

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
BOARD OF REGISTRATION OF MEDICAL TECHNICIANS



MINUTES of May 2, 2017

The May 2, 2017 meeting of the Board of Registration of Medical Technicians convened at 8:00 a.m. with the following members present:

Cynthia Gray, RN, Chair  
Arthur Yan, MD  
William Clutterbuck, MD

Absent: None

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The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to approve the minutes of April 11, 2017, as amended.

**QUALIFICATIONS AND REGISTRATIONS**

The Board went to non-meeting at 8:30 am and came out of non-meeting at 8:47 am to confer with their Attorney, Thomas Broderick.

1. The Board approved the following applications for registration on a motion from William Clutterbuck with a second by Arthur Yan:

Darcy J. DiBenedetto	Eva M Toppes
Samantha D. Johnson	Brianne M. Truman
Jordan Levesque	Chelsea A. Webster
Julie Palmer	Stephanie E. Wescott
Robert M. Ponce	Erika L. Wiggins
Andrea J. Riviere	Sarah V. Wilder
Stanley A. Rydjeski	Sandra Wood
Susan M. Stevens	

The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to request additional information from the following applicants:

Richard Fulton

**ADMINISTRATIVE**

2. The Board was presented with information from John Martin and Attorney Melissa Nemeth of the Department of Health and Human Services about health care facilities under the Department's jurisdiction. They are asking whether or not the Medical Technicians law applies to those individuals in home based settings as well as acute care settings? DHHS will draft a request for a Declaratory Ruling and it will be brought before the Board at a future meeting.

3. The Board was provided with the Residential Care and Health Facility Licensing regulations. This document was informational.
4. Rules:
  - a. The Board reviewed draft changes to Mtech 304.02 prepared by Attorney Robert Lombardi. The Board voted on a motion from William Clutterbuck with a second by Arthur Yan to begin the rule making process and schedule the public hearing for the earliest possible Board meeting.
5. It has been determined that HB 184 extends the requirement for registration, of those individuals who fall under the Medical Imaging Law, to July 31, 2018.
7. The Board reviewed a letter to Stephen S. Woods, Senior Employee Relations Advisor at Dartmouth-Hitchcock. This letter was in response to questions posed in his letter dated December 19, 2016. The Board voted on a motion from William Clutterbuck with a second by Arthur Yan to send the letter as amended.
8. The Board discussed the scheduling of the June and July meeting. The July meeting will now be held on the 11<sup>th</sup> at 1:30 pm.

**ADJOURN:** the Board voted on a motion from William Clutterbuck with a second by Arthur Yan to adjourn at 9:50 a.m.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

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Cynthia Gray, RN, Chair

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at meeting dated

05/02/17

Motion to commence non-public session:

On the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of William Clutterbuck with a second by Arthur Yan, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.