

May 9, 2017

**BOARD OF LICENSURE FOR LAND SURVEYORS
MINUTES**

There was a meeting of the Board of Licensure for Land Surveyors on May 9, 2017. Vice-Chairperson Sweeney called the meeting to order at 9:00 a.m. Also present were Board members Bond, McEneaney and Wichert. Administrative staff present was Division Director Linda Capuchino and Program Specialist, Donna Lobdell. Also present was the liason from NHLSA, David Collier and Exam Committee member Ken Clinton. Chairperson Doucet was not present. The board members presented Richard Bond with a clock in appreciation of his 10 years of dedicated service to the profession.

1. Acceptance of Agenda – Moved, seconded and voted to accept the agenda as submitted.

2. Interview/meeting – Ken Clinton met with the Board concerning the NHL Exam.

3. Reading of the minutes of the April 12, 2017 meeting – Moved, seconded and voted to accept as written.

4. Communications – General – None

5. Communications – Board Action –

- a. Rec'd email from Thomas Broderick regarding protocols for board members-Moved to non-public agenda.

6. Applications – None

7. Unfinished Business –

8. New Business –

- a. Upon the motion of Wichert and the second of McEneaney, the Board voted by roll call vote, to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- b. Upon the motion of Wichert and the second of McEneaney, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. The board to seal the minutes by roll call vote.
- c. Exam Committee goals-Discussion about the formalization of the exam committee and possible changes in the future including written rules for the composition of the exam committee.

- d. Land Surveyors Board goals-Discussed more transparency in the complaint process, Director Capuchino is working with the AG's office to better define the steps in the complaint process for all boards in the Technical Division.

The board also discussed increasing the number of board members to 7.

- e. Public Member status update- Waiting for confirmation of public member.

- f. Date and time of next meeting – *June 21, 2017 @ 9 a.m.*

9. Adjournment – 12:47 p.m.

Respectfully Submitted,



Donna Lobdell
Program Specialist III