

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF REGISTRATION OF MEDICAL TECHNICIANS



MINUTES of January 2, 2018

The January 2, 2018 meeting of the Board of Registration of Medical Technicians convened at 8:07 a.m. with the following members present:

Cynthia Gray, RN, Chair
Arthur Yan, MD
William Clutterbuck, MD

Absent: None

The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to approve the minutes of November 7, 2017.

QUALIFICATIONS AND REGISTRATIONS

1. **REGISTRATION REQUESTS**

The Board approved the following applications for registration on a motion from Arthur Yan with a second by William Clutterbuck:

Andrew J. Baney
Kara M. Henry
Charles R. Johnston
Alexandria N. LeBlanc
Michelle M. Lewis
Delores Linear
Hope Rivera

ADMINISTRATIVE

2. Laws:

- a. SB 378 – relative to an exemption from the board of registration of medical technicians. Cynthia Gray will attend the hearing to present the Board’s position on the passage of this bill.
- b. SB 462 – relative to occupational licensure, certification, or registration for persons with criminal records, and relative to license applicants for barbering, cosmetology, esthetics, and manicuring. The Board discussed concerns regarding the passage of this bill:
 - It would be difficult to list every offense an individual could possibly commit that may affect those registered by the Board. How specific does the list of offenses have to be?

- This bill would prevent the Board from considering extenuating and mitigating factors.
- The 5 year from conviction requirement for registration would allow an individual who is incarcerated or on probation to be registered.

Cynthia Gray will write a letter to the Committee presenting the Board's concerns.

- c. HB 1347 – relative to information to be included in the minutes under the right-to-know law. Informational – No action required.
- d. HB 1460 – relative to the criteria and standards for professional and occupational regulation by he state. The Board will reserve opinion until the Board's Attorney provides a detailed report how this bill would affect the Board's mission.
- e. HB 1570 – relative to the scope of rules adopted under the administrative procedures act pursuant to statutory authorization for agency rules. Informational – no action required.
- f. HB 1685 – relative to establishing a statutory commission for oversight over occupational regulation. Informational – no action required.

The Board voted on a motion from William Clutterbuck with a second by Arthur Yan to proceed on each bill as described above.

3. The Board discussed the possibility that a hospital in the State of New Hampshire does not understand the requirements for registration of its employees as Medical Technicians. The Board voted on a motion from William Clutterbuck with a second by Arthur Yan to reach out to the hospital and provide information on the requirements for registration and the definition of access to controlled substances.

ADJOURN: the Board voted on a motion from William Clutterbuck with a second by Arthur Yan to adjourn at 10:10 a.m.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

Cynthia Gray, RN, Chair

at meeting dated

01/02/18

Motion to commence non-public session:

On the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.