

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
BOARD OF REGISTRATION OF MEDICAL TECHNICIANS



MINUTES of September 5, 2017

The September 5, 2017 meeting of the Board of Registration of Medical Technicians convened at 8:05 a.m. with the following members present:

Cynthia Gray, RN, Chair  
Arthur Yan, MD  
William Clutterbuck, MD

Absent: None

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The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to approve the minutes of August 1, 2017.

**QUALIFICATIONS AND REGISTRATIONS**

1. **REGISTRATION REQUESTS**

The Board approved the following applications for registration on a motion from William Clutterbuck with a second by Arthur Yan:

Derek Benton	William C. Rafter
Kristin Blair	William J. Rafter
Clifford Dore	Tiffany Schwartz
Laurie Elder	Marques Shepperson
Seamus Fleming	Dennie Sirard
Brenda McGarry	Christopher Sylvester
Karen A. McGee	Shannon Thomas
Emily Melanson	Sophia Zeigfinger
Jeffery Myers	

The Board reviewed the Application and Criminal Record report of Amber Trudell. The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to request a letter of explanation from Ms. Trudell.

**ADMINISTRATIVE**

2. Rules:
  - a. Board Chair signed the letter stating Mtec 304.02 has been proof read and is the same in substance as the rules originally filed with the Office of Legislative Services.
3. The Board reviewed the Memo from Attorney Brian Buonamano that laid out the bases for a “Declaratory Ruling”. The Board has voted on a Motion from Arthur Yan with a second by William Clutterbuck to respond to Attorney Buonamano expressing that they concur with his analysis and request he move forward in writing the Declaratory Ruling.
4. The Board reviewed dates for the 2018 meetings and voted on a motion from Arthur Yan with a second by William Clutterubck to approve the dates and post them on the web site.

**ADJOURN:** the Board voted on a motion from Arthur Yan with a second by William Clutterbuck to adjourn at 9:00 a.m.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

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Cynthia Gray, RN, Chair

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at meeting dated

09/05/17

Motion to commence non-public session:

On the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of William Clutterbuck with a second by Arthur Yan, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.