

## MINUTES

### BOARD OF MANUFACTURED HOUSING MEETING

Friday, August 2, 2019 1:00 PM

Office of Professional Licensure & Certification, Philbrook Building, Room 119  
121 South Fruit Street, Concord, NH 03301

**The following members were present:** Chair Mark Tay, Esq., Vice Chair Rob Hunt, Esq., Rep. Thomas Laware, Kenneth Dame, Judy Williams, Adam Gidley, and Anna Mae Twigg.

**The following members were not present:** Lois Parris

**Others in attendance included:** Bobbie Carter & Diana Craigie – OPLC staff member. Also in attendance were Attorney Jeffrey Christensen, Robert Cook, Kathy Seaman, Dale Vanvalkenburg, Leslie Davis, Randall Bouley, Melanie Seaman, Ronald Bright, Lesley Fontaine, Kirk Palladino and Renee Palladino.

The meeting was called to order at 1:10 p.m. by Chair Mark Tay.

- 1. Approval of Minutes:** The minutes of June 7, 2019 were reviewed. Board member Kenneth Dame moved to approve the minutes, seconded by Judy Williams. The Board unanimously voted to approve the minutes.
- 2. Approval of Decision Docket 19-02:** Vice Chairman Robert Hunt presented the decision to the Board. Judy Williams moved to approve the decision as written, seconded by Adam Gidley. The Board voted unanimously to approve the decision. Mark Tay was recused and did not participate
- 3. Term status of Board member Robert Hunt:** Chair Mark Tay verified with OPLC staff that no other Attorney had been nominated by the Bar Association, seeing none, Attorney Robert Hunt will continue to serve in hold over.
- 4. Consideration of filling vacant Secretary position pursuant to Man 102.01(d):** Board Member Adam Gidley asked to be reminded of the duties required of the secretary position. Chair Mark Tay gave a brief overview of what would be expected. Board member Adam Gidley then expressed interest in filling the position. With no other members expressing interest, Chair Mark Tay nominated Adam Gidley to the position of Secretary, seconded by Vice-Chair Robert Hunt. The Board voted unanimously to appoint Adam Gidley as Secretary. Adam Gidley abstained from the vote.
- 5. Complaint Hearing docket 19-03 and 19-04:**

Kirk and Renee Palladino v Souhegan Valley Manufactured Housing Cooperative. The complainants, Kirk and Renee Palladino, were present and not represented by counsel. The respondent, Souhegan Valley Manufactured Housing Cooperative Board was present and was represented by Attorney Jeffrey Christensen.

Kirk and Renee Palladino did not have any witnesses.

Attorney Christensen called Melanie Seaman as a witness

Chair Mark Tay administered the oath to all parties and explained the hearing process. The matter then proceeded to hearing.

Complainants Kirk and Renee Palladino presented testimony regarding the complaint alleging the park violated RSA 205-A:2, XI and RSA 205-A:2, VIII(d)

- a. RSA 205-A:2, XI by unreasonably restricting the number of vehicles parked in a tenant's driveway in contrast to park rules, and
- b. RSA 205-A:2, VIII(d) by requiring the tenant to remove trees the park previously approved.

Following testimonies and Board member questions of both parties, Chair Mark Tay closed the hearing and opened Board deliberation. After thoroughly discussing all the issues, Chair Mark Tay moved that the park was in violation of RSA 205-A:2, XI and RSA 205-A:2, VIII(d). The motion was seconded by Vice Chair Robert Hunt and the Board voted unanimously to approve the motion. Vice Chair Robert Hunt will write the decision

6. **Next Board Meeting:** The Board scheduled the next meeting for Friday October 4, 2019 at 1:00 p.m. only if a complaint is filed that requires a meeting to be held by that time, otherwise, the next scheduled meeting date will be Friday November 1, 2019 at 1:00 p.m.
7. **Adjournment:** Board member Kenneth Dame moved to adjourn, seconded by Board member Judy Williams. The motion was unanimously approved at 4:34 pm.

Respectfully submitted:



Rick Wisler  
Administrator III