

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF REGISTRATION OF MEDICAL TECHNICIANS



MINUTES of May 7, 2019

The May 7, 2019 meeting of the Board of Registration of Medical Technicians convened at 8:12 a.m. with the following members present:

Cynthia Gray, RN, Chair
Sarah Wilder, Med Tech
William Clutterbuck, MD
Arthur Yan, MD

Absent: None

The Board voted on a motion from Arthur Yan with a second by Sarah Wilder to approve the minutes of March 19, 2019, as amended.

QUALIFICATIONS AND REGISTRATIONS

1. **REGISTRATION REQUESTS**

The Board approved the following applications for registration on a motion from William Clutterbuck with a second by Arthur Yan:

Melissa J. Hyde
Patrick V. Keough
Josephine M. Klapee
Elizabeth J. Lauce
Stephanie L. Mahar
Hannah Williams

ADMINISTRATIVE

2. Hearings:

The following hearings were held beginning at 8:15 am in the following order:

- a. Cassandra King – Ms. King appeared before the Board at 8:15 am – William Clutterbuck presented the case to the Board and was requested from any and all Board deliberations. The Board called one witness, Tina Kelley, Board Administrator. The Board accepted all exhibits into evidence. The Hearing was closed at 8:35. Deliberations were held on this matter at the end of the hearings. The Board will review the draft Decision and Order at their next regularly scheduled meeting.

- b. Sal Tollis – Mr. Tollis did not appear before the Board – The hearing was opened at 8:30 am – William Clutterbuck presented the case to the Board and was requested from any and all Board deliberations. The Board accepted all exhibits into evidence. The Hearing was closed at 8:35. Deliberations were held on this matter at the end of the hearings. The Board will review the draft Decision and Order at their next regularly scheduled meeting.

- c. Jessica Fulford – Ms. Fulford did not appear before the Board – The hearing was opened at 8:40 am – William Clutterbuck presented the case to the Board and was requested from any and all Board deliberations. The Board accepted all exhibits into evidence. The Hearing was closed at 8:45. Deliberations were held on this matter at the end of the hearings. The Board will review the draft Decision and Order at their next regularly scheduled meeting.

ADJOURN: the Board voted on a motion from Sarah Wilder with a second by William Clutterbuck to adjourn at 10:10 a.m.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

Cynthia Gray, RN, Chair

at meeting dated

05/07/19

Motion to commence non-public session:

On the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.