



**STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE**

PUBLIC MINUTES

November 17, 2017

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:00 A.M. Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Dayl Hufford, D.Min., LPP; Gary Goodnough, Ph.D., LCMHC, NCC; Nancy Dyer, LICSW, MLADC; Deborah Kennedy, MA, Public Member and Janet Stevens, Public Member. Absent was: N/A.

The meeting was called to order at 9:00 a.m. by Diane Vaccarello, Board Chair.

I. MINUTES

- A. Approval/disapproval/correction of the Public Minutes of the Board meetings held on October 20, 2017. Board Action: 11/17/17 – On motion of Ms. Hufford, seconded by Mr. Goodnough, approved. Unanimous.

II. TABLED

- A. A draft of the public minutes for the July 21, 2017, August 4, 2017 and September 15, 2017 meetings were reviewed. **Board Action: 10/20/17** – On motion of Ms. Hufford, seconded by Ms. Vaccarello, approved the September 15, 2017 minutes as amended. Ms. Kennedy recused. Ms. Baum absent. All others concurred. On motion of Ms. Hufford, seconded by Ms. Vaccarello, table the minutes from July 21, 2017 and August 4, 2017 for review and approval at the Board's November 17, 2017 meeting. Ms. Kennedy recused. Ms. Baum absent. All others concurred. **Board Action: 11/17/17** – On motion of Ms. Hufford, seconded by Ms. Kennedy, approve July 21, 2017 and August 4, 2017 minutes. Unanimous. On motion of Mr. Goodnough, seconded by Ms. Dyer, amend September 15, 2017 minutes and bring back to Board in December for approval. Unanimous.

B. Sarah Revels attended the Board meeting to discuss Supervisor for Candidates For Licensure. Ms. Revels is looking for acceptable activities which apply to the Supervision of Candidates for Licensure by NH State-Approved supervisors. **Board Action: 10/20/17** – On motion of Ms. Vaccarello, seconded by Ms. Hufford, Ms. Revels to submit a request for declaratory ruling with specific questions for the Board. Unanimous. **Board Action: 11/17/17** – Tabled.

C. HB 468 – Dupont Group/NH Community Behavioral Health Association

10/20/17 - Susan Paschell from the Dupont Group met with the Board to discuss HB 468. Ms. Paschell discussed with the Board that rules to implement HB 468 must be drafted. The Board indicated they are working with Robert Lamberti, attorney with OPLC, to help create rules to implement HB 468. The Board also indicated ongoing and continued support in favor of portability. The Board provided a verbal record of history regarding the Boards efforts and attempts, even prior to this legislation, to support a New England Compact as well as discussions of a “fast track option”. Such an option would provide licensees, who are in good standing for at least five years in another state, to be qualified for the “fast track option”, thus creating and enhancing portability as well as protecting the public of New Hampshire. **Board Action: 11/17/17** – Tabled.

D. AASCB – Annual Membership

Board discussed whether to pay the annual membership to AASCB. **Board Action: 10/20/17** – On motion of Ms. Vaccarello, seconded by Ms. Hufford, invite Melissa VanSickle, Director of Administration, to the Board’s next meeting to discuss. Mr. Goodnough will research the cost benefit to joining AASCB. Unanimous. **Board Action: 11/17/17** – Ms. VanSickle discussed the Budget for fiscal years 15, 16 and 17 with the Board and indicated they were meeting the 125% as required by law. Board indicated they would like to send two members to the annual conference for AASCB. Ms. VanSickle will look into paying the fee. Tabled.

E. RSA 330-A:34 Persons Exempted – Board to Review

Board Action: 10/20/17 – Tabled for discussion at the November meeting. **Board Action: 11/17/17** – Board needs Board Counsel to discuss this. Ms. Vaccarello will contact Attorney Perlow. Tabled for discussion with Attorney Perlow at the December meeting.

F. Declaratory Ruling – Sanborn

Board Action: 10/20/17 – On motion of Mr. Goodnough, seconded by Ms. Hufford, revise the draft declaratory ruling and present to Jill Perlow, Board Attorney, to review and bring back to Board for November meeting. Unanimous. **Board Action: 11/17/17** – On motion of Mr. Goodnough, seconded by Ms. Vaccarello, approved as amended. Unanimous.

III. INTERVIEW/MEETINGS

A. Licensure Hearings:

Susan Riedl – Supervising Therapist

Hearing regarding Susan Riedl, Application for Candidate for Licensure Supervision Agreement; Clinical Mental Health Counselor. Board Action: **10/20/17** – Hearing held.

11/03/17 – *Applicant’s Proposed Findings of Fact and Conclusions of Law* submitted by Nicholas Casolaro, attorney for Ms. Riedl.

Board Action: 11/17/17 – Board voted on final order in non-public session.

B. Meetings:

N/A

IV. NEW BUSINESS

A. October 27, 2017 request from Jamie Faulhaber, MA for her supervision hours to be considered retroactive from the date in which her Candidate for Licensure: Supervision Agreement would have been approved by the Board, or July 21, 2017. Board Action: 11/17/17 – On motion of Ms. Kennedy, seconded by Mr. Goodnough, approve supervision hours retroactive to July 21, 2017. Unanimous.

B. October 27, 2017 request from Stephen Price, D. Min. to be approved as the supervisor for Shelly Cross, an applicant for Marriage and Family Therapist license. Board Action: 11/17/17 – On motion of Ms. Vaccarello, seconded by Mr. Goodnough, approved. Unanimous.

C. November 6, 2017 request from Jennifer Kinsey, LICSW, for approval of up to 10 CEU credits towards her renewal for a workshop she attended entitled “Aging with Grace.” Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Dyer, approved for Category B CEUs. Unanimous.

- D. Suzanne D. Dakoulas – Request for waiver of CEU requirements. Board Action: 10/20/17 – On motion of Mr. Goodnough, seconded by Ms. Kennedy, deny waiver as requested and inform Ms. Dakoulas that she submitted an incomplete waiver request. Inform Ms. Dakoulas that she must submit the renewal application, which includes the request for a waiver, including any CEUs she has completed and any hours of collaboration she has completed, pursuant to Mhp 403.01. Ms. Dakoulas also indicates she will budget for license requirements in 2021. Inform Ms. Dakoulas that her next renewal period is 2019. Unanimous. Board Action: 11/17/17 – On motion of Ms. Vaccarello, seconded by Ms. Stevens, denied. Unanimous.
- E. October 23, 2017 letter from Steven Durost, PhD, LCMHC, REAT, with copies of the CEUs taken to fulfill the requirement of his settlement agreement with the Board dated April 21, 2017. Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Dyer, accept and file. Unanimous.
- F. ~~Letter of Interest to become a Marriage and Family Therapy Advisory Member for the Board of Mental Health.~~ Incorrect item. See item #IV-P.
- G. LSR for Board review. LSR title: relative to modernizing standards for and breaking down barriers to employment for our behavioral health workforce. Board Action: 11/17/17 – Board will revise and bring back for review at its December 15, 2017 meeting.
- H. August 23, 2017 request from Erika Avery, MSW, for her supervision hours that were completed between June 16, 2017 and July 2017 Board meetings to count towards her overall supervision goal. Board Action: 11/17/17 – On motion of Ms. Hufford, seconded by Mr. Goodnough, approved. Unanimous.
- I. September 07, 2017 request from Suzanne Gaetjens-Oleson, MACP, LCMHC, for waiver to be able to do supervision using tele-video equipment due to the obstacles associated with providing quality services in a very rural and large coverage area. Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Hufford, approve and inform Ms. Gaetjens-Oleson that she should still follow standards of best practice measures for her practice as well as HIPPA requirements. Unanimous.
- J. September 30, 2017 email from Jamie Spencer asking whether course recommendations from SNHU and the courses from her previous program of study meet the state requirements to obtain her LCMHC. Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Dyer, ask Ms. Spencer to review Mhp 305.02, the course requirement list, and inform her that the Board cannot respond to this and if there's a specific syllabus she'd like reviewed, submit it to the Board for its next meeting. Unanimous.

- K. October 26, 2017 email from Kerri Swenson requesting information regarding eligibility for licensure. Board Action: 11/17/17 – On motion of Ms. Dyer, seconded by Ms. Hufford, inform Ms. Swenson that the Board will need additional information and she will be required to complete an application, then the Board can make a decision on her request. Unanimous.
- L. September 18, 2017 email from Hannah Magnusson requesting her supervision hours under a CAMFT, be counted toward her supervision hours because her supervisor is not AAMFT certified. Board Action: 11/17/17 – On motion of Ms. Vaccarello, seconded by Ms. Dyer, inform Ms. Magnusson that she will need to complete an application before the Board can make a decision on her request. She must also provide the Board with information on her program showing how its equivalent and information on whether a CAMFT supervisor is equivalent to an AAMFT certified supervisor. Unanimous.
- M. October 25, 2017 email from Jennifer Olgiati, MSW, LICSW, CAGS, regarding her Settlement Agreement with the Board. Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Vaccarello, refer to APU for a Show Cause Order for not being in compliance with her Settlement Agreement. Ms. Hufford recused and did not participate in the discussion or vote. All others concurred.
- N. August 28, 2017 request from Thomas E. Donovan, MA LCMHC, for waiver to supervise a MA level Clinician for licensure. Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Dyer, approved – inform Mr. Donovan that he is eligible to supervising beginning January 1, 2018. Unanimous.
- O. November 3, 2017 request from Sarah Revels, LCMHC for consideration for a position as a member to the Clinical Mental Health Counselor Advisory Committee. Board Action: 11/17/17 – On motion of Ms. Kennedy, seconded by Ms. Dyer, accept. Unanimous.
- P. November 14, 2017 request from Shawn J. Hassell, LMFT for consideration for a position as a member to the Marriage and Family Therapist Advisory Committee. Board Action: 11/17/17 – On motion of Ms. Hufford, seconded by Ms. Kennedy, accept. Unanimous.
- Q. Ms. Vaccarello reported to the Board that Jessica Baum has resigned from the Board.
- R. The Board discussed applicants who complete their clinical work out of state. Board Action: 11/17/17 – On motion of Mr. Goodnough, seconded by Ms. Dyer, applicants who complete their clinical work in another state do not need to submit Supervisory Agreements for those supervisors. Ms. Taylor to draft a question and answer for the FAQ section of the website and bring back to the Board in December for approval. Unanimous.

- S. The Board discussed new packets for new members of the Board. Board Action: 11/17/17 – On motion of Ms. Hufford, seconded by Ms. Kennedy, the staff will put the slide show regarding ethics in the packet, which can be found on the Attorney General’s Office website. Staff will also include RSA 21-G in the new Board packet. Unanimous.
- T. Mr. Goodnough informed the Board that he followed up with Patricia Worsley’s supervisor and she is doing fine.

V. NON-PUBLIC SESSION

Motion to commence 1st non-public session:

On motion of Ms. Hufford, seconded by Mr. Goodnough, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

1st NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of 1st non-public session confidential:

Upon the motion of Ms. Dyer and the second of Ms. Kennedy, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective.

Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

On motion of Ms. Dyer, seconded by Ms. Kennedy, the Board voted to go into public session.

Actions authorized during 1st non-public session:

- VI. APPLICATIONS AND LICENSURE.** Board Action: 11/17/17 – On motion of Ms. Kennedy, seconded by Ms. Dyer, approve the following licenses and supervisory agreements. Unanimous.

APPLICATIONS FOR LICENSURE MENTAL HEALTH COUNSELORS

- A. AQUILINA, Ryan, MS
- B. BICKFORD, Joanne, MA
- C. GOLDMAN, Reta, M.ED
- D. JARSCHAUER, Evan, MS
- E. LINKOVA, Julia, MS
- F. LOPEZ, Timothy M., MS
- G. NIEMI, Laina, M.ED
- H. ROUSELLE, Tracy, MA
- I. SIBLEY, Robert, MA
- J. WARGO, Danielle M., MS

APPLICATION FOR REINSTATEMENT FOR MENTAL HEALTH COUNSELORS

- A. KELLY, Erin J., MA

APPLICATIONS FOR LICENSURE SOCIAL WORKERS

- A. BAUCHIERO, Mary MSW
- B. FERNBERG, Judith M., MSW
- C. FRANK, Nancy, LICSW
- D. MIDDLETON, Ingrid M., MSW
- E. ZAPATA, Erin N., LICSW

CANDIDATE FOR LICENSURE SUPERVISION AGREEMENT MENTAL HEALTH COUNSELORS

- A. BEEBE, Russel, MS
- B. BELANGER, Kelsey, MA
- C. HOLDER, Suzanna D., MS
- D. JONES, Morgan, MS
- E. LEVIN, Vanessa, MA
- F. OLIVIER, Shannyn, MS
- G. PARADIS, Jennifer M., MS
- H. STEINBERG, Jennifer F., MS
- I. WOTTON, Lesley, MS

CANDIDATE FOR LICENSURE SUPERVISION AGREEMENT SOCIAL WORKER

- A. BATES, Nicole M., MSW
- B. CHADWICK, Taylor L., MSW
- C. DOBLES, Rebecca MSW
- D. LAMONTAGNE, Edmund C., MSW
- E. MacKAY, Alison, MSW
- F. MAKKINJE, Skyler, MSW
- G. McLAUGHLIN, Briana, MSW
- H. SALEMA, Kari M., MSW
- I. SANTOS, Nicole, MSW
- J. SMITH, Ramona, MSW

CANDIDATE FOR LICENSURE SUPERVISION AGREEMENT MARRIAGE & FAMILY THERAPISTS

- A. JACKMAN, Dallin, MFT
- B. RIGER, Dana, MFT
- C. RILEY, Kerin M., MFT
- D. ROUNDS, Emma, MFT

APPLICATION FOR CHANGE IN SUPERVISION

- A. BLOCK, Eve R., MSW
- B. MAIHOS, Andrew, MSW
- C. STAPLES, Taryn, MSW

Next meeting is scheduled for Friday, December 15, 2017 at 9:00 a.m.