

MINUTES

BOARD OF MANUFACTURED HOUSING MEETING

Friday, February 12, 2016

1:00 PM

Legislative Office Building, Room 307
33 North State Street, Concord, NH 03301

The following members were present: Chairman Mark H. Tay, Esquire, Vice-Chair Peter Graves, Secretary Robert Hunt, Esquire, Judy Williams, Lois Parris, Rep. Catherine Cheney, and Kenneth Dame.

Others in attendance include: Rick Wisler, clerk of the Board of Manufactured Housing. Also in attendance were David Estes, Keith Henderson, Michael Bennett and Simone Henderson.

The meeting was called to order by Chairman Tay at 1:17 p.m.

Approval of Minutes: The November 13, 2015 minutes were reviewed. A motion was made and seconded, and voted unanimously to accept the minutes of the November 13, 2015 meeting.

New Complaints Received:

Chairman Tay announces he will recuse himself from dockets 16-03 and 16-05 due to prior professional relationships. Board members Parris and Hunt also will recuse themselves from docket 16-04 due to conflicts. Agenda items may be taken out of order to best fit the meeting schedule.

Docket No. 16-04 Keith and Simone Henderson v. Pine Gardens Manufactured Homes: Board members Hunt and Parris recuse themselves and leave the table. A quorum of five Board members is present. Chairman Tay informs the public audience of the process for a threshold review. The Board then reviews the complaint and agrees that the issues appear to be within the Board's jurisdiction and to schedule a hearing for the next meeting.

Docket No. 16-03 Richard Filion v. Salem Manufactured Homes: Chairman Tay recuses himself from 16-03 and 16-05 and leaves the table. Vice-Chair Graves presides and notes a speaker phone was installed at the request of the complainant, however, the complainant has failed to call and the review would begin. There is consensus among Board members that the issues appear to be within the Board's jurisdiction and to schedule a hearing for the next meeting. Vice-Chair Graves asks Clerk Wisler to draft a notice of hearing emphasizing the importance of the complainant's representation at the hearing.

Docket No. 16-05 Benjamin Bourgoin v. Pine Knoll Village Park: Vice-Chair Graves continues to preside. After reviewing the complaint the Board agrees the issues appear to be within the Board's jurisdiction and to schedule a hearing for the next meeting.

Chairman Tay returns to the table and presides.

Approval of Board Decision Docket 15-04 Thomas Moughan v. Lamplighter Mobile Home Park: After reviewing the draft decision, Board members Williams moves, Hunt seconds, to approve the decision. The Board unanimously approves the decision.

Approval of Board Decision Docket 16-01 Donna Mague v. Northern Manor Adult Park: After reviewing the draft decision, Board members Graves moves, Cheney seconds, to approve the decision. The Board unanimously approves the decision.

Approval of Board Decision Docket 16-02 Estate of Arden McLean v. Cochecho River Cooperative: After reviewing the draft decision and the settlement agreement reached by both parties subsequent to the

Board's November 13, 2015 hearing, the Board unanimously approves the decision and agrees that the settlement agreement supersedes their order.

Approval of Board Decision Docket 15-03 Michael Frigon v. Trailer Home Village Co-Op Motion for Reconsideration: Chairman Tay and Vice-Chair Graves recused themselves from the discussion as they were recused from the original complaint and subsequent Motion for Reconsideration and Clarification. Secretary Hunt presides. After reviewing the draft decision, the Board unanimously approves the decision.

Other Business:

Chairman Tay's term expires 4/24/16. The Board unanimously desires Tay seek another term. Clerk Wisler will draft a letter to the Governor for Vice-Chair Graves' signature on behalf of the Board.

A discussion is held on conducting threshold reviews and hearings in a more timely manner. The Board agrees to conduct monthly meetings as needed, beginning with the next meeting on March 11, 2016.

HB1179 is discussed. The Board opposes this legislation and authorizes Chairman Tay to send a letter to the house committee noting the Board's opposition.

Adjournment at 3:25.