

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
BOARD OF REGISTRATION OF MEDICAL TECHNICIANS



MINUTES of December 19, 2019

The December 19, 2019 meeting of the Board of Registration of Medical Technicians convened at 7:40 a.m. with the following members present:

Cynthia Gray, RN, Chair
William Clutterbuck, MD
Arthur Yan, MD

Absent: Sarah Wilder, Med Tech

The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to approve the minutes of November 7, 2019.

QUALIFICATIONS AND REGISTRATIONS

1. **REQUEST TO GO FROM TEMPORARY TO FULL REGISTRATION**

The Board approved the following application to go from temporary registration to full registration on a motion from William Clutterbuck with a second by Arthur Yan:

Trina L. Moses

2. **REGISTRATION REINSTATEMENT REQUESTS**

The Board, on a motion from Arthur Yan, with a second by William Clutterbuck, to approve the application for reinstatement of Cynthia K. Beaulieu and directed their Administrator to send a letter to Ms. Beaulieu's employer explaining the requirement for registration in relation to access to controlled substances.

The Board, on a motion from William Clutterbuck, with a second by Arthur Yan, to approve the application for reinstatement of Heidi McPhee and directed their Administrator to send a letter to Ms. McPhee's employer explaining the requirement for registration in relation to access to controlled substances.

The Board, on a motion from Arthur Yan, with a second by William Clutterbuck, to approve the application for reinstatement of Amanda G. O'Rourke and directed their Administrator to send a letter to Ms. O'Rourke's employer explaining the requirement for registration in relation to access to controlled substances.

ADMINISTRATIVE

None

ADJOURN: The Board voted on a motion from Arthur Yan with a second by William Clutterbuck to adjourn at 8:14 a.m.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

Cynthia Gray, RN, Chair

at meeting dated

12/19/19

Motion to commence non-public session:

On the motion of Arthur Yan with a second by William Clutterbuck, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of William Clutterbuck with a second by Arthur Yan, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.