



STATE OF NEW HAMPSHIRE  
BOARD OF MENTAL HEALTH PRACTICE

**PUBLIC MINUTES**

**JULY 20, 2018**

The regularly scheduled meeting of the New Hampshire Board of Mental Health Practice was held at 121 South Fruit Street, Concord, New Hampshire on the above date, beginning at 9:00 A.M. Unless otherwise indicated, the members present and participating were: Diane Vaccarello, MS, LMFT, Chair; Gary Goodnough, Ph.D., LCMHC, NCC; Nancy Dyer, LICSW, MLADC, Deborah Kennedy, MA, Public Member, Paul F. Barry, Public Member, Janet Stevens, Public Member and Jill Perlow, Esq. Board Counsel. Absent was: Dayl Hufford, D.Min, LPP.

The meeting was called to order at 9:06 a.m. by Diane Vaccarello, Board Chair.

**I. MINUTES**

- A. Approval/disapproval/correction of the Public Minutes of the Board meeting held on June 15, 2018. Board Action: 7/20/18 – On motion of Ms. Kennedy, seconded by Gary Goodnough, approved. Unanimous.

**II. TABLED**

- A. Tracy Grissom, MA – Order to Show Cause. Allowed to submit additional information. June 25, 2018 Ms. Grissom submitted an article explaining the Kestenberg Movement Profile. **Board Action: 7/20/2018** – On motion of Ms. Kennedy, seconded by Ms. Dyer, denial stands.

**III. HEARINGS/MEETINGS**

N/A

#### IV. NEW BUSINESS

- A. ASWB Notice from Mary Jo Monahan, dated July 3, 2018, forwarded by Jill P. Armm, ASWB regarding ASWB Exam Use Policy. Submitted by Nancy Dyer. **Board Action: 7/20/18** – Tabled.
- B. Email, dated June 26, 2018, from Cara Sanner, ASWB regarding Board Immunity-FARB-Governing Member Survey. Submitted by Nancy Dyer. **Board Action: 7/20/18** – Board Member, Nancy Dyer, to respond to Ms. Sanner.
- C. Email, dated June 24, 2018, from Jacquelyn O'Connor, LICSW regarding question about Collaboration for renewals. **Board Action: 7/20/18** – Tabled.
- D. Letter, dated June 13, 2018, from Julie Lago, LICSW regarding requesting the ability to provide clinical supervision via HIPAA Compliant video conference. **Board Action: 7/20/18** – On motion of Dr. Goodnough, seconded by Ms. Kennedy, issue letter of response to submit waiver at time of submission of application. Unanimous. Tabled. Board Chair, Ms. Vaccarello – asked for Volunteer Board Member to review and report.
- E. Letter, dated July 2, 2018, from Mary Yost, MA, MLADC requesting waiver of Mhp 305.04. **Board Action: 7/20/18** – On motion of Ms. Stevens, seconded by Dr. Goodnough, denied. Unanimous.
- F. Letter, dated July 3, 2018, from Lisa Gauthier, MSW requesting waiver of Mhp 304.02(c). **Board Action: 7/20/18** – On motion of Ms. Kennedy, seconded by Ms. Stevens, issue letter of response that waiver is not needed, submit new supervision agreement. Unanimous.
- G. Letter from John N. Demos, MA, LCMHC, BCIA-N requesting waiver of Mhp 305.01. **Board Action: 7/20/18** – On motion of Dr. Goodnough, seconded by Ms. Vaccarello, issue letter of response to submit licensure application. Unanimous.
- H. Letter, dated June 19, 2018, from Victoria Torres-Vega requesting approval to extend her NH supervision with Mr. Aaron Pawalek. **Board Action: 7/20/18** – On motion of Dr. Goodnough, seconded by Ms. Dyer, extension approved. Unanimous.
- I. Letter, date July 18, 2018, from Samuel S. Ducharme, LMHC requesting waiver for clinical hours, and for his supervision to be

backdated if possible. **Board Action: 7/20/18** – On motion of Ms. Kennedy, seconded by Ms. Dyer, denied. Unanimous.

J. Letter, dated July 18, 2018, from Samuel S. Ducharme, LMHC requesting waiver for clinical hours, and for his supervision to be backdated if possible. **Board Action: 7/20/18** – Tabled.

K. Review for Budgetary Requests for the Next Fiscal year. Submitted by Diane Vaccarello. **No Board Action: 7/20/18.**

L. Letter, dated June 12, 2018, from Theresa Caney, MA, requesting a waiver Mhp 302.01. Board Action: 7/20/18 – On motion of Ms. Kennedy, seconded by Ms. Dyer, approved. Unanimous.

M. Amend Mhp 401.02 Renewal Requirements, effective 1-22-15 (Document #10762), by inserting paragraphs (e)-(h), submitted by Attorney Robert Lamberti. Board Action: 7/20/18 – On motion of Dr. Goodnough, seconded by Ms. Kennedy, approved. Unanimous.

## V. NON-PUBLIC SESSION

### **Motion to Commence Non-Public Session:**

On motion of Ms. Kennedy, seconded by Ms. Dyer, the Board voted to conduct a non-public session for the purpose of evaluating complaints, the approval disapproval/correction of the Non-Public Minutes and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:5, IV, RSA 330-A:18, RSA 330-A:29, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present. Unanimous.

## **VI. NON-PUBLIC SESSION**

[Minutes kept separately]

### **Motion to keep minutes of non-public session confidential:**

Upon the motion of Dr. Goodnough and seconded by Ms. Kennedy, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

**Next meeting is scheduled for Friday, September 21, 2018 at 9:00 a.m.**

# **QUALIFICATION AND LICENSURE**

## **MENTAL HEALTH COUNSELORS**

### **1. APPLICATIONS FOR LICENSURE**

- A. Buell, Kathrine, MS
- B. Capelle, Danielle, CMHC
- C. Carlton, Nicole, MA
- D. Davis, Jacqueline, MS
- E. Gendron, Sheehan, MS
- F. LaMalfa, Debra, MS
- G. MaCaulay, Elizabeth, MA
- H. Urdahl, Melissa, MS

### **2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS**

- A. Dubay, Elizabeth, MS
- B. Huslander, Mia, MS
- C. Jacobs, Emily, MS
- D. Lane, Miranda, MA
- E. McAree, Gary, MS
- F. Caney, Theresa, MS

### **3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS**

- A. Barnett, Sandra, MA
- B. Elliott, Elissa, MS
- C. Emrich, Rosemary, MA
- D. Ortiz, Angel, MS
- E. Sauer, Catharine, MS

## **SOCIAL WORKERS**

### **1. APPLICATIONS FOR LICENSURE**

- A. Avery, Erika, MSW
- B. Aversa, Matthew
- C. Bascom, Melissa, MSW
- D. Brown, Samantha, MSW
- E. Edwards, Cecil, MA
- F. Fordey, Nicole, MSW
- G. Fournier, Kelly, MSW
- H. Grudinski, Melissa, MSW
- I. Jackson, LaTosha, MSW
- J. Norbert, Margaret, MSW
- K. Shin, Sujeong, MSW
- L. Simon, Bonnie, MSW
- M. Soltysiak, Paul, MSW

### **2. CANDIDATES FOR LICENSURE SUPERVISION AGREEMENTS**

- A. Abbott, Joan, MSW
- B. Goldrich, Benjamin, MSW
- C. Killerby, Darcy, MSW
- D. Meehan, Laurie, MSW
- E. Milne, Christine, MSW

### **3. APPLICATIONS FOR CHANGE IN SUPERVISION AGREEMENTS**

- A. Potter, Melissa Marie, MSW

## **MARRIAGE AND FAMILY THERAPISTS**

### **1. APPLICATIONS FOR LICENSURE**

A. McKinnon, Audra, MS