



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

PUBLIC MINUTES

MAY 11, 2018

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:00 A.M. Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Dayl Hufford, D.Min., LPP; Gary Goodnough, Ph.D., LCMHC, NCC; Nancy Dyer, LICSW, MLADC, Deborah Kennedy, MA, Public Member, Paul F. Barry, Public Member, Janet Stevens, Public Member and Jill Perlow, Esq. Board Counsel. Absent was: None

The meeting was called to order at 9:04 a.m. by Diane Vaccarello, Board Chair.

I. MINUTES

- A. Approval/disapproval/correction of the Public Minutes of the Board meeting held on April 20, 2018. **Board Action: 5/11/18** – On motion of Ms. Hufford, seconded by Mr. Goodnough, approved. Unanimous.

II. TABLED

- A. SB 487 - LSR for Board review. LSR title: relative to modernizing standards for and breaking down barriers to employment for our behavioral health workforce. **Board Action: 11/17/17** – Board will revise and bring back for review at its December 15, 2017 meeting. **Board Action: 12/15/17** – Tabled. Ms. Vaccarello will discuss with Senator Feltes. **Board Action: 1/19/18** – Tabled. Copy of SB 487 As Introduced. 01/25/18 – Ms. Vaccarello attended Senate Hearing. 2/5/18 – Ms. Vaccarello attended Stakeholders meeting. **Board Action: 2/16/18** – On motion of Mr. Goodnough, seconded by Ms. Kennedy, Board to resubmit our Board position letter to include the wording for Page 2, Line 6 –

“...and when possible for the two to be in the same discipline...”. Unanimous. **Board Action: 3/16/18** - No Action. 03/26/18 – Notice from Mr. Goodnough regarding SB 487 bill passed Wednesday, March 21, 2018 in the Senate. **Board Action: 4/20/18** – Tabled – No Action. 5 to 1 abstain, motion carries. **Board Action: 5/11/18** – Tabled – No Action. Unanimous.

- B. RSA 330-A:34 Persons Exempted – Board to Review
Board Action: 10/20/17 – Tabled for discussion at the November meeting. **Board Action: 11/17/17** – Board needs Board Counsel to discuss this. Ms. Vaccarello will contact Attorney Perlow. Tabled for discussion with Attorney Perlow at the December meeting. **Board Action: 12/15/17** – Tabled. Ms. Vaccarello is contacting the Bureau of Behavioral Health, DHHS, to discuss this issue. **Board Action: 1/19/18** – Tabled. **Board Action: 2/16/18** – Tabled. Persons Exempted He-M 426 h-j Draft submitted by Mr. Goodnough on February 15, 2018. **Board Action: 2/16/18** – Tabled to March for further discussion. **Board Action: 3/16/18** – Tabled – no action. **Board Action: 4/20/18** – Tabled - No Action. 5 to 1 abstain, motion carries. **Board Action: 5/11/18** – No Action.
- C. December 7, 2017 DRAFT from Dayl Hufford for a request for funding for a strategic planning weekend for the Board. **Board Action: 12/15/17** – Tabled. Ms. Hufford to submit a new draft for Board review on 1/19/18. **Board Action: 1/19/18** – Tabled. **Board Action: 2/16/18** – Tabled – Ms. Martin to check with Ms. VanSickle for cost allowed for meeting here at OPLC for a Saturday meeting. 3/15/18 – Email from Melissa VanSickle confirming cost. **Board Action: 3/16/18** On motion of Ms. Vaccarello, seconded by Mr. Goodnough, approve potential Dates: 4/21/18 or 5/5/18. Unanimous. **Board Action: 4/20/18** – Submission of ideas and changes for Rules review. 05/04/18 – Submission of draft of minutes from meeting for Board review. **Board Action: 5/11/18** – Approved. Unanimous.
- D. SB 531-FN, an act relative to the office of professional licensure and certification. **Board Action: 2/16/18** – Tabled to March. Ms. Vaccarello to get clarification as to why Mental Health is not listed. **Board Action: 3/16/18** – Tabled. 4/30/18 – Director Sheri Walsh would like to address the Board regarding SB 531-FN. **Board Action: 5/11/18** – Director Walsh addressed the Board. No Action.
- E. February 5, 2018 e-mail from Dayl Hufford, D.Min., LPP – would like to address the Board to discuss the CEU’s for the Professional Conduct Committee Investigators. **Board Action: 2/16/18** – Tabled to March. Attorney Robert Lamberti to submit proposal for March meeting for

review. **Board Action: 3/16/18** – On motion of Ms. Kennedy, seconded by Mr. Goodnough, approve initial proposal from Attorney Robert Lamberti. **Board Action: 4/20/18** – Tabled. **Board Action: 5/11/18** -

III. HEARINGS/MEETINGS

A. Hearings:

N/A

B. Meetings:

Director Sheri Walsh, to address the Board regarding SB 531-FN

IV. NEW BUSINESS

- A. Letter requesting Waiver dated, April 18, 2018, submitted by Natalie Hoffman, MA (MHC). **Board Action: 5/11/18** – On motion of Ms. Kennedy, seconded by Mr. Goodnough, Denied. Unanimous.
- B. For Board review: Continuing Education CEU's v. Required courses of those who are short a course for their licensure. Email dated May 1, 2018, submitted by Joni Haley on behalf of Lauren Kennedy. **No Action: 5/11/18.**
- C. Letter requesting April 19, 2018 dated, April 19, 2018, submitted by Nicole Watson, BSN, RN, regarding Sherly Winkler, MA. **Board Action: 5/11/18** – On motion of Ms. Hufford, seconded by Mr. Goodnough, letter to Ms. Watson. Unanimous.
- D. Letter requesting Waiver dated, May 8, 2018 submitted by John Eldredge, regarding Mhp 304.02.- **Board Action: 5/11/18** – On motion of Ms. Dyer, seconded by Ms. Kennedy, Denied. Unanimous.

- E. April 30, 2018 Letter requesting permission to continue supervision via Face time, Skype, or another approved electronic format, from Elizabeth M. Azzariti, MSW. **Board Action: 5/11/18** – On Motion of Ms. Dyer, seconded by Mr. Goodnough, approved, with recommendation tele-communication be HIPAA compliant. Unanimous.
- F. Review of notes taken at the Board meeting on Saturday April 21, 2018. **No Action: 5/11/18.**
- G. Coaching: Would like to address the Legislative Session to require Coaching to be a discipline over which the Board of Mental Health would have purview. **No Action: 5/11/18.**
- H. Review items/processes/procedures/advisory committee/ rules, etc. from Board meeting on Saturday April 21, 2016. **No Action: 5/11/18.**
- I. Letter dated April 10, 2018 submitted by Elizabeth Sweeney, Answering Boards question regarding Supervisor Ms. Buckely and requesting approval of her application. : **Board Action: 5/11/18** - On motion of Ms. Hufford, seconded by Mr. Goodnough, waiver granted. Unanimous.

V. NON-PUBLIC SESSION

Motion to Commence Non-Public Session:

On motion of Ms. Hufford, seconded by Ms. Dyer, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present. Unanimous.

VI. NON-PUBLIC SESSION

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Ms. Hufford and seconded by Ms. Kennedy, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

ACTIONS AUTHORIZED DURING NON-PUBLIC SESSION:

- I. APPLICATIONS AND LICENSURE: Board Action: 5/11/2018** – On motion of Ms. Vaccarello, seconded by Mr. Goodnough, approve the following licenses and supervisory agreements. Unanimous.

MENTAL HEALTH COUNSELORS:

APPLICATIONS FOR LICENSURE

- A. Alkins, William, MA
- B. Burtt, Regina, MA
- C. Hardy, Bethany, MS
- D. Reinert, Jacquelyn, MS
- E. Saari, Dawn, MS
- F. Winkler, Sherly Paraison, MA

APPLICATIONS FOR LICENSURE SUPERISION AGREEMENTS

- A. Christensen, Kathleen, MS
- B. Kelleher, Bobbie-Sue Ann, MA

APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS

- A. Roney, Ashley, MS

CLINICAL SOCIAL WORKERS

APPLICATIONS FOR LICENSURE

- A. Boston, Kyle, MSW
- B. McGee-Gnuse, Kimberly, MSW
- C. Prantis, Stephanie, MSW
- D. Shultz, Anna, MSW
- E. Stifler, Reyn Whitman, MSW
- F. Tremblay, Kyle Lauren, MSW
- G. Tuitt, Lydia, MSW

CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

- A. Berry, Melissa, MSW
- B. Coughlin, Patricia, MSW

MARRIAGE AND FAMILY THERAPISTS

APPLICATIONS FOR LICENSURE

- A. Sweeney, Elizabeth, MFT

CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS

- A. Green, Melanie, MFT