

## MINUTES

### **BOARD OF HOME INSPECTORS MEETING**

**Tuesday, February 11, 2020 9:00 a.m.**

Office of Professional Licensure & Certification, Philbrook Building, Room B202  
121 South Fruit Street, Concord, NH 03301

**Present:** Joseph Griffin- Vice Chair, Lee Carroll, Perry Lemay, Robert Porter-Secretary, Jon Bossey, James Gray

Damon Burt joined the meeting @ 9:28 a.m.

**Public Attendee:** Michael Healey, Jared Piotrowski

**Present from OPLC:** Rick Wisler, Diana Craigie

**1. CALL TO ORDER –**

The meeting was called to order at 9:00 a.m. by Joseph Griffin.

**2. INTERVIEW/MEETING- None**

**3. READING AND APPROVAL OF THE MINUTES-**

Lee Carroll moved to approve the November 25, 2019 meeting minutes, seconded by Robert Porter. Motion unanimously approved.

**4. COMMUNICATIONS, GENERAL –None**

**5. COMMUNICATIONS, BOARD ACTION – None**

**6. APPLICATIONS FOR BOARD ACTION-** Robert Porter moved to approve, seconded by Perry LeMay. Motion unanimously approved to accept application #'s 20-21 through # 20-27 and # 20-29-

- a. Application # 20-21 Arthur F. Keating
- b. Application # 20-22 Michael S. DePalma
- c. Application # 20-23 Adam B. Charrette
- d. Application # 20-24 Jamie E. O'Connor
- e. Application # 20-25 Joseph Derek
- f. Application # 20-26 Loren Wehmeyer
- g. Application # 20-27 Jason Young
- h. Application # 20-29 Jakob A Snell

**Late Arrival:**

- i. Application # 20-30 Martin Francis Downs- Joe Griffin motioned to approve, seconded by Robert Porter. Criminal Record Report received after Agenda was posted.

**7. CONDITIONAL APPROVAL** – Robert Porter moved to conditionally approve applicant #'s 20-07, 20-20, 20-28, seconded by Jon Bossey subject to receipt of required documentation.,

a. Application # 20-07 Jim Chrzan-a current Certificate of Liability Insurance form.

b. Application # 20-20 John T. Mason- a current Certificate of Liability Insurance form and review of pre-licensing course from 2011.

c. Application # 20-28 David Cobosco-review of pre-licensing course from 2011.

**8. UNFINISHED BUSINESS** – None

**9. NEW BUSINESS-**

a. Election of Officers- Joseph Griffin and Jon Bossey both expressed interest as the new Chairman. Following a secret ballot, Joseph Griffin was voted in as the new Chair. Robert Porter wished to remain as Secretary. Jon Bossey was confirmed to Vice Chair by a unanimous vote.

**10. NON-PUBLIC MEETING-** 9:40 a.m. Lee Carroll moved to approve, seconded by Joseph Griffin, to conduct a non-public session authorized by RSA 91-A:3, II(c), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the vote of all members present.

**11. PUBLIC MEETING RECONVENED-** At 9:48 a.m. a motion was made by Lee Carroll to reconvene the public meeting, was appropriately seconded, and by roll call the motion was unanimously approved.

**12. NON-PUBLIC MINUTES SEALED** Jon Bossey moved to seal the minutes, seconded by Joe Griffin. By roll call, the motion was unanimously approved.

**13. APPLICATIONS FOR BOARD ACTION** (continued)

a. Application # 20-19 Steve P. Weglarz- Jon Bossey moved for Steve Weglarz to appear for a show cause hearing at the May 25, 2020 meeting to answer questions from the Board. The motion was seconded by Robert Porter and unanimously approved.

**14. NEXT MEETING-** Tuesday, May 26, 2020 @ 8:30 a.m.

**15. MEETING ADJOURNED** –

At 10:00 a.m. an appropriate motion was made by Jon Bossey, seconded by Robert Porter to adjourn the meeting. The motion was unanimously approved.