

**BOARD OF LICENSURE FOR LAND SURVEYORS
MINUTES**

There was a meeting of the Board of Licensure for Land Surveyors on November 16, 2017. Chairperson Doucet called the meeting to order at 9:01 a.m. Also present were Board members Sweeney, McEneaney, Chrisenton and Wichert. Administrative staff present were Division Director Linda Capuchino, Donna Lobdell and Chris Horne.

1. Acceptance of Agenda – Moved, seconded and voted to accept the agenda as submitted.

2. Interview/meeting –

a. Ken Clinton at 9:00 am – K. Clinton addressed the Board regarding the recent exams.

1. Upon the motion of J. Wichert and the second of K. McEneaney, the Board, by roll call vote, voted to conduct a non-public session at 9:30 a.m. Such a non-public session is authorized by RSA 91-A:3, II(j), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H.574(1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous vote of all members present.

Upon return to public session- K. McEneaney made a motion to seal the non-public minutes, G. Chrisenton seconded, roll call vote, all in favor, motion passes.

b. Dan Turner from NCEES- Past President Dr. Turner spoke about opportunities within NCEES to volunteer, as well as about various other aspects of the NCEES organization.

3. Reading of the minutes of the August 16, 2017, and approval of the May and June 21, 2017 meeting minutes –

a. K. McEneaney made a motion to accept the August 16, 2017 minutes as written, J. Wichert seconded, motion passes.

b. J. Wichert made a motion to accept the minutes from the May and June 2017 meetings, K. McEneaney seconded, G. Chrisenton abstained, and motion passes.

4. Communications – General – none

5. Communications – Board Action –

a. Received email from NCEES requesting nominations for the National Service Awards- noted

6. Applications –

- a. Application for the NHL exam-
 - #16-18 William Edwards- Approved
 - #18-02 Terry Strus- Approved
 - #17-13 Tyler Rigazio-Approved
 - #17-14 Samuel Glidden-Approved

7. Unfinished Business – none

8. New Business –

- a. Upon the motion of K. McEneaney and the second of T. Sweeney, the Board, by roll call vote, voted to conduct a non-public session at 11a.m.. Such a non-public session is authorized by RSA 91-A:3, II(j), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H.574(1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous vote of all members present.

Upon return to public session- K. McEneaney made a motion to seal the non-public minutes, T. Sweeney seconded, roll call vote, all in favor, motion passes.

- b. Report from Tracey on Exam Committee meeting and draft charter- noted and will be discussed at a later date.
- c. Report on potential "Shared Lessons" Article- noted
- d. Date and time of next meeting – The Next meeting will be on January 11, 2018 at 9 a.m.

9. Recess- Chair Doucet made a motion to recess the meeting at 11:45, J. Wichert seconded, and motion passes. G. Chrisenton leaves the meeting at 11:45

10. Exam Workshop-

Upon the motion of J. Wichert and the second of K. McEneaney, the Board, by roll call vote, voted to conduct a non-public session at 11:55. Such a non-public session is authorized by RSA 91-A:3, II(j), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H.574(1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous vote of all members present.

Upon return to public session- K. McEneaney made a motion to seal the non-public minutes, J. Wichert seconded, roll call vote, all in favor, motion passes.

11. Adjournment-

The next Board meeting will be on January 11, 2018 at 9 a.m.

The Board voted to adjourn at 3:11, all in favor unanimous.