

August 9, 2018

Manufactured Housing Installation Standards Board Minutes

There was a meeting of the Manufactured Housing Installation Standards Board held on August 9, 2018. The following Board Members were present: Francoeur, Flanders, Powers, Kaufman, Rogers and Baird. The following Board Members were not present: Cook and Emanuel. Board Staff present were: Director, Joe Shoemaker and Linda Balich, Board License Clerk

1. **Call to Order** – 9:05 am
2. **Interview/meeting** – None.
3. **Reading of the minutes of the February 5, 2018 meeting** – Flanders moved, Wentworth seconded and all voted unanimously to approve the public minutes as written.
4. **Communications Board Action** –
5. **Applications for Board action** – None
6. **Unfinished Business** – None.
7. **New Business** –
 - a. Discussion regarding HUD contractor SEBA Professional Services, LLC's communication to the Board that Slab Specifications in the NH Rules are not in compliance with 24 CFR part 3285.312.

Board Chair Gary Francoeur opened the discussion summarizing the issue. Dave Wheeler handed out an addendum to installation instructions for a frost protected slab that is in compliance with the HUD requirements and let all know they were welcome to use it if they would like. Dave stated while he disagreed with the new requirements, he did not want to risk doing work that was not in compliance with HUD's rules.

Jim Baird noted that following the HUD requirements would significantly increase the cost of housing installs and since prices have gone up so much recently, this could lead to buyers being priced out of manufactured housing, which is ironic since HUD's role is to provide cost effective options for housing.

Dave Wheeler stated that he spoke with the Governor regarding this new HUD requirement and the Governor offered to work with the Board to contact HUD to voice concern over the new requirements and potentially request a waiver or change of the rules.

It was noted by the Board that there has been NO complaints regarding slabs or frost causing failure in NH since Board inception and that covers over 4000 installs.

Flanders moved that the Board write a letter to the Governor, asking for the Governor's support in approaching HUD and Powers seconded the motion. The motion passed unanimously.

8. Adjournment – 10:00am.

a. Date and time of next meeting – To be Determined

Respectfully submitted,

Linda Balich
License Clerk

DRAFT