

August 16, 2017

**BOARD OF LICENSURE FOR LAND SURVEYORS
MINUTES**

There was a meeting of the Board of Licensure for Land Surveyors on August 16, 2017. Chairperson Doucet called the meeting to order at 9:00 a.m. Also present were Board members, McEaney and Wichert. Administrative staff present was Division Director Linda Capuchino and Program Specialist, Donna Lobdell and staff member Chris Horne. Also present was the liason from NHLSA, David Collier, Tracey Sweeney was not present. The board gave a warm welcome to new board member Ginny Chrisenton.

1. Acceptance of Agenda – Moved, seconded and voted to accept the agenda as submitted.

2. Interview/meeting –

3. Reading of the minutes of the June 21, 2017 meeting and approval of the May minutes-
Moved, seconded and voted to table until next meeting.

4. Communications – General –

- a. Received email from Shelley Macy, PE, running for NCEES Treasurer, to be voted on at the annual meeting-Noted
- b. Received email from Tim Rickborn, PE, running for NCEES Treasurer, to be voted on at the annual meeting-Noted
- c. Received email from David G. Mongan, PE running for NCEES Treasurer, to be voted on at the annual meeting-Noted

5. Communications – Board Action – None

6. Applications –

- a. Application for the NHL exam-
 - #17-12 John Newman- Approved
 - #18-02 Terry Strus- Approved
 - #17-13 Tyler Rigazio- To board member for review
 - #17-14 Samuel Glidden-To board member for review

7. Unfinished Business –

8. New Business –

- a. Upon the motion of McEaney and the second of Wichert, the Board voted by roll call vote, to conduct a non-public session for the purpose of discussing pending investigations and noting that such a non-public session is authorized by RSA 91-A:3, II (c) & (j), RSA

91-A:5, IV, *Lodge v. Knowlton*, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

- b. Upon the motion of Wichert and the second of McEneaney, the Board, by roll call vote, resolved to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present. The board to seal the minutes by roll call vote.
- c. Report from Tracey on Exam Committee meeting and draft charter- Tracey was not present.
- d. Report on potential "Shared Lessons" Article- Further discussion tabled until next meeting.
- e. Generate a "Bill to do list" from the board for the Annual meeting-Chairman Doucet asked for items to be discussed at the Annual Meeting next week.
- f. Date and time of next meeting – *September 28, 2017 at 9:00 a.m.*

9. Adjournment – 11:15 a.m.

Respectfully Submitted,



Donna Lobdell
Program Specialist III