

MINUTES

BOARD OF MANUFACTURED HOUSING MEETING

Friday, March 13, 2020 1:00 PM

Office of Professional Licensure & Certification, Philbrook Building, Room B202
121 South Fruit Street, Concord, NH 03301

The following members were present: Chair Mark Tay, Esq., Vice Chair Rob Hunt, Esq., Kenneth Dame, Judy Williams, and Anna Mae Twigg.

The following members were not present: Secretary Adam Gidley, Rep. Thomas Laware, Lois Parris

Others in attendance included: From OPLC: Rick Wisler. Also in attendance were Attorney Robert Shepard, Richard Lambert, Jerrilyn King, John Kelly, Jeanee Wright, Bill Wright, Chris Clasby and Zachery Palmer. There were also three unidentified attendees.

The meeting was called to order at 1:15 p.m. by Chair Mark Tay.

- 1. Approval of Minutes:** The minutes of December 20, 2019 were reviewed. Vice-Chair Robert Hunt moved to approve the minutes, seconded by Ken Dame. The Board unanimously voted to approve the minutes.
- 2. Docket 20-05** Lauren Twombly vs. Exeter Hampton Co-Op.
Present and appearing on behalf of the Respondent were Co-Op president William Wright and Co-Op screening committee chair Betty Jean Wright. Both representatives had taken time off from work to be present, and stated the Complainant no longer resides in the housing unit. Neither the Complainant, Lauren Twombly, nor her purported non-attorney representative, Jason Shuryn, were present. Chair Tay read an email from Mr. Shuryn that was received by the board clerk 34 minutes before the start of the meeting. Mr. Shuryn requested a continuance due to possible flu symptoms. Mr. Shuryn did not reply to the board clerk's response emailed prior to the start of the meeting. The Board acknowledged the seriousness of the flu symptoms reported by the Complainant's purported representative, however it did not afford the Complainant an excuse not to appear herself as required by MAN 208.10. Following discussion of all facts, the Board voted unanimously to dismiss the case.
- 3. Complaint Hearing docket 20-02, 20-03 and 20-04:** Jerrilyn King v Woodstock Co-Op; Mary-Jane Anthony v Woodstock Co-Op; John Kelly v Woodstock Co-Op.

The complainants, Jerrilyn King and John Kelly, were present and not represented by counsel, Complainant Mary-Jane Anthony was not present. The respondent, Woodstock Co-Op was present and represented by Attorney Robert Shepard.

Attorney Shepard informed the Board that he reviewed the Co-Op rules and, in his opinion, believed they were reasonable. He intends to also review the Co-Op bylaws in time for their July membership meeting.

Complainant Jerrilyn King provided the Board with a March 5, 2020 letter.

Following discussion, Complainants Jerrilyn King and John Kelly requested their complaints be withdrawn without prejudice. The Respondent did not object. Complainant Mary-Jane Anthony shall notify the Board Clerk within 30 days of the date of the clerk's notice of her intent to similarly withdraw her complaint.

4. **Other Business:** The Board was informed of the resignation of Board member Lois Parris and expressed their sincere appreciation for the countless contributions and expertise she provided to the Board and MOTA over the years.
5. **Next Board Meeting:** The Board scheduled the next meeting for May 15, 2020 at 1:00 p.m. with an alternate date set for June 12, 2020 at 1:00 p.m.
6. **Adjournment:** Vice-Chair Robert Hunt moved to adjourn, seconded by Ken Dame. The motion was unanimously approved at 2:00 pm.

Respectfully Submitted,

Rick Wisler
Board clerk/Administrator III