

NEW HAMPSHIRE BOARD OF  
MENTAL HEALTH PRACTICE



PUBLIC  
BOARD MEETING MINUTES  
April 21, 2017

Present:

Dayl Hufford, D.Min.,LPP  
Diane Vaccarello, MS, LMFT  
Gary Goodnough, Ph.D., LCMHC, NCC  
Nancy Dyer, LICSW, MLADC  
Deborah Kennedy, MA  
Jane Kilcoyne Ed.D

Not present: ---

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The meeting was called to order at 9:10 a.m. by Diane Vaccarello, Board Chair

Draft minutes for February 24, 2017 both public and nonpublic reviewed. Motion was made by Dayl Hufford and seconded by Jane Kilcoyne to approve the minutes as recorded. *Voted MSV*

For: DH, DV, GG, ND, DK, JK  
Opposed: 0  
Recused: 0

Draft minutes for September and October 2016 both public and nonpublic reviewed. Motion was made by Deborah Kennedy and seconded by Jane Kilcoyne to approve the minutes as recorded. *Voted MSV*

For: DH, DV, DK, JK  
Opposed: 0  
Recused: Nancy Dyer, Gary Goodnough

Board of Mental Health  
Public Minutes April 21, 2017

## I. ADMINISTRATIVE

### Saint Michael College

- Board reviewed letter from St Michael College concerning school curriculum, a letter was drafted by Jane Kilcoyne which included the following information

By New Hampshire statute, this Board cannot and does not evaluate a school's curriculum, nor does it equate its contents with other established curricula, outside of an individual's license application process. In other words, we may only evaluate an applicant's preparation for licensing, not an entire program offered by an institution. (RSA330-A) New Hampshire law does state that the applicant must be a graduate of a CACREP accredited program or its {substantial} equivalent or licensed in another state whose requirements are substantially equivalent or higher than those of New Hampshire. (RSA 330-A:26).

### CRCC

- Board reviewed a letter from CRCC, Commission on Rehabilitation Counselor Certification concerning state licensure portability. The board has drafted a letter to CRCC which includes that the board recognizes the need for increased portability however we are in the early states and have not formally approached the process or considered any changes that would need to be made to help in this process. The board however will keep this information on file when the time comes that the board is prepared to discuss portability once again.

### House Bill 468

- Board discussed HB 468 which contains a stipulation that the board adopt a maximum of sixty days for an application to be processed. Board chair Diane Vaccarello told the board that she has expressed to the HB parties that an adjustment be made to add the word "completed" to the stipulation. As such the board would suggest that the HB in reference to application process read "the board will have a maximum of sixty days to process any and all completed applications. Board voted to approve the possible addition to HB 468 by Jane Kilcoyne and seconded by Gary Goodnough. *Voted MS*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

### Teletherapy

Board of Mental Health  
Public Minutes April 21, 2017

- Board reviewed it's procedure and response to questions concerning tele therapy in the state of NH, board make sure that this information is posted to the new OPLC website along with CEU information and Berg v. Berg.

#### Private Practice

- Board discussed the current rule in the state of New Hampshire prohibiting clinical supervision to take place in a private practice setting, currently 28 states allow such practices and only one other state besides NH prohibits this practice. The board discussed possible advantages for opening up supervision in private practice settings. One of which being the benefit to the supervisee.

## II. QUESTIONS

### Michael Najjar

- Board reviewed question from Michael Najjar, Can the NH Board of Mental Health Practice allow a licensed psychologist, (as opposed to a licensed mental health counselor), who meets the other supervisory criteria established by the Board, to serve as a supervisor under a Supervision Agreement for a putative future licensed mental health counselor? The board's response is as such; current rule and law does not permit for such a supervision arrangement however you may submit a waiver request of that requirement, the board would review that request and issue you a decision at a later date.

## III. DISCUSSION: REQUESTS (WAIVERS)

### Marie Spink

- Resolution: Board reviewed request from Marie Spink to have an extension of her CEU's deadline into July, the board voted that due to the circumstances that Ms. Spink would be granted an extension of time. Board voted to approve the waiver on a motion from Dayl Hufford and seconded by Jane Kilcoyne.

*Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Board of Mental Health  
Public Minutes April 21, 2017

Amy Allen

Resolution: Board reviewed request from Amy Allen to allow for the CEU requirement of Mhp 402.02 (a)(2), to be done strictly by home study method due to specific circumstances. The board voted to grant Ms. Allen request for such waiver. Board voted to approve the waiver on a motion from Nancy Dyer and seconded by Jane Kilcoyne. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Victoria Brooks

Resolution: Board reviewed a request from Victoria Brooks to allow a waiver of requirement Mhp 302.03(a) (3), and as such Ms. Brooks will not be required to supply a state of Ohio background check with her application. Board voted to approve the waiver on a motion from Dayl Hufford and seconded by Gary Goodnough. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Nicole Santos

Resolution: Board reviewed a request from Nicole Santos to allow a change in her supervision start date and accumulative hours earned per Mhp 304.02. Board voted to approve the waiver on a motion from Gary Goodnough and seconded by Nancy Dyer. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Ann Shultz

Resolution: Board reviewed a request from Ann Shultz to waiver requirement Mhp 213.01 and Mhp 304.02 (c)(6), which prohibits a supervisee from utilizing a private practice during the clinical supervision time period. Board voted to request more information from Ms. Shultz as to the process in which she and the supervisor will properly transition client records between facilities. Board voted to deny the waiver of a motion from Jane Kilcoyne and seconded by Gary Goodnough. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Sara Feldman

Resolution: Board reviewed a request from Sara Feldman to waive the requirement of Mhp 302.01 and to allow for her supervision agreement start date to be changed to November of 2016. Board voted to approve the waiver on a motion from Dayl Hufford and seconded by Jane Kilcoyne. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Donna Guillemette

Resolution: Board reviewed a request from Donna Guillemette to waive the requirement of Mhp 304.02 and to allow additional hours to be counted towards her clinical supervision time period. The board requests that Ms. Guillemette submit additional information including documentation of the duration of supervision mentioned in her waiver request outlining dates, locations hours and persons with whom she had supervision, along with explanations for any gaps in supervision. Board voted that Ms. Guillemette submit additional information on a motion by Jane Kilcoyne and seconded by Dayl Hufford. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

**DISCUSSION: REQUESTS (HEARING)**

Susan Riedl (Request for Hearing)

Resolution: Board reviewed a request from Susan Riedl for a hearing to be scheduled concerning the board's decision. The hearing will take place at the office of the OPLC on June 16, 2017 at 9:00 a.m. Diane Vaccerello shall serve as Hearing Counsel in this matter with authority to represent the public interest within the scope of RSA Chapter 330-A. Board voted to send hearing schedule to Mr. Riedl on a motion by Gary Goodnough and seconded by Deborah Kennedy. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK  
Opposed: 0  
Recused: 0

**DISCUSSION: REQUESTS FOR RECONSIDERATION**

Beth O'Dell

Resolution: Board reviewed a request from Beth O'Dell to reconsider application denial; the board will request that Ms. O'Dell complete an addictions course. Board voted to send a letter requiring additional course work on a motion by Gary Goodnough and seconded by Jane Kilcoyne. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK  
Opposed: 0  
Recused: 0

Russell Beebe

Resolution: Board reviewed a request from Mr. Beebe to reconsider clinical supervision hours that had been gained in another state. Board reviewed the request and voted to keep decision previously voted on a motion by Gary Goodnough and seconded by Deborah Kennedy. *Voted-MSV*

For: DH, DV, GG, ND, DK, JK  
Opposed: 0  
Recused: 0

Jessica Shipley

- Resolution: Board reviewed Ms. Shipley request to review a possible CEU training opportunity to fulfill outstanding requirements. After further review the board will suggest that Ms. Shipley consult the NHTIAD website for applicable training opportunities in the area of addictions.

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

[Non-public minutes held separately]

## **II. APPLICATIONS APPROVED FOR LICENSURE**

### Approved mental health counselors

- Christina Miller MS
- Ryan Holder M.Ed
- Jessica Braught MA
- Lisa Witham MA
- Paul McKim MA
- Dia Ballou MA
- Jennyfer Bruns MS
- Robert Reisman MA
- Teresa Hamilton MA
- Fred Fritz MA
- Christine Williams MS
- Mariah Manning MA
- Damian Cummings Ph.D.

### Approved clinical social workers:

- Maria Crossman MSW
- Adrianna Wheelock MSW
- Bonnie Balsamo MSW
- Danielle Panciocco MSW
- Stefanie Berry MSW
- Diane Riopelle MSW
- Bridget Mixon MSW
- Christine Chapman MSW
- Susan Varnum MSW
- Samantha Benton MSW
- Samantha Martin MSW
- Nicole Spampinato MSW
- Wendy Gladu Landry MSW
- Margaret Raelson MSW
- Jed Wilson MSW
- Janice Jewell MSW
- Andrea Willey MSW
- Katherine Engebretson MSW
- Amy Modlin MSW

Approved marriage & family therapists

- Anthony Costello MS
- Sara Lorello MS

Approved pastoral psychotherapists

*No approvals at this time*

**III. APPROVED CANDIDATE FOR LICENSURE: SUPERVISORY AGREEMENTS**

Mental Health Counselors

- Rebecca Bemis MS
- Deanna Bradley MS
- Jared Deame MA
- Nicole Puter MS
- Jessica Fritz MS
- James Sheldon MS
- Sharon McCallie-Stellar MS
- Lauren Zwicker MS
- Kristin Costley MS
- Audrey Brown MS
- Jessica Pierce MS
- Lauren DeBaene MS
- Paul Gendreau MS
- Sara Feldman MA
- Lori Mattison MA
- Sandra Marmar MA
- Watilda Burpee MS
- Sean McCarthy MS
- Elizabeth Key MS
- Hari Gurung MS
- Kristen Burak MA
- Maureen Massmann MA
- Molly Mizula MA
- William Alkins MA
- Jessica Herlihy MS

Social Workers

- Nina DeMarco MSW
- Samantha Brown MSW
- Melissa Kuntz MSW
- Samuel Nickerson MSW
- Marissa Labbe MSW
- Sarah White MSW
- Nicole Santos MSW
- Carli Genet MSW
- Megan Rouleau MSW
- Chelsea Reid MSW
- Erin Bouchard MSW
- Kathleen Waleryszak MSW
- Evan Berg MSW
- Mary Louise Secola MSW
- Eve Block MSW
- Robert Oelschlager MSW
- Samantha Blackadar MSW
- Lyndsey Bens MSW
- Kimberly Shaw MSW
- Niels York MSW
- Michelle Cutillo MSW

Marriage & Family Therapists

- Eric Scalph MA

Pastoral Psychotherapists

*No applications at this time.*

Board voted to approve the above mentioned applications and supervision agreements on a motion made by Dayl Hufford and seconded by Jane Power Kilcoyne. *Voted MSV*

For: DH, DV, GG, ND, DK, JK  
Opposed: 0  
Recused: 0

#### **IV. DISCIPLINARY ACTION**

A. No disciplinary action taken this month.

Board voted to move into nonpublic session based on a motion made by Dayl Hufford and seconded by Jane Power Kilcoyne. *Voted MSV*

For: DH, DV, GG, ND, DK, JK

Opposed: 0

Recused: 0

Meeting was adjourned at 2:00 PM

Next meeting is scheduled for May 19, 2017