



**STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE**

PUBLIC MINUTES

MARCH 16, 2018

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:00 A.M. Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Dayl Hufford, D.Min., LPP; Gary Goodnough, Ph.D., LCMHC, NCC; Nancy Dyer, LICSW, MLADC, and Deborah Kennedy, MA, Public Member. Absent was: Janet Stevens, Public Member.

The meeting was called to order at 9:00 a.m. by Diane Vaccarello, Board Chair.

I. MINUTES

- A. Approval/disapproval/correction of the Public Minutes of the Board meeting held on February 16, 2018. **Board Action: 3/16/18** – On motion of Ms Hufford, seconded by Ms. Kennedy, approved. Unanimous.

II. TABLED

- A. SB 487 - LSR for Board review. LSR title: relative to modernizing standards for and breaking down barriers to employment for our behavioral health workforce. **Board Action: 11/17/17** – Board will revise and bring back for review at its December 15, 2017 meeting. **Board Action: 12/15/17** – Tabled. Ms. Vaccarello will discuss with Senator Feltes. **Board Action: 1/19/18** – Tabled. Copy of SB 487 As Introduced. 01/25/18 – Ms. Vaccarello attended Senate Hearing. 2/5/18 – Ms. Vaccarello attended Stakeholders meeting. **Board Action: 2/16/18** – On motion of Mr. Goodnough, seconded by Ms. Kennedy, Board to resubmit our Board position letter to include the wording for Page 2, Line 6 – "...and when possible for the two to be in the same discipline...". Unanimous. **Board Action: 3/16/18**- No Action.

- B. RSA 330-A:34 Persons Exempted – Board to Review
Board Action: 10/20/17 – Tabled for discussion at the November meeting.
Board Action: 11/17/17 – Board needs Board Counsel to discuss this. Ms. Vaccarello will contact Attorney Perlow. Tabled for discussion with Attorney Perlow at the December meeting. **Board Action: 12/15/17** – Tabled. Ms. Vaccarello is contacting the Bureau of Behavioral Health, DHHS, to discuss this issue. **Board Action: 1/19/18** – Tabled. **Board Action: 2/16/18** – Tabled.
Persons Exempted He-M 426 h-j Draft submitted by Mr. Goodnough on February 15, 2018. **Board Action: 2/16/18** – Tabled to March for further discussion. **Board Action: 3/16/18** – Tabled to April for further discussion.
- C. December 7, 2017 DRAFT from Dayl Hufford for a request for funding for a strategic planning weekend for the Board. **Board Action: 12/15/17** – Tabled. Ms. Hufford to submit a new draft for Board review on 1/19/18. **Board Action: 1/19/18** – Tabled. **Board Action: 2/16/18** – Tabled – Ms. Martin to check with Ms. VanSickle for cost allowed for meeting here at OPLC for a Saturday meeting. 3/15/18 – Email from Melissa VanSickle confirming cost. **Board Action: 3/16/18** On motion of Ms. Vaccarello, seconded by Mr. Goodnough, approve potential Dates: 4/21/18 or 5/5/18. Unanimous
- D. 1/19/18 - Danielle Weiss, MPH, Primary Care Workforce Program Manager, met with the Board to briefly talk about the NH Mental Health Licensure Survey. **Board Action: 1/19/18** – Mr. Lamberti reiterated to the Board that this is not mandatory for renewal of license. Any rules that are draft will allow an opt-out clause. Tabled. **Board Action: 2/16/18** – Board Action: 2/16/18 – On motion of Ms. Hufford, seconded by Ms. Vaccarello, adopted as amended, to insert language for (e) “...shall have the option to ...”. Unanimous. February 22, 2018 email received from Danielle Weiss, MPH – response to CAQH. **Board Action: 3/16/18** – No further action.
- E. HB 1460, an act relative to the criteria and standards for professional and occupational regulation by the state. **Board Action: 2/16/18** – Tabled to March. Ms. Vaccarello to speak with OPLC Executive Director, Peter Danles and Director Sheri Walsh. **Board Action: 3/16/18** – No further action.
- F. HB 1104-FN, an act relative to certain regulatory permits and forms and relative to time limits under RSA 541-A. **Board Action: 2/16/18** – Tabled to March. Ms. Vaccarello to speak with OPLC Executive Director, Peter Danles and Director Sheri Walsh. **Board Action: 3/16/18** – No further action.

- G. SB 531-FN, an act relative to the office of professional licensure and certification. **Board Action: 2/16/18** – Tabled to March. Ms. Vaccarello to get clarification as to why Mental Health is not listed. **Board Action: 3/16/18** – Tabled.
- H. February 5, 2018 e-mail from Dayl Hufford, D.Min., LPP – would like to address the Board to discuss the CEU’s for the Professional Conduct Committee Investigators. **Board Action: 2/16/18** – Tabled to March. Attorney Robert Lamberti to submit proposal for March meeting for review. **Board Action: 3/16/18** – On motion of Ms. Kennedy, seconded by Mr. Goodnough, approve initial proposal from Attorney Robert Lamberti. Unanimous.
- I. March 7, 2018 letter from Regina Burt, MA, requesting waiver of to allow her to submit with her application, her supervision hours accrued with Kim Kane, LCMHC, without the completed Supervision Confirmation form from Ms. Kane. Board Action: 3/16/18 – On motion of Mr. Goodnough, seconded by Ms. Hufford, approve waiver. Unanimous.

III. HEARINGS/MEETINGS

A. Hearings:

N/A

B. Meetings:

9:30 AM – Abby Shockley, MPH, CPH and Ms. Madden and Dr. Rosenbloom addressed the Board regarding RSA 330-A:32.

IV. NEW BUSINESS

- A. February 26, 2018 email from Abby Shockley, MPH, CPH,/Kelley Capuchino, regarding Section 1115(a) Medicaid Waiver (DSRIP) or “Building Capacity for Transformation” Waiver. **Board Action: 3/16/18** – On motion of Ms. Vaccarello, seconded by Ms. Hufford, issue letter of response. Unanimous.
- B. March 2, 2018 letter of request from Joan Gallagher, MA asking to be placed on the list of Approved Supervisors. **Board Action: 3/16/18** – On motion of Mr. Goodnough, seconded by Ms. Hufford, approved. Unanimous.
- C. February 15, 2018 letter from Amelie Gooding, MLADC, LCMHC, regarding not approving licensure for Tracy Grissom as an LCMHC. **Board Action:**

3/16/18 – On motion of Ms. Hufford, seconded by Ms. Kennedy, denied. Unanimous.

- D. February 17, 2018 letter from Elizabeth A. Dubay (MH &/or MFT) – regarding potential supervision by Richard A. Nicolazzo, LICSW. Mr. Nicolazzo is a NH approved supervisor. **Board Action: 3/16/18** – On motion of Ms. Hufford, seconded by Ms. Kennedy, approved. Unanimous.
- E. February 24, 2018 letter from Pamela Skillman, LCSW regarding NH certification process for individuals who are licensed in other states and looking to get licensed in NH. **Board Action: 3/16/18** – On motion of Ms. Hufford, seconded by Ms. Kennedy, issue letter of response. Unanimous.
- F. February 28, 2018 email from Kayla Capponi seeking clarification of her job requirements and if by fulfilling her job requirements she is or is not acting in a Social Worker capacity. Ms. Capponi’s employers have asked her to contact the Board regarding the this issue. **Board Action: 3/16/18** – On motion of Mr. Goodnough, seconded by Ms. Hufford, issue letter of response with referral to Mhp 301.01, RSA 330-A:2 and RSA 330-A:23, 24. Unanimous.
- G. March 9, 2018 letter from Gail A. Upton, MAMHC, requesting an extension of time to obtain her mental health counseling hours. **Board Action: 3/16/18** – On motion of Ms. Hufford, seconded by Mr. Goodnough, approve. Unanimous.
- H. February 22, 2018 – Letter from NHCBA President Suellen Griffin regarding proposed 302.04. **Board Action: 3/16/18** - No further Action
- I. March 14, 2018 – Letter submitted by William Campbell, MA requesting waiver of hardship. On motion of Mr. Goodnough, seconded by Ms. Dyer, denied. Unanimous.
- J. March 16, 2018 – Robert Lamberti, Esq. presented to the Board that the AMHCA Ethics were approved. **Board Action: 3/16/18** – On motion of Mr. Goodnough, seconded by Ms. Hufford, accept as proposed. Unanimous.
- K. March 16, 2018 – Robert Lamberti, Esq. presented to the Board the Final Proposal regarding Amend Mhp 302.04. **Board Action: 3/16/18** – On motion of Ms. Hufford, seconded by Ms. Kennedy, adopt as amended. Unanimous.

V. NON-PUBLIC SESSION

Motion to commence Non-Public session:

On motion of Ms. Hufford, seconded by Ms. Dyer, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Ms. Kennedy and the second of Ms. Dyer, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

ACTIONS AUTHORIZED DURING NON-PUBLIC SESSION:

I. APPLICATIONS AND LICENSURE. Board Action: 3/16/18 – On motion of Ms. Hufford, seconded by Ms. Dyer, approve the following licenses and supervisory agreements. Unanimous.

MENTAL HEALTH COUNSELORS

1. APPLICATIONS FOR LICENSURE

- A. BOMBERGER, Elisabeth, MA
- B. DEBAENE, Lauren, MS

2. APPLICATIONS FOR REINSTATEMENT

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

- A. CATHCART, Kelley Jean, MS
- B. COLEMAN, Kerri, MS
- C. HARTKE, Jodilynn A., MS
- D. MURPHY, Lindsay C.B., MS
- E. NEWELL, Nicole L., MHC
- F. SAUER, Catharine P., MS
- G. ZAHN, Asra, MA

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

- A. AGUIAR, Cynthia H., LMCHC
- B. GUBENKO, Hilel, MS
- C. IRIZARRY, Amor, MS
- D. MURRAY, Christina M.ED

CLINICAL SOCIAL WORKERS

1. APPLICATIONS FOR LICENSURE

- A. BROWN, Jennifer, MSW
- B. O'BRIEN, Chad Melvin, LICSW
- C. REIN, Jennifer, LICSW
- D. SORG, Mimi Louise, LICSW

2. APPLICATIONS FOR REINSTATEMENT

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

- A. DIONNE, Angelica D., MSW
- B. FERNICOLA, Maureen E., MSW
- C. LABBE, Marissa, MSW
- D. LIBBY, Shannon K., MSW

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

- 3. DALER, Jennifer Bernet, MSW

MARRIAGE AND FAMILY THERAPISTS

1. APPLICATIONS FOR LICENSURE

- A. CHESNUT, Stephanie, MA, MFT
- B. FOWLER, Matthew, MA

2. APPLICATIONS FOR REINSTATEMENT

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

- A. MACPHAIL, Chelsea, MFT

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

- A. SCARPONI, Kiersten, MS

PASTORAL PSYCHOTHERAPISTS

1. APPLICATIONS FOR LICENSURE

N/A

2. APPLICATIONS FOR REINSTATEMENT

N/A

3. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

A. LAZDOWSKI, Christine J.

4. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

N/A

Next meeting is scheduled for Friday, April 20, 2018 at 9:00 a.m.