

January 11, 2018

## **BOARD OF LICENSURE FOR LAND SURVEYORS**

There was a meeting of the Board of Licensure for Land Surveyors on January 11, 2018. Chairperson Doucet called the meeting to order at 9:04 a.m. Also present were Board members Sweeney, McEneaney, Chrisenton and Wichert. Administrative staff present were Division Director Linda Capuchino, Donna Lobdell and Chris Horne.

**1. Acceptance of Agenda** – Moved, seconded and voted to accept the agenda as submitted.

**2. Interview/meeting** – none

**3. Reading and Approval of the Minutes of the November 16, 2017 Meeting**- K. McEneaney made a motion to accept the minutes from the November 16, 2017 meeting as written. T. Sweeney seconded, all in favor. Motion passes.

**4. Communications – General** –

a. Statement of Financial Interest Form- noted the importance of having it turned in. All Board members completed form.

**5. Communications – Board Action** –

a. Received email from NCEES for Funded Delegate Notification for the Northeast Zone Interim Meeting- Board discussed who would like to go. T. Sweeney and G. Chrisenton may be going.

b. Received email from NCEES requesting nominations for the NCEES National Service Awards- noted

c. Exam Committee Charter- The Board went over the draft of the charter. After making a few changes to the draft, the Board approved the charter to be sent to the existing members. On February 1, 2018 a copy of the charter will be put on the Land Surveyors website.

The Charter requires a Board member be on the sub-committee, and term limits for the non-Board members.

**6. Applications** – None

**7. Unfinished Business** – None

**8. New Business** –

a. Upon the motion of K. McEneaney and the second of G. Chrisenton, the Board, by roll call vote, voted to conduct a non-public session at 11 a.m. Such a non-public session is authorized by RSA 91-A:3, II(j), RSA 91-A:5, IV, Lodge v. Knowlton, 118 N.H.574(1978), and the Board's executive and deliberative privileges. Each member

recorded his or her vote on the motion, which passed by unanimous vote of all members present.

Upon return to public session- B. Doucet made a motion to seal the non-public minutes, T. Sweeney seconded, roll call vote, all in favor, motion passes.

e. The next meeting will be on February 8, 2018 at 9 a.m.

**9. Adjournment** – K. Sweeney made a motion to adjourn at 11:12. J. Wichert seconded, all in favor, meeting adjourned.