

June 21, 2017

**BOARD OF LICENSURE FOR LAND SURVEYORS  
MINUTES**

There was a meeting of the Board of Licensure for Land Surveyors on June 21, 2017. Chairperson Doucet called the meeting to order at 9:00 a.m. Also present were Board members Wichert and Sweeney. Board member Kevin McEneaney was not present. Administrative staff present was Program Specialist, Bobbie Carter.

**1. Acceptance of Agenda** – Moved, seconded and voted to accept the agenda as submitted.

**2. Interview/meeting** – None

**3. Reading of the minutes of the May 9, 2017 meeting** – Moved, seconded and voted to table the approval of the minutes until the next meeting due to a lack of quorum.

**4. Communications – General** – None.

**5. Communications – Board Action** – None.

**6. Applications** –

- a. Application for the NHL exam –  
Byron D. Howell – Application given to Tracey Sweeney for review.

**7. Unfinished Business** –

- a. Review of the exam committee charter – A brief discussion was held regarding the exam committee charter. It was discussed that there needs to be more communication with division director Capuchino before action can be taken.

**8. New Business** –

- a. Upon the motion of Wichert and the second of Sweeney, the Board voted by roll call vote, to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.
- b. Upon the motion of Sweeney and the second of Wichert, the Board by roll call vote resumed public session

**8. New Business, continued** –

- c. Upon the motion of Wichert and the second of Sweeney, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. The board to seal the minutes by roll call vote.
- d. Land Surveyors Board goals for the next 6 months – A general discussion was held, Highlighting the importance of contracts and the need for sharing case scenarios, such as not locating wetlands to the standards and the need for meaningful fines.
- e. Date and time of next meeting – *August 16, 2017 @ 9:00 a.m.*

**9. Adjournment** – 10:55

Respectfully Submitted,



Bobbie Carter  
Program Specialist II