

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF REGISTRATION OF MEDICAL TECHNICIANS



MINUTES of June 4, 2019

The June 4, 2019 meeting of the Board of Registration of Medical Technicians convened at 8:00 a.m. with the following members present:

Cynthia Gray, RN, Chair
William Clutterbuck, MD
Arthur Yan, MD

Absent: Sarah Wilder, Med Tech

The Board voted on a motion from William Clutterbuck with a second by Arthur Yan to approve the minutes of May 7, 2019.

QUALIFICATIONS AND REGISTRATIONS

1. **REGISTRATION REQUESTS**

The Board approved the following applications for registration on a motion from Arthur Yan with a second by William Clutterbuck:

Tracy A. Donahue
Mark A. Iannazzo
Phyllis M. Lahey
Erika N. Leon

ADMINISTRATIVE

2. Hearings:

- a. Cassandra King – The Board reviewed the Decision and Order drafted by their Administrator and voted on a motion from William Clutterbuck with a second by Arthur Yan to issue the Decision and Order as amended.
- b. Sal Tollis – The Board reviewed the Decision and Order drafted by their Administrator and voted on a motion from William Clutterbuck with a second by Arthur Yan to issue the Decision and Order as amended.
- c. Jessica Fulford – The Board reviewed the Decision and Order drafted by their Administrator and voted on a motion from Arthur Yan with a second by William Clutterbuck to issue the Decision and Order as amended.

3. The Board reviewed a letter from Laurie Whittaker. Ms. Whittaker requested a refund of the registration fee because she is licensed under the Board of Medical Imaging and Radiation Therapy as a Radiologic Technologist. The Board voted on a motion from William Clutterbuck with a second from Arthur Yan to send a letter stating that the Board is sorry for her confusion and recognizes that \$110.00 is a significant amount of money. The law does not allow for a refund of the registration fee and for that reason the money cannot be refunded. When it comes to mailing registration renewal notifications to those individuals whose registration is about to expire it is impossible for staff of the Board to determine who wishes to renew that registration. In some cases an individual might want both the license and registration. The Board must leave that determination to each individual. The Board has made every effort to provide this information to the various types of health care establishments especially hospitals. It is the responsibility of those institutions to pass the information along to their employees.

ADJOURN: the Board voted on a motion from Arthur Yan with a second by William Clutterbuck to adjourn at 9:06 a.m.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

Cynthia Gray, RN, Chair

at meeting dated

05/07/19

Motion to commence non-public session:

On the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.