*Robert Porter left meeting at 9:25 a.m.

10. NON-PUBLIC MEETING- 10:10 a.m. Lee Carroll moved to approve, seconded by Jon Bossey, by roll call, unanimously voted to conduct a non-public session authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Commission's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the vote of all members present.

11. PUBLIC MEETING RECONVENED- At 10:55 an appropriate motion was made by Damon Burt, seconded by Jon Bossey. Motion was unanimously approved.

12. NON-PUBLIC MINUTES SEALED- 11:00 a.m. Lee Carroll moved to seal the minutes, seconded by Jon Bossey. By roll call, unanimously approved.

13. NEXT MEETING- Date and time of next meeting to be determined.

14. MEETING ADJOURNED –

At 11:10 a.m an appropriate motion was made by Robert Gray, seconded by Damon Burt to adjourn the meeting. The motion was unanimously approved.